

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, March 23, 2017
Place: Administrative Board Room #361
Time: 6:33 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:33 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth, Mr. DiClemente, Mr. Dudash, Mr. Hutter, Mrs. Morrow, Mr. Rippole, Mr. Young

The following members were absent:

Mrs. Moore

Also present at the Board Meeting:

Janet Burkardt, Solicitor Dr. Stone, Acting Superintendent of Schools
Tiffani Doyle, Recording/Board Secretary

**Recognitions/
Presentations** Recognitions

Student of the Month – Burkett and DEW

Presentations

1. High School Biomedical Science - Student Presentation
2. Case Sabatini – Audit Presentation

**Requests to
Address the
Board**

1. Lisa Persinger, Montour Friends for the Performing Arts - Musical

Reports Mr. Barclay and Dr. Stone presented the Reports section made a motion to approve the following:

President

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of February 7, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of February 23, 2017.

Superintendent

3. Approve the proposed 2017-2018 Allegheny Intermediate Unit Program of Services Budget in the amount of 2,034,004.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,835,198.00. The Montour School District contribution to the Program of Services Budget is estimated to be \$77,585 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

4. Waive the second reading and approve the following policy:
 - 012 – Local Board Procedures / Conflicts of Interest
5. Approve the Waterfront Learning Summer School Credit Recovery Sessions as per the attachment.
6. Approve the proposed *Evaluation of the KinderTEK iPad Math Program* in partnership with the Center on Teaching and Learning, University of Oregon and the Office of Child Development, University of Pittsburgh at no cost to the District.
7. Approve a partnership with Robert Morris University in support of the NSF STEM+C program at no cost to the District.
8. Approve Dr. Christopher Stone to attend the League of Innovative Schools, Spring 2017 Meeting co-hosted by Digital Promise and Mentor Public Schools which will be held in Mentor, OH from April 25th thru the 27th.
9. Approve Mr. Justin Aglio to represent Montour School District and present at the ASCD Conference scheduled for March 24th-27th in Anaheim, CA. ASCD will pay for the registration, Schools That Can will pay for the flight, and Montour School District will pay for the hotel accommodations at an estimated cost of \$700.
10. Accept the Project Lead the Way (PLTW) Chevron grant toward the New Elementary School for the 2017-18 school year in the amount of \$2,500.

Mr. Rippole made the motion to approve the Reports, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Budget & Finance

Mr. Barclay called upon Mrs. Borsos to present the Budget & Finance agenda. Once the information was reviewed and discussed he requested a motion to approve the following:

FUND	YTD TOTALS
10 GENERAL FUND	
Revenues Year to Date	\$ 56,554,940.24
Expenditures Year to Date	\$ 36,579,088.63
FNB Bank Balance as of 2/28/17	\$ 23,726,852.01
PSDLAF Bank Balance as 2/28/17	\$ 4,649.43
Fund Balance as of 6/30/15	\$ 4,238,772.00
30 CAPITAL PROJECTS FUND	
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 2 /28/17	\$ 1,565.00
Fund Balance as of 6/30/15	\$ 184,739.00

32 CAPITAL RESERVE FUND	YTD TOTALS	PTD TOTALS
<u>Driveway/Parking Site Work</u>		
Elementary Project		\$ 3,334,496.26
Driveway Project		\$ 2,039,166.60
Site Work Project	\$ 33,950.00	\$ 3,977,893.80
Change Orders Approved - Site Work		\$ 1,013,554.17
Change Orders Pending - Site Work		\$ (19,611.14)
Key Bank as of 2/28/17	\$ 400,492.12	
Fund Balance as of 6/30/15	\$ 2,312,947.00	

39 CAPITAL PROJECTS FUND	YTD TOTALS	PTD TOTALS
<u>Elementary Project #3777:</u>		
Total Value of Contracts		\$ 36,675,028.08
Approved Change Orders		\$ <u>721,910.77</u>
Contract Sum to Date		\$ 37,396,938.85
Construction Dollars Spent to Date	\$ 11,409,251.42	\$ 28,318,670.71
Soft Costs Spent to Date	\$ 766,873.28	\$ 3,172,549.08
PCOs Under Review		\$ 325,928.42
PCOs Pending MSD Approval		\$ 69,391.44
PLGIT-2015 Bond Balance of 02/28/17	\$ 13,984,732.90	
Fund Balance as of 6/30/15	\$ 43,425,747.00	

50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 684,363.85
Expenditures Year to Date	\$ 685,928.55
FNB Bank Balance as of 2/28/17	\$ 103,317.11
Fund Balance as of 6/30/15	\$ (120,443.00)

MONTHLY TOTALS

# of Breakfast served in February 2017	5,055
# of Lunches served in February 2017	21,825
February 2017 Ala Carte dollar sales	\$ 36,615.95

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 2/28/17	\$ 48,077.78

ATHLETIC TICKET SALES

Season Passes	\$	904.00
Football	\$	23,888.00
Online Football Sales	\$	16.00
Boys Soccer	\$	1,366.00
Girls Soccer	\$	1,164.00
Boys Basketball	\$	10,373.00
Girls Basketball	\$	3,169.90
Bus Ticket Sales	\$	294.00

VIII. BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

General Fund 10		Totals
Bills to be Approved	\$	2,101,244.64
Bills to be Ratified	\$	3,000.00

Capital Projects Fund 30		Totals
Bills to be Approved	\$	-
Bills to be Ratified	\$	-

Capital Reserve Fund 32		Totals
Bills to be Approved	\$	13,282.59
Bills to be Ratified	\$	33,950.00

Capital Project Fund 39		Totals
Bills to be Approved	\$	1,417,995.60
Bills to be Ratified	\$	29,001.42

Cafeteria Fund 50		Totals
Bills to be Ratified	\$	97,328.29

Activity Fund 70		Totals
Bills to be Ratified	\$	8,200.62

2. Approve the Budget Transfers from March 2017:

\$1.86	FROM	10-1110-610-000-10-260-110-000-0260	Regular Elem/Secondary – General Supplies
	TO	10-2250-610-000-10-260-155-000-0260	School Library – General Supplies
\$1,035.00	FROM	10-1110-751-000-30-800-122-000-0800	Regular Elem/Secondary – Non Cap Equipment
	TO	10-3210-330-000-30-800-510-000-0800	School Student active.- Non Cap Equipment
\$2,000.00	FROM	10-3250-610-000-30-000-550-000-0026	Athletic Trainer-General Supplies
\$2,000.00	FROM	10-3250-810-000-30-800-550-000-0000	Athletic Trainer- Dues & Fees
	TO	10-3258-441-000-30-800-550-000-0000	Baseball-Rental of Land

\$3,000.00	FROM	10-3270-390-000-00-000-550-000-0000	Athletic Director- Other Purchase Pro/Tec
\$1,000.00	FROM	10-3264-610-000-20-500-550-000-0000	Boys Soccer - General Supplies
	TO	10-3259-441-000-30-800-550-000-0000	Softball – Rental of Land

3. Accept the Montour School District 2015-2016 Single Audit as presented by Case Sabatini.
4. Approve electricity pricing through Chrislynn Energy with Nextera Energy per attached proposal effective January 2018 for a period of 28 months.
5. Approve the donation of \$175.00 from Ira Weiss in support of the Summer STEAM Camp tuition payment for any student(s) in need.
6. Approve participation in First National Bank’s Merchant Processing Service Fee Program at no cost to the District.

Mrs. Morrow made the motion to approve the Budget & Finance Report, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education and made a motion to approve the following:

School Principal, Mr. Todd Price

1. Approve the Montour High School Academic Games Team’s request to attend the Academic Games National Tournament at the Oglebay Resort of Wheeling, WV from April 28th – May 1st, 2017, as per the enclosed proposal and at no cost to the School District.
2. Approve the Montour High School National Honor Society Spring Blood Drive in cooperation with the Central Blood Bank to be held on Thursday, March 30th, 2017 in the Montour High School Intermediate Gymnasium.
3. Approve the Montour High School Sports, Arts, Entertainment and Marketing Management class’ request to organize and facilitate *Spartan Fest* on Saturday, May 6th 2017 in the Montour High School Stadium.
4. Approve the Montour High School Spartan Marching Band’s request to attend Band Camp at Slippery Rock University from July 30th – August 4th, as per the enclosed contract. The school district to provide school bus transportation to and from Slippery Rock University.

Forest Grove Elementary School Principal, Mr. Justin Aglio

5. Approve the second grade educational field trip to PNC Park on May 22, 2017 at a budgeted cost of \$1,561.
6. Approve the first grade educational field trip to the Pittsburgh’s Children Museum on April 25, 2017 at a budgeted cost of \$1,863.

Mr. DiClemente made the motion to approve the Education Agenda, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

**Facilities
and**

Construction Mr. Barclay called upon Mr. Follen to present the Facilities & Construction agenda and then made a motion to approve the following:

FACILITIES

1. Approve the purchase of a Trane VFD from Trane Building Services for repair services at the high school at a total cost of 4,837.00.
2. Approve the installation of an expansion joint by Renick Brothers at the David E. Williams Middle School for the total cost 5,490.00.

CONSTRUCTION

1. Accept the approval from Pennsylvania Department of Education (PDE) for the PlanCon Part “I03” Interim Reporting Document for proposed Change Order from Lobar “PCO #036, also known as PDE #GC-22, that was previously prepared and submitted by the project architect for the Montour New Elementary School Project.
2. Approve the PlanCon Part “I03” Interim Reporting Document and Application for Change Order Approval, **in the amount of \$37,526.33**, for the proposed Change Order PCO #003 by Dagostino that is prepared and presented by the project architect and construction manager for the Montour New Elementary School and submit the documents to PDE for review and approval.
3. Approve the PlanCon Part “I03” Interim Reporting Document and Application for Change Order Approval for the proposed Change Order PCO #001 by Optech **in a credit of \$31,519.02** that is prepared and presented by the project architect and construction manager for the Montour New Elementary School and submit the documents to PDE for review and approval.
4. Approve the PlanCon Part “I03” Interim Reporting Document and Application for Change Order Approval, **in the amount of \$46,432.00**, for the proposed Change Order PCO #001R1 by Simplex that is prepared and presented by the project architect and construction manager for the Montour New Elementary School and submit the documents to PDE for review and approval.
5. Approve the appropriate advertisement for construction bids for work associated with the demolition, removal, and corresponding building repairs at the existing cantilevered greenhouse at David E. Williams Middle School, based upon construction documents prepared by McLean Architects, LLC.
6. Approve the issuance of an Intent to Award Letter to D’Andrea Plumbing & Construction, Inc. for \$109,210 for work associated with the furnishing of materials and installation of a storm sewer system and foundation waterproofing & drainage system for the Athletic Facility Building, based upon the construction documents prepared by Gateway Engineers and bids received on Tuesday, March 21, 2017, and subject to the approval of the School District’s Solicitor.

7. Approve Change Order #3 to Preferred Fire Protection, Inc. for Fire Protection Construction in the amount of \$4,310.00 and Zero (0) days additional time for work required RFI 247 Fire Protection – B108, B121, F101/F201
8. Approve Change Order #4 to Lugaila Mechanical, Inc. for HVAC Construction in the amount of \$9,257.75 and Zero (0) days additional time for work related to Bulletin 036 Chilled Water Piping Modifications.
9. Approve Change Order #16 to Lobar, Inc. for General Construction in the amount of \$23,533.73 and Zero (0) days additional time for work related to Bulletin 034/RFI 229 for the new wall in the Media Center.
10. Approve Change Order #17 to Lobar, Inc. for General Construction in the amount of \$6,683.38 and Zero (0) days additional time for work related to RFI 223 for the Exterior Soffits at Doors D108/E108.
11. Approve Change Order #18 to Lobar, Inc. for General Construction **in the amount of \$13,102.26** and Zero (0) days additional time for work related to RFI 224 Revised Panels and Projection Screens.
12. Approve Change Order #19 to Lobar, Inc. for General Construction in the amount of \$1,209.27 and Zero (0) days additional time for work related to Revised Architectural Signage.
13. Approve Change Order #20 to Lobar, Inc. for General Construction in the amount of \$5,003.54 and Zero (0) days additional time for work related to Additional Water Line Fittings.
14. Approve Change Order #21 to Lobar, Inc. for General Construction in the amount of \$0.00 and Zero (0) days additional time for work related to RFI 244 and RFI 277 Drywall at Reception B121 and Beneath Stairs.
15. Approve Change Order #22 to Lobar, Inc. for General Construction in the amount of \$4,690.77 and Zero (0) days additional time for work related to RFI 255 Drywall in Rooms B201A and B201B.

Mr. Barth made the motion to approve both the Facilities & Construction agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Personnel Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Pawlowski, Sherree	DEW	Long Term Substitute	3/15/17-6/9/17	\$100/day, \$45,125 (Bachelor’s Step 1, prorated after 45 th day)
Shoaf, Jason	Elementary School	Principal	TBD	\$100,000 annually, prorated

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Urbano, Marsha	Transportation	Bus Chaperone	1/3/17	\$15.24/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Capp, Sara	Assistant Varsity Softball Coach	3/24/17	\$3,801 (contractual rate)
Ciccione, Lauren	Sponsor, Spartanettes	3/24/17	\$2,360 (contractual rate)
Kutchman, Ken	Head Varsity Softball Coach	3/24/17	\$5,559 (contractual rate)
Martin, Neal	Head Girls Varsity Basketball	3/24/17	\$8,841 (contractual rate)
Witkowski, Nicole	Assistant Band Director	3/24/17	\$6,554 (contractual rate)

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
McMillen, Michele	Burkett	Teacher	Education Sabbatical	8/29/17-1/29/18

Professional Staff – Return from Leave of Absence

Name	Location	Effective Date
Buglak, Lori	DEW	8/29/17
DeRose, Sommer	High School	8/29/17
Fisher, April	High School	8/29/17
Foxwell, Megan	High School	8/29/17
Roehn, Robert	DEW	8/29/17
Stacy, Jennifer	DEW	8/29/17
Usouski, Andrea	Forest Grove	3/13/17

Long Term Substitutes Released

Name	Location	Effective Date
Matarazzo, Kelsey	Forest Grove	3/14/17

Resignations

Name	Position	Effective
Lewis, Kathy	Bus Driver	4/28/17

2. Approve the March conference grid as submitted.
3. Approve July 3, July 4, and July 5, 2017 as holidays for all MESPA and administrative staff in alignment with the MESPA employee contract.
4. Approve summer hours as follows for all administrative employees in alignment with the MESPA employee contract: Monday-Friday, 8:30 a.m. until 3:00 p.m. from June 12-August 25, 2017.
5. Approve an amendment to the independent contract with Melissa Wallace to serve as Webmaster. Ms. Wallace will serve as Webmaster from the time period of January 1, 2017 until December 31, 2017 at an amount of not to exceed \$8,750.
6. Approve the settlement agreement regarding employee number 435.
7. Approve a three (3) day suspension related to employee number 2259.
8. Approve the Memorandum of Understanding with the Montour Education Association regarding an early retirement incentive for the 2016-17 school year.

Mr. Barth made the motion to approve the Personnel Agenda, seconded by Mr. Hutter.

ROLL CALL: Mr. Barclay, Yes; Mr. Barth, Yes; Mr. DiClemente Yes; Mr. Dudash, Yes; Mr. Hutter, Yes; Mrs. Morrow, Yes; Mr. Rippole, Yes; Mr. Young, **Yes to all EXCEPT #3 & #4 (BOTH NO).**

MOTIONS CARRIED

Athletics Mr. Barclay called upon Mr. Milburn (in place of Mr. Cerro) to present the Athletics agenda and made a motion to approve the following:

1. Ratify the awarded bids for the Spring Sports – Athletic Supplies for the 2016-2017 school year as follows:

Athletic Supplies – Spring Sports

BSN	\$ 2,882.56
Century Sports	\$ 4,363.29
Natale	<u>\$11,128.69</u>
Total	\$18,374.54

Mr. Dudash made the motion to approve the Athletics Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Solicitor Mr. Barclay called upon Mrs. Burkardt to present the Solicitor’s agenda and made a motion to approve the following:

1. Approve the Agreement of Sale between the Montour School District and Propel Charter School- Montour of the Burkett Kitchen Equipment as listed in Exhibit A at a cost of \$10,050 per the attachment.

Mr. Dudash made the motion to approve the Solicitor’s Agenda, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments, Mr. Young asked if letters would be going out to those who participated in the interview process for the Elementary Principal position. Mrs. Sinicki assured him that they would go out on the following day (March 24th). Hearing no comments from the public, Mr. Barclay made the motion to adjourn the voting meeting at 8:40 p.m.

VOICE
ROLL CALL: All Present Voted “YES”
MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary