



Lovejoy Independent School District 2018-2019 Tuition-Based Enrollment Guidelines

The Lovejoy Independent School District (LISD) is accepting out-of-district transfers through the Tuition-Based Enrollment program.

Tuition-Based Enrollment is a program which allows children who do not live within LISD's boundaries an opportunity to apply for enrollment to attend schools in LISD.

Tuition for students accepted through the Tuition-Based Enrollment program is \$9,000 for elementary (K-6) and \$11,000 for secondary (7-12) for the full school year. Payment or half payment is due prior to the first day of school. To guarantee placement, following approval, a \$1,000 non-refundable deposit is due. The deposit will be applied to the tuition. Following the first day of attendance in LISD, tuition will be non-refundable.

There is a non-refundable \$100 Assessment Fee for students in grades K-3, paid directly to LISD. Applicants in grades 4-12 who do not have passing TAKS/STAAR/ISEE scores will pay a fee in order to take the required online assessment.

CAMPUS ASSIGNMENT

LISD will accept applications for grade levels kindergarten (K) through 12th grade based on campus capacity. The number of openings for transfer students is limited. The District will determine which school the transfer student will attend. Campus assignments cannot be appealed.

TRANSPORTATION

LISD does not provide transportation to and from school for transfer students.

APPLICATION PROCESS

To request Tuition-Based Enrollment, parents must complete the Tuition-Based Enrollment Application Form. The form is available on the District website and in the Superintendent's Office, LISD Administration Building, 259 Country Club Road, Allen, TX 75002.

APPROVAL PROCESS

Transfer applications will be processed on a first-come basis and considered independently at the time of their request by the Superintendent or designee.

APPLICATION TIMELINE

LISD will accept applications for Tuition-Based Enrollment until seats are filled.

NOTIFICATION OF APPROVAL/DENIAL

Parents will be notified of acceptance or non-acceptance of their application. The communication will specify the campus the student has been approved to attend. Campus assignments cannot be appealed.

STUDENT CRITERIA FOR APPROVAL

- 95% attendance for each class for the previous school year
- Passing all classes currently and for the last semester completed
- Passed all portions of their latest state mandated test/assessment exam
- Students from home school, private school, or non-accredited school must show satisfactory scores on standardized achievement test and/or successful achievement on district-delivered academic test
- No serious infractions on the disciplinary record for the previous school year

ANNUAL VS. CONTINUING TUITION-BASED ENROLLMENT

Transfers are approved for one school year only under Texas Education Code requirements. All students applying under the Tuition-Based Enrollment program must reapply and qualify annually.

FACTORS CONSIDERED IN APPROVAL

Factors considered in the Tuition-Based Enrollment application include, but are not limited to: building capacity, current program or campus enrollment, growth projections, grade level enrollments, teacher allocations, professional staff allocations, and the student's academic, behavior and attendance history.

UIL

All UIL rules regarding student eligibility for competition will be followed. Approval of a Tuition-Based Enrollment transfer does not verify the student's eligibility for competition under UIL rules. Students in athletics who move from one high school to another are ineligible for varsity competition for one year by UIL rules unless the UIL grants a residency waiver. Students may not transfer for athletic purposes.

Students may participate in athletics below the varsity level upon enrollment in LISD as a transfer student.

Students who participate in UIL athletics must verify eligibility through the District Athletic Director. All required paperwork and documentation must be provided in order for the student to be considered for participation in athletics in LISD.

REVOKING TRANSFER

Transfer students must follow all LISD rules and regulations, including but not limited to, district policies and regulations, the Student Code of Conduct, and attendance requirements.

Students who transfer into the district may have their enrollment revoked if the student does not adhere to all policies and regulations or based on poor attendance, excessive tardiness, or inappropriate student behavior.

QUESTIONS

Questions regarding Tuition-Based Enrollment may be directed to:

Stacey Dillon
Assistant to the Superintendent
Lovejoy Independent School District
469.742.8003
stacey_dillon@lovejoyisd.net



LOVEJOY INDEPENDENT SCHOOL DISTRICT 2018-2019 Tuition-Based Enrollment Checklist

Please complete the information required and attach the documents listed below.

To be completed by the parent/guardian of student and submitted with application:

Student Name:

Last First Middle

Home Address of Student: _____

Street (No P.O. Boxes)

City State ZIP Code

Grade level for 2018-2019: _____

Required Application Documents - The following items must be included with the application packet:

✓	Required Document	Admission Criteria
	Tuition-Based Enrollment Application with signed parent/guardian acknowledgement of policy and guidelines	
	Current Proof of Residency (current gas, electric, or water bill)	
	Official Attendance Records from previous school for 2017-2018 school year	95% for each class
	Notarized Declaration of Student Discipline Form for 2017-2018 school year	No serious disciplinary infractions
	Report card from 2017-2018 school year	Passing all classes currently and for last semester completed
	Current Transcript (if high school student)	
	Assessment Fee \$100 (non-refundable) K-3 Applicants - Check Number _____	Check attached for K-3
	Grades 4-12 Applicants without assessment results listed below may require additional testing.	Assessment fee for Grades 4 and up will be paid when applying for online testing (ISEE)
	State Assessment Results (Need two years of most recent student assessment results available at time of application) <ul style="list-style-type: none"> • Most recent TAKS/STAAR Student Report • Prior year's TAKS/STAAR Student Report • For home-schooled students, copy of any standardized tests taken 	Passing all sections of TAKS/STAAR or satisfactory scores on standardized achievement for non-public State of Texas students

Please deliver completed application packet to:

Stacey Dillon, Assistant to the Superintendent, Lovejoy Independent School District, 259 Country Club, Allen Texas 75002

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Administration Only:

Records Verification – All items listed have been submitted.

Superintendent or Designee

Date



LOVEJOY INDEPENDENT SCHOOL DISTRICT
2018-2019 Tuition-Based Enrollment Application
Secondary Application Grades 7-12

Directions:

This form is for students who do not already live **within** the boundaries of the Lovejoy Independent School District (LISD).

Please complete all necessary forms required for application.
Please read guidelines carefully prior to submitting application.

Student information:

Student name: _____
Last First Middle

Student's home address: _____
Street

City State ZIP Code

Gender: Male Female Student date of birth : _____ (mm/dd/year)

Is student in any special academic programs? Yes No If "yes," please explain:

Is student in any extra-curricular/athletic programs? Yes No If "yes," please explain:

Student's grade level for 2018-2019: _____

Name of school student attended in the 2017-2018 school year:

Name Address City State ZIP Code

Campus requested in Lovejoy ISD: _____

*Campus assignment will be based on campus enrollment, grade level capacity, and program capacity.
Campus assignment will be made by the Superintendent or designee and may not be appealed.*

Parent/Guardian Information:

Name and address of parent/guardian:

_____	_____	_____	_____	_____	_____	_____
Last	First	Middle	Address	City	State	ZIP Code

Parent/guardian primary Phone: _____ Parent/guardian secondary phone: _____

Parent/guardian email address: _____

Tuition-Based Enrollment for a secondary student (7-12) is \$11,000/year and may be made in one payment prior to the student's first day of attendance, or in two payments of \$5,500 to be made prior to the student's first day of attendance each semester of the school year. Following the first day of attendance in LISD, tuition will be non-refundable. Applicants in grades 7-12 who do not have passing TAKS/STAAR/ISEE scores will pay their fee in order to take the required online assessment.

I understand once approved, I will make a non-refundable deposit of \$1,000 to guarantee my spot. I have been informed of the receiving district's policy concerning the non-refundable tuition fee of \$5,500 per semester, to be paid prior to the beginning of the semester, per year, per student. I also understand a transfer may be denied and/or non-renewed by LISD for, but not limited to, the following reasons as determined by LISD:

1. *Disciplinary reasons (in school or outside of school)*
2. *Excessive tardiness or absences*
3. *Falsification of enrollment information*
4. *Failure to provide timely transportation*
5. *Failure to meet admission criteria in Tuition-Based Enrollment Guidelines*

By signing below, you are stating the information provided on the application, as well as the additional documents provided with the application as required, are true and accurate to the best of your knowledge. You are also agreeing you understand falsification of any information provided will result in immediate denial of your application and/or removal from Lovejoy ISD.

Signature of Parent/Guardian

Date

Printed Name of Parent/Guardian

**PLEASE SUBMIT COMPLETED APPLICATION AND ALL ADDITIONAL REQUIRED DOCUMENTS TO:
STACEY DILLON, ASSISTANT TO THE SUPERINTENDENT, 259 COUNTRY CLUB ROAD, ALLEN, TEXAS 75002**

For Office Use Only: Lovejoy Independent School District Approval

- [] Approved
- [] Not Approved

Campus Assigned to: _____

Superintendent or Designee

Date

Questions regarding this process should be referred to Stacey Dillon at:
469.742.8003 or stacey_dillon@lovejoyisd.net



**LOVEJOY INDEPENDENT SCHOOL DISTRICT
2018-2019 Tuition-Based Enrollment Application
Notarized Declaration of Student Discipline**

Student name: _____
Last First Middle

Student's date of birth: _____ Student's Social Security #: _____

Student's home address: _____
Street (No P.O. Boxes) City State ZIP Code

Student's home phone: _____ Parent/guardian primary phone: _____

**TO BE COMPLETED BY AN ADMINISTRATOR FROM THE CAMPUS STUDENT ATTENDED
DURING THE 2017-2018 SCHOOL YEAR.** During the 2017-2018 school year, has the above named student:

1. Been suspended from school: Yes ___ No ___
2. Been assigned to an alternative school: Yes ___ No ___
3. Been expelled from school: Yes ___ No ___
4. Appeared in court for any reason: Yes ___ No ___
5. Had any violations of the Student Code of Conduct: Yes ___ No ___
If "Yes" when and why?

6. Engaged in delinquent conduct or conduct in need of supervision and been placed on probation, or other conditional release (fines, community service, mandatory counseling, etc.) for that conduct?
Yes ___ No ___
7. Been convicted of a criminal offense and been placed on probation, or other conditional release?
Yes ___ No ___
8. Been placed on probation for any other reason during this school year, or last school year?
Yes ___ No ___

I declare the above information to be true and correct.

Signature of School Administrator Date

THE STATE OF TEXAS, COUNTY OF _____ BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me by _____ (TDL, TX ID, etc.) to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for purposes and consideration therein expressed.

GIVEN UNDER MY HAND and seal of office this _____ day of _____, 20____ AD.

Seal

Notary Public Signature