

Granada Hills Charter High School

Meeting of the Governing Board

November 7, 2016 4:00 p.m. Library

Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)

Steve Bourgouin, Retired Teacher member

Lorene Dixon, At Large Member

Joan Lewis, At Large Member

Jody Dunlap, At Large Member

Amita Naganand, Parent Member

Jim Salin, At Large Member (Chair)

Jesus Vaca, At Large Member

The meeting was called to order at 4:03 p.m. Jody Dunlap led the Pledge of Allegiance.

Updates/Reports to the Board

Student Council – Josiah Laney, ASB -President

Mr. Laney reported a successful Homecoming Dance, pep rally and parade. ASB students participated in both Articulation nights and reported a large student and parent attendance. The clubs have been delegated to assist with clean up during the lunch break and have received positive feedback from staff members who report the campus is looking cleaner. Mr. Laney also gave an update on current athletic team happenings.

School Site Council (SSC) Update – Judie Baumwirt, Administrative Director

Ms. Baumwirt reported that the task of today's SSC meeting was to participate in the update of the Local Education Agency (LEA) Plan which ultimately influences the Single Plan for Student Achievement (SPSA) and the LCAP Plans. There are several sections of the LEA Plan that are no longer relevant through changes in state mandates. We will be focusing only on relevant sections:

- Performance Goal 1 - All students will reach high standards, at a minimum, attaining proficiency or better in reading and mathematics, by 2013-2014;
- Performance Goal 2 - All limited-English-proficient (LEP) students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics;
- Performance Goal 5 - All students will graduate from high school.

Committee members were guided through the needs assessments, district profile and school goals and local measures of student performance which were also reviewed in our last meeting and will be reviewing the priority areas at the upcoming December 5th SSC Meeting.

Mr. Bauer thanked Ms. Baumwirt for her leadership with the SSC, and also thanked Dilmit Singh, Chief Academic Officer, for attending a recent three-day LCAP brainstorming session with other district, county and charter school representatives.

Curriculum and Instruction – Beth Cox, Chair

Ms. Cox reported that the following items were discussed:

- Grade Appeal Policy – Reviewed the final draft that included timeframes for the process. Will be voted on at the next meeting.
- Student Service Class requirements – Final draft review and discussion. Will be voted on at the next meeting.

The committee unanimously approved the IB Business and Management Course that would be available to all students, not just those in the IB program. At the next meeting two additional course requests will be discussed – IB Computer Science HL 2 and Advanced Ceramics.

Operations – Maggie Abbott, Chair

Ms. Abbott reported that the committee continues to discuss the following items:

- Special two-day bell schedule for Kaiser assembly

- Replacement of student desks
- Campus Beautification
- Committee Budget being used to add display cases or TV monitors in various locations around campus to display student work and showcase accomplishments

Student Services – Pam Dunn, Chair

Ms. Dunn reported that the committee discussed the following items:

- Proposal to provide funding for four college field trips included the cost of the buses and lunches for students
- Proposal to use finger scanning instead of student ID cards to get into the library

Executive Director’s Report – Brian Bauer

- Academic Program Presentation – GBF(Global Business and Finance)
Brian Bauer introduced teachers Andrew Nelson and Tim Turnquist who are key teacher leaders in the GBF program. They presented an overview of the program and the interdisciplinary course alignment that creates an ongoing collaboration between departments. The program focuses on Money & Banking, Business Theory and Practice, and providing real world problem solving skills. Because the Global Business and Finance program has to have a CTSO (Career and Technical Student Organization), most of our GBF students belong to the GHCHS DECA team. DECA provides a differentiated leadership opportunity for students, and holds competitions several times a year.
- Board Accountability – Mr. Bauer asked David Bensinger to present the updated performance metrics to the Board. As a reminder, the goal of these metrics is to assist the Board members with
 - tracking academic achievement and progress for all students, including students in subgroups
 - monitoring, analyzing, and increasing the effectiveness of the school’s implementation of Common Core State Standards
 - monitoring the goals and actions described in the school’s charter and LCAP

Highlights of the performance data include:

- Access to Advanced Placement and International Baccalaureate Courses – Nearly 70% of the class of 2017 has taken at least one AP or IB course during their enrollment at GHCHS, which is significantly higher than the California average of 40%. Additionally, over 77% of students have earned a score on an AP or IB exam that qualifies for college credit or placement.
- The Leadership Team is strategizing ways to increase the number of students who take an AP/IB course, while at the same time ensuring that students continue to perform well on the exams.
- Grade Distribution and College Persistence – Nearly 90% of grades earned by students last year were As, Bs, or Cs (70% of these grades were As or Bs); 154 members of the class of 2016 graduated with a GPA of 4.0 or higher. Students continue to be successful once they reach college - over 96% of GHCHS alumni continue to attend college after their freshman year in college (well above the national average of 70%).
- Material Revision to LAUSD and Charter Augmentation Grant – Mr. Bauer reported that LAUSD Board member Scott Schmerelson visited the Devonshire iGranada campus on October 26 and provided positive feedback. He toured the facility, met with students, and reviewed course content. He expressed support for GHCHS and the iGranada program to the students and staff with whom he met at the Devonshire campus, and stated that he now has a different understanding of this program.

The day after Mr. Schmerelson’s visit, several GHCHS parents met with him at his office regarding our augmentation grant application and material revision request. The parents also reported a positive meeting with Mr. Schmerelson and expressed to him a commitment to stay engaged on this important matter.

Discussion/Action Item #1 – Recommendation of Appointments to the Governing Board. Norm Holloway presented the recommendation from the Governing Board Screening Committee (Mike Rivera, Marty Eisen, Brian Mancini, Jennifer Sheridan, Norm Holloway) for appointments to the 2017-18 Governing Board term:

For the At Large/Community positions:

1. **James Salin**

- BA – Brigham Young University (Business Administration/Finance)
- MA – Stanford University School of Credit and Financial Management

Mr. Salin has almost forty years of experience in business, banking, real estate and finance. He is currently the First Vice President of Community Bank (Burbank), and held previous Vice President positions at Pacific Western Bank (Los Angeles), Charter Pacific Bank (Beverly Hills), Industrial Bank, California United Bank and Metrobank. Mr. Salin is the parent of two former GHCHS students (class of 2008) and has been a GHCHS Governing Board member since 2006. He currently serves as Chair of the Board.

2. **Joan Lewis**

- BA – California State University, Northridge (English)
- MS – National University (Educational Administration)

Ms. Lewis is a retired GHCHS administrator and teacher. She has been a GHCHS Governing Board member since the founding Board in 2003. Her entire teaching career was spent at Granada followed by her administrative service of 15 years. She participated in the writing of the original charter petition and has been active in the School community since that time

For the Retired GHCHS Teacher position:

Steve Bourgouin

- BA – California State University, Northridge (History)

Mr. Bourgouin began his teaching career in 1978. He taught in the Social Science department at GHCHS since the charter’s inception in 2003. His leadership roles included department chair, UTLA Chapter Chair and School Site Council representative. Mr. Bourgouin served as the GHCHS Teacher Board member from 2006-2011 under the previous Governing Board composition. He was appointed as the Retired Teacher Board Member in 2015.

Mr. Holloway reported that all of these applicants are being recommended because of their direct familiarity with GHCHS, its history and goals, along with their expertise in fields that are relevant to education and the efforts of this school. All have previously served as Governing Board members and have proven to be committed individuals, dedicated to the mission and vision of GHCHS.

Lorene Dixon made a motion to approve the appointment of James Salin as an At Large Governing Board member for the 2017-18 term. Steve Bourgouin seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Yes		Jim Salin	Recuse			

Steve Bourgouin made a motion to approve the appointment of Joan Lewis as an At Large Governing Board member for the 2017-18 term. James Salin seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Recuse		Jim Salin	Yes			

Joan Lewis made a motion to approve the appointment of Steve Bourgouin as the Retired GHCHS Governing Board member for the 2017-18 term. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Recuse		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Yes		Jim Salin	Yes			

Lorene Dixon made a motion to approve the 10/17/2016 Board meeting minutes. Jesus Vaca seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Yes		Jim Salin	Yes			

Meeting adjourned to Closed Session at 5:35 p.m.

Meeting reconvened to Open Session at 5:50 p.m. Chair Salin reported that the Board approved Student Expulsion 102016-01.

Meeting adjourned at 5:52.