



"KIDS FIRST – Every Student, Every Day"

WALNUT VALLEY UNIFIED SCHOOL DISTRICT
DISTRICT EDUCATION CENTER
880 S. Lemon Avenue,
Walnut, CA 91789
909/595-1261 ~ www.wvusd.k12.ca.us

Regular Board Meeting
District Education Center

November 15, 2017
6:00 PM

AGENDA

I. PRELIMINARY

1. PROCEDURAL MATTERS

A. Call to order by presiding chairperson, _____
at _____ p.m. in the District Education Center Board Room.

B. Pledge of Allegiance led by _____

C. Roll Call – Board

Dr. Yi “Tony” Torng, President _____

Cynthia “Cindy” M. Ruiz, Vice President _____

Larry L. Redinger, Clerk _____

Helen M. Hall, Member _____

Layla Abou-Taleb, Member _____

Dr. Robert P. Taylor, Superintendent _____

2. AGENDA

A. Approve Agenda for the Regular Board Meeting of November 15, 2017, with addendum and/or addenda items (if necessary).

Action: _____ Motion: _____ Second: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Any individual requiring (disability related) accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent’s Office at (909) 595-1261 x31315 at least 24 hours in advance of the meeting.
Please turn off ALL electronic devices before the Board Meeting. This meeting may be audio recorded.

PROCEDURAL MATTERS (continued)

D. Oral Communications on Closed Session Items: During this time, persons (residents of the District, representatives of community organizations, and/or representatives of District employee organizations) may, without prior arrangement, make representations to or address the Board on any topic appearing on the Closed Session Agenda.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

1) Audience Requests to Address –

II. CLOSED SESSION

Recess for Closed Session at _____ p.m. to discuss the following items:

1. Discuss Student Disciplinary Matters pursuant to Education Code §35146 and/or §48918
2. Discuss Negotiations pursuant to Government Code §3549.1 and/or §54957.6 – Chief Negotiator Dr. Matthew L. Witmer, Deputy Superintendent of Human Resources
3. Discuss Pending Litigation (one case) pursuant to Government Code 54956.9(a), significant exposure to Litigation (one potential case) pursuant to Government Code §54956.9(b), and whether to initiate Litigation (one potential case) pursuant to Government Code §54956.9(c)
4. Discuss Employee Matters pursuant to Government Code §54957
 - Public Employee Discipline/Dismissal/Release
 - Public Employment: Director of Technology

While these sessions are usually informational, should the Board take action, the results will be announced in the reconvened Open Session.

Regular Board Meeting reconvened at _____ p.m.

OPEN SESSION – 7:00 PM – DEC Board Room

III. REPORT OUT OF CLOSED SESSION

PRELIMINARY (continued)

PROCEDURAL MATTERS (continued)

E. Roll Call Students

Student Representatives

Abigail Nakaishi – Diamond Bar High School _____

Grace He – Walnut High School _____

F. Introduction of Guests/Board Awards:

- 1) C.J. Morris Elementary School – Super Star Students Kailyn Park and Nyla Rivera
- 2) C.J. Morris Elementary School – Partner in Education Sheila Wright
- 3) South Pointe Middle School – Super Star Student Yssael Gutierrez
- 4) South Pointe Middle School – Partner in Education Tom Jordan
- 5) Walnut High School – CIF Champion Boys' Varsity Baseball Team and CIF Champion Girls' Varsity Swim Team

3. SUPERINTENDENT'S REPORT

4. PRESENTATION

- A. Walnut Valley Consortium - BTSA induction Program – Assistant Superintendent Jeffrey Jordan

5. ORAL COMMUNICATIONS

Oral Communications on Open Session Items: During this time, persons (residents of the District, representatives of community organizations, and/or representatives of District employee organizations) may, without prior arrangement, make representations to or address the Board on any topic appearing on the Open Session Agenda or of District related concern.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

- A. Audience Requests to Address –

- B. ROP Report – Helen Hall

PRELIMINARY (continued)

6. STUDENT REPRESENTATIVE REPORTS

- A. Abigail Nakaishi – Diamond Bar High School
- B. Grace He – Walnut High School

7. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion.

All matters listed under the Consent Calendar will be enacted by a single motion unless there is a request to delete an item from the Consent Calendar for separate action.

REFERENCE ONLY: Public requests for comment, on agenda items, will be handled in accordance with Board Policies.

Approve/Ratify//Receive/Review/Accept/Award items on the Consent Calendar as follows:

- A. Minutes – Items 1 and 2
- B. Instruction – Items 1, 2, 3, 4, 5, 6, and 7
- C. Human Resources – Item 1
- D. General Business – Items 2, 3, 4, 5, 6, 7, 8, 9, and 10
- E. Administration – None

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

IV. MINUTES

C 1. MINUTES (10/04/17)

- A. Approve Minutes for the Regular Board Meeting/Study Session of October 4, 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. MINUTES (10/18/17)

- A. Approve Minutes for the Regular Board Meeting of October 18, 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

V. INSTRUCTION

C 1. OBSOLETE/DAMAGED TEXTBOOKS/MATERIALS (DISPOSAL) REF I-1

A. Approve Request to Dispose of Obsolete and/or Damaged Textbooks/Materials from the following sites: Collegewood Elementary School, Westhoff Elementary School, Suzanne Middle School, and Diamond Bar High School.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. SERVICES (VISUAL/PERFORMING ARTS) REF I-2

A. Approve Services for WVUSD by California Weekly Explorer, for Visual and Performing Arts Services (Walnut Elementary School), effective January 8-10, 2018, in an amount not to exceed \$1,540.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SERVICES (PROFESSIONAL DEVELOPMENT) REF I-3

A. Ratify Services for WVUSD by Sandra Harutunian, for Professional Development Services (Walnut Valley Consortium – BTSA Induction Program), effective July 1, 2017, through June 1, 2018, in an amount not to exceed \$15,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. SERVICES (MENTOR SUPPORT) REF I-4

A. Ratify Services for WVUSD (Walnut Valley Consortium – Teacher Induction Program) by the following, for One-to-One Mentor Support Services, effective July 1, 2017, through June 30, 2018, in an amount not to exceed \$30,000:

Kimberly Alioto (Covina-Valley USD)	Socorro Hernandez (Covina-Valley USD)
Lauren Altermatt (Chino Valley USD)	Tina Herrera (Chino Valley USD)
Michelle Armijo (Chino Valley USD)	Susie Hoffman (Chino Valley USD)
Mari Bartel (Chino Valley USD)	Kristine Ives (Chino Valley USD)
Terry Beach (Chino Valley USD)	Casie James (Covina-Valley USD)
Marcella Boccasile (Chino Valley USD)	Steve Krumbine (Chino Valley USD)
Hillary Castillo (Chino Valley USD)	Kelly Larned (Chino Valley USD)
Sharon Cathey (Covina-Valley USD)	Matthew Leyva (Covina-Valley USD)
Veronica Cervantes (Covina-Valley USD)	Justin Palmer (Pomona USD)
Claudia Cruz (Chino Valley USD)	Laura Rutherford (Chino Valley USD)
Helene Everhart (Chino Valley USD)	Katya Sanudo (Covina-Valley USD)
Walter Ford (Chino Valley USD)	Lorraine Vara (Chino Valley USD)
Kevin Glaspy (Covina-Valley USD)	Vivian Yeh (Chino Valley USD)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 5. SERVICES (LEAD MENTOR SUPPORT) REF I-5

- A. Ratify Services for WVUSD (Walnut Valley Consortium – Teacher Induction Program) by the following, for One-to-One Lead Mentor Support Services, effective August 1, 2017, through June 30, 2018, in an amount not to exceed \$12,000:

Sandra Escalante-Palmer (Whittier City SD)	Kristine Ives (Chino Valley USD)
Matthew Harris (Whittier City SD)	Tammy Keiser (South Whittier City SD)
Sandra Harutunian (Chino Valley USD)	Kathleen Nassau (Whittier City SD)
Toni Herr (Chino Valley USD)	Kolia Ponce (Whittier City SD)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. SERVICES (INTERPRETER/TRANSLATION) REF I-6

- A. Ratify Services for WVUSD by Syntax, Global, LLC, for Vietnamese Interpreter/Translation Services (Special Education Department and English Language Development Department), effective November 7, 2017, through June 30, 2018, in an amount not to exceed \$2,500.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. CONTRACT (LACOE) REF I-7

- A. Ratify Contract to Reimburse Administrative Costs Related to California School-Based Medi-Cal Administrative Activities Program 2017-2020 between WVUSD and Los Angeles County Office of Education (LACOE), effective July 1, 2017, through June 30, 2020, at no cost to the District. (Contract Number: C-17658:17:20)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VI. HUMAN RESOURCES

C 1. HR REPORT (#13 – 2017/2018) REF HR-1

- A. Approve/Ratify Human Resources Report #13 for 2017/2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

HUMAN RESOURCES (continued)

2. JOB DESCRIPTION (SUPERVISOR CIVIC CENTER/CUSTODIAL) REF HR-2

- A. Approve (revised) Job Description for the position of Supervisor for Civic Center and Custodial Services.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

3. PERSONNEL COMMISSION (BOARD REPRESENTATIVE) REF HR-3

- A. Announce Intent to Reappoint Ron Everett as the Board’s Representative to the Personnel Commission, for a three-year term, effective December 1, 2017, through November 30, 2020, and schedule a Public Hearing on this matter for December 13, 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

4. HR REPORT (#14 – 2017/2018) REF HR-4

- A. Approve Human Resources Report #14 for 2017/2018 (Director of Technology).

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VII. GENERAL BUSINESS

1. GIFTS/DONATIONS REF B-1

- A. Accept/Acknowledge the following gift(s) on behalf of the District:

- 1) from BB&T Insurance to WVUSD Employee Recognition Events – fifteen (15) Panera gift cards valued at: \$ 225.00
- 2) from Benihana Restaurant to WVUSD Employee Recognition Events – seventeen (17) gift certificates valued at: \$ 510.00
- 3) from Chaffey Federal Credit Union to WVUSD Employee Recognition Events – fifteen (15) Target gift cards and baskets valued at: \$ 450.00
- 4) from Chinese American Parent Association (CAPA) to Chaparral MS – a monetary donation in the amount of: \$ 538.75
- 5) from Chinese American Parent Association (CAPA) to Chaparral MS – a monetary donation in the amount of: \$ 328.00
- 6) from Complete Business Systems to WVUSD Employee Recognition Events – fifteen (15) rolling carts valued at: \$ 600.00

GENERAL BUSINESS (continued)

GIFTS/DONATIONS (continued)

7) from Julie’s Café to WVUSD Employee Recognition Events – five (5) gift cards valued at:	\$ 50.00
8) from Lifetouch School Studios to WVUSD Employee Recognition Events – eighteen (18) portraits valued at:	\$ 270.00
9) from Massage Envy to WVUSD Employee Recognition Events – fifteen (15) massages and gift baskets valued at:	\$ 2,115.00
10) from SchoolsFirst Federal Credit Union to Salute-to-Teachers Event – a monetary donation in the amount of:	\$ 500.00
11) from Walnut Valley Administrators’ Association (WVAA) to WVUSD Employee Recognition Events – a Visa gift card valued at:	\$ 100.00
12) from Your Cause Corporate Employee Giving Program to Collegewood ES – a monetary donation in the amount of:	\$ 4.62
2017/2018 Total: \$ 41,294.34	Total Current Donation: \$ 5,691.37

Action: _____ Motion: _____ Second: _____
 Vote: Ayes _____ Nays _____ Abstentions _____

C 2. PURCHASE ORDERS (P18 and CP18) REF B-2

A. Approve/Ratify Purchase Orders P18-01111 through P18-01597 and CP18-00052 through CP18-00063, for a total amount of \$2,082,774.45.

Action: _____ Motion: _____ Second: _____
 Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SALARY WARRANTS (SEPTEMBER) REF B-3

A. Ratify Salary Warrant Schedules, for the month of September 2017, in the total amount of \$8,349,339.30.

Action: _____ Motion: _____ Second: _____
 Vote: Ayes _____ Nays _____ Abstentions _____

C 4. COMMERCIAL WARRANTS (SEPTEMBER) REF B-4

A. Ratify Commercial Warrant Schedules, for the month of September 2017, in the total amount of \$3,796,245.41.

Action: _____ Motion: _____ Second: _____
 Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 5. FINANCIAL STATEMENTS/REPORTS (STUDENT BODY FUNDS) REF B-5

A. Receive Financial Statements/Reports for Student Body Funds for the following schools:

Chaparral Middle School
South Pointe Middle School
Suzanne Middle School

Diamond Bar High School
Walnut High School

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. BALANCE SHEETS (ALL DISTRICT FUNDS – SEPTEMBER) REF B-6

A. Receive Balance Sheets, for All District Funds, as of September 30, 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. FINANCIAL STATEMENTS (NUTRITION SERVICES – AUGUST) REF B-7

A. Receive Financial Statements, for District Nutrition Services, for the month of August 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. OBSOLETE/DAMAGED ITEMS (DISPOSAL) REF B-8

A. Approve Request to Dispose of Obsolete and/or Damaged Furniture, Equipment, and/or Materials from the following schools:

Castle Rock Elementary School
C.J. Morris Elementary School
Evergreen Elementary School

Quail Summit Elementary School
Walnut Elementary School

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 9. APPROPRIATION/FUND TRANSFERS (GENERAL FUND) REF B-9

A. Approve Appropriation/Fund Transfers, for a net change of \$0, to the General Fund.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 10. BID ACCEPTANCE/CONTRACT AWARD (DBHS) REF B-10

- A. Accept Bids and Award a Contract to Chapman Coast Roof Co., Inc., for Diamond Bar High School Gymnasium Roof Repair, effective on November 16, 2017, in an amount not to exceed \$65,070.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

11. NOTICE OF COMPLETION (DBHS) REF B-11

- A. Accept as complete the Diamond Bar High School Forensic Lab Casework Project and Authorize the filing of a Notice of Completion, in the amount of \$118,100. (Bid Number: 051617-10)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

12. AGREEMENT (SERVICES) REF B-12

- A. Approve Architectural Services Agreement between WVUSD and DC Architects, for Architectural Services (South Pointe Middle School Fire Alarm Replacement), effective November 16, 2017, through November 16, 2022, in an amount not to exceed \$127,500.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

13. NOTICE OF COMPLETION (DISTRICTWIDE) REF B-13

- A. Accept as complete the Districtwide Slurry Project and Authorize the filing of a Notice of Completion, in the amount of \$290,906. (Bid Number: 031617-2)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

14. NOTICE OF COMPLETION (DISTRICT) REF B-14

- A. Accept as complete the District Fencing (Castle Rock Elementary School, Collegewood Elementary School, Quail Summit Elementary School, Westhoff Elementary School, Suzanne Middle School, Diamond Bar High School, Walnut High School, and Ron Hockwalt Academies) Project and Authorize the filing of a Notice of Completion, in the amount of \$329,650. (Bid Number: 042017-10)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

15. SCHOOL BUS REPLACEMENT (FUNDING)

REF B-15

- A. Adopt WVUSD Resolution #18-08 – Authorizing Request to Apply for and Secure Grant Funding from the South Coast Air Quality Management District PA#2018-02, AB 923 School Bus Replacement Program (School Buses).

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VIII. ADMINISTRATION

1. BOARD DISCUSSION ITEMS/GENERAL COMMENTS

- A.
- B.
- C.
- D.
- E.

2. DATES TO REMEMBER

- A. Monday-Friday, November 20-24, 2017
Local and Thanksgiving Day Holidays
- B. Wednesday, December 13, 2017
Organizational/Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- C. Thursday, December 14, 2017
Personnel Commission Meeting
4:00 PM ~ DEC Board Room
- D. Wednesday, December 20, 2017
End of Semester
- E. Thursday-Friday, December 21-29, 2017
Monday-Friday, January 1-5, 2018
Winter Break

IX. ADJOURNMENT

Time: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____