

Vallivue School District #139

The normal school day for all certificated teachers shall be not less than 7.5 hours daily unless a contractual agreement for a part-day assignment is made to meet educational needs.

Annually, each building principal shall submit a daily schedule for the building to their staff, which will indicate regular arrival and departure times, plus any regular deviation required to provide supervision of all students after bus arrival and prior to bus departure.

The day shall include a planning period that will be determined through a collaborative effort of the site administration and the building level leadership team. Any teacher who is asked to teach during their preparation time shall receive compensation time.

In the event a regular contract school day is cancelled upon the order of the superintendent and/or board chair, such as for inclement weather, no staff will be required to report to duty. An employee may be asked to report if it is deemed absolutely necessary by the supervisor or principal that their attendance is vital to the operation of the district. Regular staff members will receive compensation for the cancelled day at the same pay governed by their contracts or job agreements; non-benefit employees will not be compensated for this day. Should an employee be asked to report to duty on a cancelled day, they would receive compensatory time for time worked, to be taken at a later time when agreed to between the employee and their supervisor and at such time no substitute would need to be hired to cover their responsibilities. See Snow Day procedure for more specific information on emergency closures.



LEGAL REFERENCE:

ADOPTED: 12/17/73 (Replaces existing policy no. 405.1)

AMENDED: 8/11/80, 11/14/95, 2/10/98, 2/13/01, 1/13/04, 4/13/04, 12/12/06, 8/11/09