



# UNION SCHOOL DISTRICT

Revised 2/13/17

## Board of Trustees Regular Meeting

### AGENDA

**Date:** February 13, 2017

**Place:** District Administration Building  
5175 Union Avenue  
San Jose, California 95124

**Time:** 6:00 P.M.

Welcome to the meeting of the Union School District Board of Trustees. If you would like to address the Board during Community Comments on any agenda item or any item not on the agenda, please fill out a comment card available in the lobby and give it to the Administrative Assistant. You will be called on to comment during this time and comments will be limited to three (3) minutes. To ensure that all speakers are provided an equal opportunity to address the Board during Community Comments, individual speakers may not "yield" their allotted time to address the Board to other speakers. In addition, the Board may, in accordance with the Brown Act (section 54954.3(b) of the Government Code), limit the total amount of time allocated for comment on a particular issue. The Board may choose to respond to agenda item comments or reserve their responses for discussion and action when the agenda item appears during the course of the meeting. It should be noted that the board discourages complaints against individual officers or employees of the District during open session.

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 377-8010 at least two business days before the meeting date.*

**As a courtesy to others, please turn off your cell phone upon entering the meeting.**

	<u>Minutes</u>
1. <b>CALL TO ORDER/FLAG SALUTE / LIETZ PRESENTATION (6:00 P.M.)</b>	15
The flag salute will be led by students from Lietz School. Students will also present information about activities at Lietz School.	
2. <b>OATH OF OFFICE</b>	10
The Oath of Office will be administered to the newly appointed Board of Trustee Member Thomas E. Rossmeissl for the Provisional Appointment.	
3. <b>BOARD RECOGNITION</b>	30
The Board members will recognize retired Board of Trustee member Cindy Goodsell.	
4. <b>APPROVAL OF AGENDA AND MINUTES</b>	5
4.1 Adoption of agenda	
4.2 Approval of the minutes of the regular meeting of January 23, 2017 and special meeting of February 6, 2017.	

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:

Noes:

Abstentions:

Absent:

**5. COMMUNITY COMMENTS/COMMUNICATIONS**

30

The public may address the Board on any agenda item and any item not on the agenda. The board president will only call on those who have filled out comment cards before the meeting, and each speaker will be limited to three (3) minutes. To ensure that all speakers are provided an equal opportunity to address the Board during Community Comments, individual speakers may not "yield" their allotted time to address the Board to other speakers. In addition, the Board may, in accordance with the Brown Act (section 54954.3(b) of the Government Code), limit the total amount of time allocated for comment on a particular issue. The Board will not respond or take action on any non-agenda item comments at this time, although the item may be agendized at a later date (Ed. Code 35145.5). The Board may choose to respond to agenda item comments or reserve their responses for discussion and action when the agenda item appears during the course of the meeting. The Board discourages complaints against individual officers or employees of the district during open session. The comments shall be made from the podium. *(Government Code 54954.2 – No action or discussion shall be undertaken on any item not appearing on the posted agenda.)*

**6. REPORTS FROM THE BOARD AND SUPERINTENDENT**

10

**7. APPROVAL OF CONSENT ITEMS**

5

Consent items are considered to be routine by the Board of Trustees and will be enacted in one motion. If discussion of any of the items is required, they may be removed from consent and considered separately.

7.1 Approval/Ratification of Personnel Report

7.2 Approval of Warrant List

7.3 Approval of Budget Transfers and Revisions

7.4 Approval of Declaration of Surplus Property for Private Sale or Discard

7.5 Acceptance of Grant Award from the Target Corporation for Union Middle School

7.6 Approval of Sodexo Food Service Management Company Contract Amendment #2

7.7 Approval and Ratification of Change Orders

7.8 Approval and Ratification of Professional Services Fees for Bond Program

7.9 Approval of Overnight Field Trip for Dartmouth Middle School

7.10 Approval of Management Job Descriptions

It is recommended that the consent items be approved.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call Vote	Sheila Billings	_____
	Vickie Brown	_____
	Janice Hector	_____
	Jennifer Petroff	_____
	Thomas Rossmeissl	_____

**8. ACTION ITEMS**

- 8.1 Presentation and Public Hearing of Union District Educators Association’s (UDEA) Initial Contract Proposal 10

Mary Berkey, Assistant Superintendent of Human Resources, will introduce the UDEA representative who will present information on the UDEA initial contract proposal.

Community input will be received by the Board during the public hearing.

**PUBLIC HEARING**

**The Board will hold a public hearing to receive input regarding  
The Initial Contract Proposal presented by the  
Union District Educators Association**

The public hearing opened at \_\_\_\_\_p.m.

The public hearing closed at \_\_\_\_\_p.m.

Following the public hearing, the Board will approve the (UDEA) Initial Contract Proposal for negotiations with the Union District Educators Association.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:  
Noes:  
Abstentions:  
Absent:

- 8.2 Presentation and Public Hearing on the District’s (UDEA) Initial Contract Proposal 10

The Board will receive and hold a Public Hearing on the District’s (UDEA) initial contract proposal.

**PUBLIC HEARING**

**The Board will hold a public hearing to receive input on the District’s  
(UDEA) Initial Contract Proposal**

The public hearing opened at \_\_\_\_\_p.m.

The public hearing closed at \_\_\_\_\_p.m.

Following the public hearing, the Board will approve the District’s (UDEA) Initial Contract Proposal for negotiations with the Union District Educators Association.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:  
Noes:  
Abstentions:  
Absent:

8.3 Approval of 2017-18 Budget Development Guidelines 5

The Governing Board has developed Budget Development Guidelines to be utilized by the administration to develop a budget proposal for the consideration of the Board. It is recommended that the 2017-18 Budget Development Guidelines be reviewed and approved.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:  
Noes:  
Abstentions:  
Absent:

8.4 Approval of the 2016-17 Comprehensive School Safety Plans (CSSP) 5

Associate Superintendent Andrew Schwab will present the 2016-17 Comprehensive School Safety Plans for Union School District. Approval is recommended.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:  
Noes:  
Abstentions:  
Absent:

8.5 Public Hearing on the Adoption of Findings Prerequisite to Award of Energy Services Agreement Contract under Government Code Sections 4217.10 – 4217.18 5

Assistant Superintendent Rita Sohal will conduct a public hearing for community input on consideration of an energy services agreement.

**PUBLIC HEARING**

**The Board will hold a public hearing to receive input on the District’s Energy Services Agreement**

The public hearing opened at \_\_\_\_\_p.m.

The public hearing closed at \_\_\_\_\_p.m.

8.6 Adoption of Resolution No. 16-17-10 Making Findings on Energy Savings 5

Assistant Superintendent Rita Sohal will request approval of Resolution No. 16-17-10, Making Findings on Energy Savings.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call Vote	Sheila Billings	_____
	Vickie Brown	_____
	Janice Hector	_____
	Jennifer Petroff	_____
	Thomas Rossmeissl	_____

8.7 Public Hearing to Seek State Waiver Authority for Lease of Surplus Property 5

Assistant Superintendent Rita Sohal will conduct a public hearing for community input to lease public property.

**PUBLIC HEARING**

**The Board will hold a public hearing to receive input on the District’s Lease of Surplus Property**

The public hearing opened at \_\_\_\_\_ p.m.

The public hearing closed at \_\_\_\_\_ p.m.

8.8 Adoption of Resolution No. 16-17-11, Declaration of Surplus Property, Approval of State Board of Education Waiver and Authorization Issuance of Request for Proposals for Lease of the Corporation Yard Property 5

Assistant Superintendent Rita Sohal will request approval of Resolution No. 16-17-11, for approval.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call Vote	Sheila Billings	_____
	Vickie Brown	_____
	Janice Hector	_____
	Jennifer Petroff	_____
	Thomas Rossmeissl	_____

8.9 Adoption of Board Policy 3470, Debt Issuance and Management 5

Assistant Superintendent Rita Sohal will present Board Policy 3470, Debt Issuance and Management for adoption.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:  
Noes:  
Abstentions:  
Absent:

- 8.10 Adoption of Resolution No. 16-17-12, A Resolution of the Board of Trustees of the Union Elementary School District, Santa Clara County, California, Authorizing the Issuance of the Union Elementary School District (Santa Clara County, California) Election of 2014 General Obligation Bonds, Series C and Series D, and Actions Related Thereto 10

Assistant Superintendent Rita Sohal will request approval of Resolution No. 16-17-12 for adoption.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call Vote	Sheila Billings	_____
	Vickie Brown	_____
	Janice Hector	_____
	Jennifer Petroff	_____
	Thomas Rossmeissl	_____

- 8.11 Adoption of Resolution No. 16-17-13, Establishing Building Funds for General Obligation Bonds, Series C and Series D 5

Assistant Superintendent Rita Sohal will request approval of Resolution No. 16-17-13 for adoption.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call Vote	Sheila Billings	_____
	Vickie Brown	_____
	Janice Hector	_____
	Jennifer Petroff	_____
	Thomas Rossmeissl	_____

- 8.12 Adoption of Resolution No. 16-17-14, Regarding Reduction or Elimination of Services (Classified) 5

Assistant Superintendent Mary Berkey will request approval of Resolution No. 16-17-14 regarding Reduction or Elimination of Services.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call Vote	Sheila Billings	_____
	Vickie Brown	_____
	Janice Hector	_____
	Jennifer Petroff	_____
	Thomas Rossmeissl	_____

- 8.13 Adoption of Board Policy 3230, Federal Grant Funds 5

Assistant Superintendent Rita Sohal will present Board Policy 3230, Federal Grant Funds for adoption.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Ayes:  
 Noes:  
 Abstentions:  
 Absent:

**9. DISCUSSION/INFORMATION ITEMS**

9.1 Measure J Bond Oversight Committee 2015-16 Annual Report 10

**10. REPORTS OF ASSOCIATION**

10.1 CSEA 5

10.2 UDEA 5

**11. REVIEW OF BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS 5**

**12. CLOSED SESSION 60**

The Board will meet in closed session with:

- Superintendent Denise Clay, Assistant Superintendent Rita Sohal, Associate Superintendent Andrew Schwab and Gillmor and Associates Lease Consultants Lisa Gillmor and Paulo Hernandez to discuss Parcel # 421-20-010
- Labor negotiators Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Assistant Superintendent Rita Sohal, Associate Superintendent Andrew Schwab and District Legal Counsel Karen Rezendes to discuss Union District Classified School Employees Association (CSEA) and Union District Educators Association (UDEA) labor negotiations (Govt. Code § 54957.6).
- Superintendent Denise Clay, Associate Superintendent Andrew Schwab, Assistant Superintendent Mary Berkey and District Legal Counsel Karen Rezendes regarding Public Employee Discipline/Dismissal/Release (Govt. Code § 54957).
- Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Associate Superintendent Andrew Schwab and District Legal Counsel Karen Rezendes regarding potential litigation (Govt. Code § 54956.9).
- Superintendent Denise Clay regarding Public Employee Performance Evaluation Title: Superintendent (Govt. Code § 54957)

**13. REPORT OF ACTION TAKEN IN CLOSED SESSION 5**

**14. ADJOURNMENT**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

The meeting was adjourned at \_\_\_\_\_ p.m.

**NOTE:** Agendas are publicly posted at the District Office, at each school in session, and on our website at [www.unionsd.org](http://www.unionsd.org)