

La Porte Elementary PTO

December Board Meeting Agenda

Meeting Date: December 1, 2014

Meeting Location: La Porte Elementary

1. Call to Order: Welcome and introduce new attendees

2. Minutes: Review and approval of minutes from 11/11/14 meeting

3. Officers' Reports

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report

4. Announcements

5. Unfinished Business

- 1. Supper with Santa
 - A. Status of suit cleaning
 - B. Chik-fil-A meals – Estimate # of meal 330, Deadline for change 12/9/12, \$2.79, 10% given back at the end of the year to the PTO as a Christmas gift.
 - C. Drink cost
 - D. Logistics of Sam's items to be purchased
 - E. Teacher meal choice deadline
 - F. Procedure for accounting for money
 - G. Baskets
 - H. Raffle items – hoodies, cookie dough
- 2. Call out system status

6. New Business

7. Next Meetings: General Meeting 12/08/14 5:30pm Board Meeting 01/05/14 5:30pm

9. Adjournment