



Apollo-Ridge School Board Legislative Meeting

Apollo-Ridge High School Community Room
Monday, September 25, 2017, 6:30 p.m.

MINUTES

I. Call Meeting to Order

The meeting was called to order by Board President, Mr. Gregory Primm, at 6:35 p.m. Mrs. Jennie Ivory, Board Secretary, was requested to conduct the roll call and following same, declared a quorum present.

II. Pledge of Allegiance to the Flag

III. Roll Call

Board Members Present: Mr. Gregory Primm, Mr. Dominick Duso, Mr. Rick Fetterman, Mr. Paul King, Mr. Dan Obriot, Mrs. Rebecca Ross, Mrs. Susan Wenckowski,

Board Members Absent: Mr. Jim Ferguson, Mr. Forrest Schultz

Administrators Present: Dr. Matthew Curci

Administrators Absent: Not required to attend

Guests: Sarah Steighner, Leader Times
George Guido, Valley News Dispatch
Sande Cecchini, AREA
Andy Jones, ARHS Student Council
Sarah Backus, Nutrition Inc.

Solicitor: Matthew Hoffman, Esquire

IV. Approval of Legislative Meeting Minutes

Be it resolved that the Apollo-Ridge Board approves the minutes of the Monday, August 28, 2017 Legislative Meeting.

Motion: Mr. King Second: Mr. Fetterman

Voice Vote: 7 AYE 0 NAY

V. Meetings from the Previous Month

Committee Meeting	Monday, August 21, 2017	(6:30 PM – 7:00 PM)
Executive Session (Personnel, Legal)		(7:00 PM – 8:17 PM)
Legislative Meeting	Monday, August 28, 2017	(6:31 PM – 6:56 PM)

VI. BOARD AND SUPERINTENDENT REPORTS

A. Lenape Vocational Technical School

Mrs. Wenckowski's report on the September 21, 2017, JOC Meeting included the following topics:

- Ford City's Practical Nursing program had 17 graduates and 29 new enrollments. The New Castle program has 29-30 new enrollments.

- The Adult Education program has 152 students and 11 classes, which have not yet started, are still accepting registrations.
- Students from Lenape went to Havin to do outside work on Community Service Workday.
- Approved committee memberships for the Occupational Advisory and Local Advisory committees.
- Approved disposal of equipment, several donations of materials from Bauer Block, and a building use request.
- Hired Marla Betts as a Social Studies/English instructor at a Masters Step 5 salary.
- Hired Michelle Boak as a part-time PN instructor and Suzette Carbaugh and Lynn Miller as substitutes in the Practical Nursing program.
- Hired David Bright for Adult Ed to teach Basic Motor Control.
- Next Meeting: Thursday, October 19, 2017

B. ARIN Intermediate Unit #28

Mrs. Ross's report on the September 19, 2017 BOD meeting included the following topics:

- PERSONNEL: Three employments, seven changes in employment status, and two volunteers were discussed and acted upon.
- BUSINESS: Discussed and acted upon the following:
 - Accepted Armstrong County Human Services Development Grant for \$3,108 for TIPS
 - Accepted several agreements for Project MAX, Transportation Contracts and assigned drivers/monitors for the 2016-2017 and 2017-2018 school years
 - Approved travel requests and a change in date for November BOD meeting.
 - Appointed Pamela Gardner as the IU's voting delegate at the PSBA Delegate Assembly
- Next Meeting: Tuesday, October 17, 2017

C. Legislation (Mr. Dan Obriot/Mr. Rick Fetterman)

D. Apollo-Ridge Education Foundation (Mr. Dominick Duso)

- Innovative Projects Grant applications are due October 1 and will be funded at the October 23 Board Legislative Meeting.
- The Gala/Silent Auction is sold out. There are many new and exciting offerings and we are pleased to announce many of our major vendors are sponsoring the event this year.
- The Foundation is partnering with IUP's ArtsPath program to create an art project in Apollo. Phase I is a mosaic that will be tied together with a mural in the spring. Donations are being accepted to cover the costs of the materials. Members of the community will be invited to a special event on November 9 to participate in laying some of the tiles.
- At the Foundation's third quarter meeting details were discussed to reboot the Learning Festival for its 40th anniversary. It has been scheduled for March 17 and will consist of March Madness Mini Camps.
- September's monthly newsletter, which was sent him with all students, is available on the back counter with the school board meeting agendas.

E. Superintendent Report (Dr. Matthew E. Curci)

- Go Gold for Childhood Cancer Awareness – September 29
- Parent-Teacher Conferences October 5 and 6
- In-Service Day – October 9
- Parent Climate Surveys
- Upcoming Dates:
 - October 5 – Parent/Teacher Conferences
 - October 5 – MS Picture Make Up Day
 - October 6 - Act 80 Day / Parent Teacher Conferences
 - October 9 - Columbus Day Observed / In-Service Day
 - October 12 – Fire Safety Trailer at ES
 - October 17 – ES Family Fun Night
 - October 25 - End 1st Grading Period

F. Student Council (Mr. Andrew Jones)

IV. RESOLUTIONS

A. Finance

Resolution A-1

Be it resolved that the Apollo-Ridge Board approves payment of District Bills for the period August 29 through September 22, 2017 in the amount of \$488,700.64, and the Treasurer's Report for August 2017.

Be it resolved that the Apollo-Ridge Board approves Finance resolution A-1.		
A-1 Payment of District Bills and Treasurers Report for August 2017		
Motion: Mr. King	Second: Mr. Obriot	
Roll Call:		
7 AYE	0 NAY	MOTION PASSED

B. Personnel

Resolution B-1

Be it resolved that the Apollo-Ridge Board approves district-hired substitutes for the 2017-2018 school year as marked Exhibit B-1.

Resolution B-2

Be it resolved that the Apollo-Ridge Board approves unpaid leaves as marked Exhibit B-2.

Resolution B-3

Be it resolved that the Apollo-Ridge Board approves Source 4 Teachers substitute personnel for the 2017-2018 school year as marked Exhibit B-3.

Resolution B-4

Be it resolved that the Apollo-Ridge Board approves Ms. Nicole Caratelli, Leechburg, as a long-term substitute Middle School science teacher, effective September 5, 2017, through December 21, 2017, with salary and benefits as per the Apollo-Ridge Education Association Agreement (pro-rated), pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-5

Be it resolved that the Apollo-Ridge Board approves Ms. Jenette Leasure, Saltsburg, as a part-time 4-hour (evening) custodian, effective September 26, 2017, with salary and benefits per the SEIU 32BJ Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-6

Be it resolved that the Apollo-Ridge Board approves Ms. Lisa Wallace, Apollo, as a paraprofessional, effective September 26, 2017, with salary and benefits per the Apollo-Ridge Educational Support Professionals Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-7

Be it resolved that the Apollo-Ridge Board approves Ms. Susan Daugherty, Leechburg, as a paraprofessional, effective September 27, 2017, with salary and benefits per the Apollo-Ridge Educational Support Professionals Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-8

Be it resolved that the Apollo-Ridge Board approves Mr. Edward Booth, Apollo, as a part-time 4-hour (evening) custodian, effective September 26, 2017, with salary and benefits per the SEIU 32BJ Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-9

Be it resolved that the Apollo-Ridge Board accepts the resignation of Mr. Jerry McCoy, part-time custodian, effective September 30, 2017.

Resolution B-10

Be it resolved that the Apollo-Ridge Board accepts the resignation of Ms. Traci Geiger, full-time custodian, effective September 14, 2017.

Resolution B-11

Be it resolved that the Apollo-Ridge Board approves Ms. Elizabeth Zaffuto, Saltsburg, as a part-time 4-hour (evening) custodian, effective September 26, 2017, with salary and benefits per the SEIU 32BJ Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

<p>Be it resolved that the Apollo-Ridge Board approves Personnel resolutions B-1 through B-11.</p> <p>B-1 2017-2018 District Hired Substitutes B-2 Unpaid Leave Requests B-3 2017- 2018 Source 4 Teachers Substitutes B-4 Long-Term Substitute: Nicole Caratelli B-5 New Hire: Jenette Leasure, Part-time Custodian B-6 New Hire: Lisa Wallace, Paraprofessional B-7 New Hire: Susan Daugherty, Paraprofessional B-8 New Hire: Edward Booth, Part-time Custodian B-9 Resignation: Jerry McCoy, Part-time Custodian B-10 Resignation: Traci Geiger, Full-time Custodian B-11 New Hire: Elizabeth Zaffuto, Part-time Custodian</p>		
<p>Motion: Mrs. Wenckowski Second: Mr. Paul King</p> <p>Roll Call: Duso Abstention on B-3</p>		
7 AYE	0 NAY	MOTION PASSED

C. Curriculum

Resolution C-1

Be it resolved that the Apollo-Ridge Board approves conference attendance requests as marked Exhibit C-1.

<p>Be it resolved that the Apollo-Ridge Board approves Curriculum resolution C-1.</p> <p>C-1 Conference Attendance Requests</p>		
<p>Motion: Mrs. Wenckowski Second: Mr. Obriot</p> <p>Roll Call:</p>		
7 AYE	0 NAY	MOTION PASSED

D. Student Activities

Resolution D-1

Be it resolved that the Apollo-Ridge Board approves field trip requests as marked Exhibit D-1.

Resolution D-2

Be it resolved that the Apollo-Ridge Board approves Olivia Stiffy as an independent athlete-gymnastics for the 2017-2018 school year.

<p>Be it resolved that the Apollo-Ridge Board approves Student Activities resolution D-1 and D-2.</p> <p>D-1 Field Trip Requests D-2 Independent Athlete: Olivia Stiffy</p>		
<p>Motion: Mr. King Second: Mr. Obriot</p>		

Roll Call:		
7 AYE	O NAY	MOTION PASSED

E. Student Transportation

Resolution E-1

Be it resolved that the Apollo-Ridge Board approves the list of bus drivers presented by STA as marked Exhibit E-1.

Be it resolved that the Apollo-Ridge Board approves Student Transportation resolution E-1.		
E-1 Bus drivers as presented by STA		
Motion: Mr. King Second: Mr. Obriot		
Roll Call:		
7 AYE	O NAY	MOTION PASSED

F. Facilities and Property Services

Resolution F-1

Be it resolved that the Apollo-Ridge Board approves the disposal or sale of obsolete technology equipment as marked Exhibit F-1.

Be it resolved that the Apollo-Ridge Board approves Facilities and Property Services resolution F-1.		
F-1 Disposal of Obsolete Technology Equipment		
Motion: Mr. Fetterman Second: Mr. Obriot		
Roll Call:		
7 AYE	O NAY	MOTION PASSED

G. Food and Nutrition Services

Resolution G-1

Be it resolved that the Apollo-Ridge Board approves an agreement with NHS schools to sell or purchase foods.

Be it resolved that the Apollo-Ridge Board approves Food and Nutrition Services resolution G-1.		
G-1 NHS Food Purchase Contract		
Motion: Mr. King Second: Mr. Fetterman		
Roll Call:		
7 AYE	O NAY	MOTION PASSED

H. Legislation – Board Policy

Resolution H-1

Be it resolved that the Apollo-Ridge Board approves the second reading of revised Volunteer Coach Policy #123.2 as marked Exhibit H-1.

Be it resolved that the Apollo-Ridge Board approves Legislation resolution H-1. H-1 Second Reading Board Policy 123.2: Volunteer Coaches		
Motion: Mr. King	Second: Mrs. Ross	
Roll Call:		
7 AYE	O NAY	MOTION PASSED

VIII. Hearing of the General Public

IX. Old Business

X. Adjournment

Motion: Mr. King

Second: Mr. Fetterman

Time: 6:55 PM

EXECUTIVE SESSION

Start: 7:05 PM

End: 7:25 pm

NEXT MEETING DATES:

Committee: Monday, October 16, 2017

Legislative: Monday, October 23, 2017

EXHIBIT B-1

2017-2018 DISTRICT-HIRED SUBS

PENDING RECEIPT OF ACTS 34, 114, 151 AND 168 CLEARANCES

NAME	ADDRESS	CERTIFICATION
Patrick Rattigan	Indiana	School Nurse
Amy Yard	Spring Church	Data Tech Sub
Jenette Leasure	Saltsburg	Custodian

EXHIBIT B-2

UNPAID LEAVE REQUESTS

Request Number	Dates	Reason
UNP#092517	September 25 – 29, 2017	Personal
UNP#100317	October 3 until on/about November 14, 2017	Health Related
UNP#092217	September 19 until on/about November 14, 2017	Health Related

2017-2018 SOURCE 4 TEACHERS SUBSTITUTE PERSONNEL

Pending receipt of Acts 34, 114, 151, and 168 clearances

Name	Education/Certification	Education/Certification-2	Education/Certification-3
Hawley, Kristen	Bachelors Degree		
Veliz, Lindsey	Bachelors Degree		
Pizer, Nicole	Elementary		
Jamison, Sherita	Bachelors Degree		
Rusz, Kara	Elementary		
Picardi, Pria	Bachelors Degree		
Durancik, Kelli	Bachelors Degree		
Otto, Jacob	Elementary	Social Studies	
Barker, Sara	Bachelors Degree		
Smith, Sherri	Elementary		
Vigna, Katelyn	Elementary	Special Education	Early Childhood
Wallace, Lisa	Paraprofessional		

EXHIBIT C-1

CONFERENCE ATTENDANCE REQUESTS

PARTICIPANT/ASSIGNMENT	TITLE/DESCRIPTION OF ACTIVITY ACTIVITY SPONSOR/LOCATION	ACTIVITY DATES	SUB REQUIRED	COST/ BUDGET
Matthew Curci Superintendent	Fall Retreat – Forum for WPA Superintendents University of Pittsburgh Farmington PA	11/29-12/1/2017	No	\$0 Included in Forum membership
Jo Isaacson Child Accounting	Orientation to School Food Service Operations PDE/Project PA Harrisburg PA	10/3-4/2017	No	\$384 Bus Ofc

EXHIBIT D-1

FIELD TRIP REQUESTS

<u>DATES</u>	<u>GRADE/GROUP/TEACHER(S)</u> <u>/CURRICULUM</u>	<u>DESTINATION</u>	<u># STUDENTS</u>	<u>COST</u>	<u>SUB</u>
November 29, 2017	Spanish 3-4 Kristen Scotece Spanish Culture	Emir Susini Concert Somerset High School Somerset	22	\$0 Spanish Club	1
October 26, 2017	Spanish Class Kristen Scotece Latin American Expressions	Soldiers & Sailors Hall Pittsburgh	50	\$0 Spanish Club	1
September 27, 2017 October 25, 2017 November 15, 2017 December 20, 2017	Industrial Math Students Jeff Jones or John Simon Manufacturing	Penn United Technologies Cabot	8	\$315/trip HS budget	1
March 2018 Exact date TBD	AP Human Geography Students Jessica Johns Cartography	Indiana University of PA Indiana	23	\$220 HS budget	1
October 17, 2017	High School Students Janetta Thomas Lenape Tech Tour	Lenape Tech School Ford City	100	\$525 Lenape Tech	0
October 13, 2017	Enviroquest Participants Danielle White Environmental Science	Jennings Environmental Center Slippery Rock	30	\$495 Gifted Budget	2
October 12, 2017	ARHS Student Council Andrew Jones/Kelly Shoop Events of September 11, 2001	Flight 93 Memorial Stoystown	45	\$680 ARHS STUCO	3
October 4, 2017	ARMS/HS Life Skills Brandy Muffie/Kristen Barta Baseball/Travel & Social Skills	Indiana YMCA Indiana	12	\$260 Special Ed	1
October 5, 2017	AR HS Spanish Club Kristen Scotece Liberal Arts Festival	California University California	20	\$0 Spanish Club	1
October 14, 2017	AR HS Gifted Students Danielle White	KDKA Hometown Hi Q Pittsburgh	25	\$300 Gifted	0

Costs include transportation, substitutes, and registration/entry fees

EXHIBIT E-1

Bus Drivers as Presented by STA

Pending receipt of Acts 34, 114, 151, and 168 Clearances

NAME	ADDRESS	POSITION
Jessica Dudek	North Apollo	Full-time Driver
Awanda Sue Ross	Shelocta	Full-Time Driver

EXHIBIT F-1

FALL 2017 DISPOSAL OR SALE OF OBSOLETE TECH EQUIPMENT

Serial Njumber	Type	Obsolete Tech	Board Type	Serial #	AR tag #
Mxl9520xws	computer	Obsolete Tech			
2ua33018ft	monitor				
Mxl0300lfb	computer				
2ua7150fmp	monitor	Smart Tech		808058002	
Usu3470ddn	monitor	Smart Tech		677233	
Mxl0300lf3	computer	Smart Tech		687417	
Mxl0300lhd	computer	Smart Tech		686857	
Mxl0300lhs	computer	Smart Tech		657114	
Mxl0300lg9	computer	Smart Tech		686838	
Mxl0300lgz	computer	Smart Tech		686856	
Mxl0300lfp	computer	Smart Tech		686494	
Mxl0300lh7	computer	Smart Tech		686860	
2ua93016fn	computer	Smart Tech		686493	
Mxl0300dlv	computer	Smart Tech		686493	
Mxl0300lg9	computer	Promethean		69z17982	
Mxl0300lds	computer	Promethean			000067
Mxl0300lfk	computer	Promethean			000037
Mxl0300lh4	computer	Promethean			000549
Cnu9264nzk	monitor	Promethean			000535
Mxl0300lfj	computer	Promethean		836375333	
L3-a6218	computer	Promethean		863675392	
L3-a4465	computer	Promethean		c1005071533	
L3-a4488	computer	Promethean		c1005071543	
L3-a4204	computer	Promethean		c1005070168	
L3-a4195	computer				
Cnd6020gxx	monitor				
Cnd6020gx6	monitor				
L3-a4096	computer				
L3-a6481	computer				
L3-a4638	computer				
2ya7150fmg	computer				
80700935938	monitor				
2ua7150fm9	computer				
2ua831oky5	computer				
24143992a	computer				
045cg43hf523	monitor				
lic043540007	monitor				
gmom03c3090	monitor				
852cd34sj572	monitor				
107cg43ha836	monitor				

Board Policy #123.2

123.2. VOLUNTEER COACHES	
1. Purpose	The Board recognizes that there are members of the community that have an interest in serving as volunteer assistants for District athletic programs.
2. Definition	A volunteer is defined as a person from the community who contributes his/her services on a regular basis without salary, benefit or stipend compensation.
3. Authority	<p>No volunteer may be involved in a District athletic program without the recommendation of the Athletic Director and building principal and final approval by the Board. Volunteer coaches shall serve at the pleasure of the District and may be removed from the position by the Board at any time.</p> <p>Any requests for a volunteer coaching position must be initiated by the head coach and reviewed by the Athletic Director and building principal. The volunteer, selected by the Athletic Director in consultation with the coach, must be approved by the principal and recommended to the Board for approval.</p> <p>The volunteer will complete an application form and file with the Pennsylvania Interscholastic Athletic Association (P.I.A.A.) nonfaculty coach application. Volunteers will be selected on the basis of skills, knowledge of the activity, ability to work with students and coaching ability. Volunteer coaches are held to the same expectations as the athletic contracted coaches. Volunteer coaches shall be expected to abide by all District policies, rules and regulations applicable to the particular volunteer assignment as well as all P.I.A.A. and Western Pennsylvania Interscholastic Athletic League (W.P.I.A.L.) regulations.</p>
4. Guidelines	<p>Volunteer coaches must be at least twenty-one (21) years of age.</p> <p>A volunteer coach cannot have a son/daughter or stepson/stepdaughter participating in any athletic program in which they coach.</p> <p><u>Relationship To Contracted Staff</u></p> <p>Volunteer coaches are to be assigned to help coaches provide better instructional services to student athletes.</p> <p>Volunteer coaches are not assigned to relieve coaches of their responsibilities or to change the overall athlete-to-coach ratio.</p> <p>Written assignments shall be established for all volunteer coaches defining their function and responsibilities. These assignments shall be established by the head coach with a copy provided to the Athletic Director.</p> <p>Under no circumstances shall volunteer coaches be assigned any of the following responsibilities:</p> <ol style="list-style-type: none"> 1. Prescribing disciplinary action relating to a student or students. 2. Excusing students from attendance or participation in any classroom or school-related activity. 3. Assuming the responsibility for a student or group of students. 4. Treating any injuries sustained by a student, though appropriate first aid may be applied. <p>Volunteer coaches shall receive all applicable duplicated materials and information provided to compensated coaches.</p> <p>Volunteer coaches shall refer concerns regarding their position, responsibilities, student safety, etc., to the head coach, Athletic Director or building principal.</p> <p><u>Recruitment/Selection/Evaluation</u></p> <p>The head coach shall identify the need for volunteer(s). The Athletic Director shall approve or deny the</p>

	<p>head coach's request.</p> <p>The volunteer coaches must be recommended by the Athletic Director and the building principal.</p> <p>A letter of understanding shall be provided to and signed by the recommended candidate. The following information shall be included in the letter:</p> <ol style="list-style-type: none">1. Volunteers do not receive compensation for services.2. Volunteers are not covered for their personal injuries by the District's insurance carrier. <p>The Athletic Director shall provide copies of all applicable policies, regulations and duplicated materials to the volunteer coaches. Volunteer coaches shall sign a statement indicating that s/he has received such documentation, understands the content, and agrees to abide by District policies and regulations.</p> <p>The head coach, Athletic Director and building principal shall evaluate the volunteer coach at the end of the season and make recommendation for the next season, if applicable</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 511</p>
--	--