

St. Marys Area School District
Board of School Directors
Regular Meeting
January 8, 2018, 7:00P.M.
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting January 8, 2018 at 7:00PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Eric Wonderling.
- II. Pledge of Allegiance
- III. Directors Present: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman. Directors Absent: Bryan Chiappelli, Robert Sorg.

Others Present: Dr. G. Brian Toth, Dr. James Wortman, Ginger Williams, Joe Schlimm, Noel Petrosky, Dan Vollmer, Christine Kuhar, Karen Lucanik, Terry Straub, Mark Romain, Mike Belovesick, Aaron Simbeck, John Lovett, Atty. Richard Brown, and a representative from *The Daily Press* and *The Courier-Express*.
- IV. Comments from visitors including comments on federal programs.
- V. Presentation
Principals – positive behavior programs
- VI. Superintendent Comments
- VII. The minutes for the organization and the regular meeting held on December 5, 2017 were approved.

Motion by Kathryn Blake, seconded by Stacy McKee – motion carried by a voice vote of all members present.
- VIII. The treasurer's report for November 2017 was approved.

Motion by Stacy McKee, seconded by Kathryn Blake – motion carried by a voice vote of all member present.
- IX. Approved Payment of Bills

General Fund	January 2018 and office checks for December 2017
Food Service Fund	January 2018
Athletic Fund	December 2017
Payroll Wire Fund	December 2017
Payroll Fund	December 2017

Motion by James Condon, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.
- X. Board Procedures
 - A. Board Policy

Approved revised Policy 918, Title I Parent Engagement and Involvement. (Attachment No. 1)

Motion by James Condon, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

XI. Business Affairs

A. Local Tax Collection Board

Ginger Williams was approved as the St. Marys Area School District representative for the Local Tax Collection Board.

Motion by Stacy McKee, seconded by Lewis Murray; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

B. 2018 City Tax Office Budget

Approved the 2018 city tax office budget in the amount of \$144,621.00. The school district's share will amount to \$41,140.00.

Motion by Stacy McKee, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

C. SEC-MCDC Initiative Training (For Information Only)

The following personnel have completed the SEC-MCDC Initiative Training as per Resolution December 14, 2015.

Laura Carlson
Candy Eckert
Geri Krull
Evelyn Piccolo
Ginger Williams

D. E-Rate

Approved the E-Rate PEPPM 2018 mini bid contract between Logicalis and St. Marys Area School District to purchase switches pending Category 2 E-Rate funding. (Attachment No. 2)

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

E. Internet Consortium Contract

Approved the contract between Seneca Highlands Intermediate Unit and St. Marys Area School District for internet consortium services. (Attachment No. 3)

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

F. Technical Service Agreement

Approved the contract between Zito Media and St. Marys Area School District for building-to-building internet connections. (Attachment No. 4)

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

G. Psychological Services Contract

Approved the contract between Seneca Highlands Intermediate Unit and St. Marys Area School District for psychological services. (Attachment No. 5)

Motion by Stacy McKee, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

H. Commitment of Fund Balances (For Information Only)

Based on Final Audit for June 30, 2017 transfers between funds as Board approved June 12, 2017. (Attachment No. 6)

I. PA State Contract

Approved PA State Contract #4400008702 between MailFinance Inc. and St. Marys Area School District for postage meter. (Attachment No. 7)

Motion by Lewis Murray, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

XII. Student Activities

A. Field Trip Approval

Five (5) students and one (1) chaperone were approved to attend the District Band Festival at Warren High School, Warren, PA, January 11, 2018 through January 13, 2018.

Motion by Jerry Zimmerman, seconded by James Condon; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Student Activity Club

Approved a new student activity club, Robotics, as per attachment No. 8.

Motion by Stacy McKee, seconded by Lewis Murray; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

XIII. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

Motion by school board president to combine sections A through C under XIII Personnel as one vote.

A. Resignations Personnel

Name:	Janel Krise
Position:	Personal Care Aide – South St. Marys Street Elementary
Effective:	December 1, 2017

B. Hire Personnel

1. Name:	Samantha Challingsworth
Position:	Personal Care Aide
Terms:	\$9.00/Hour; 5 Hours/Day; 5 Days/Week
Effective:	January 2, 2018
Degree:	High School Diploma
Experience:	The Nutrition Group – St. Marys Area SD Food Service
Experience:	Seneca Highlands IU9 – Kindergarten Aide
Experience:	St. Marys Area School District – Classroom Aide

Building: St. Marys Area Middle School

C. Hire, Supplemental Contracts, 2017-2018 School Year

1. Name: Paul Bellina
Position: Baseball – Varsity Asst. Coach
Terms: Volunteer (Renew)
2. Name: John Coudriet
Position: Baseball – Jr. High Coach
Terms: \$525.00 (Renew)
3. Name: Justin Nappe
Position: Track & Field – Jr. High
Terms: \$1,323.00 (Renew)
4. Name: Matt Pasi
Position: Pool Supervisor
Terms: \$15.00/Hour (Renew)
5. Name: Mark Sicheri
Position: Baseball - Asst. Varsity Coach
Terms: Volunteer (Renew)

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Approved three (3) additional student workers for the 2017-2018 school year at a special student minimum wage of \$6.16 per hour for a maximum of four (4) hours per week.

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

E. Act 93 Positions

1. The Superintendent was given approval to create the position of Director of Student Services. This position will be Act 93, Level 1. Job description will be forthcoming.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

2. The Superintendent was given approval to create the position of Special Education Liaison. This position will be Act 93, Level 4. Job description will be forthcoming.

Motion by James Condon, seconded by Timothy Frey; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

3. Approved the retroactive appointment of Sarah Schreiber as Director of Student Services at an additional salary of \$40.00/day effective January 3, 2018.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Kathryn Blake, James Condon, Timothy Frey, Stacy McKee, Lewis Murray, Eric Wonderling, Jerry Zimmerman – motion carried.

XIV. Board Discussion

XV. Executive Session

An executive session as held immediately following adjournment to discuss personnel.

XVI. Adjournment

Motion by Jerry Zimmerman; seconded by Stacy McKee - meeting adjourned 8:23PM

Board President, Eric Wonderling

Board Secretary, Ginger Williams