

August 22, 2017

High School Parents,

Attached are the forms for the 2017-2018 BYOD Chromebook rollout. This year there are two options, you can Bring Your Own Device, or use an issued Chromebook from the school.

If you plan on your student using their own device (Laptop, Tablet, iPad, Kindle, etc. [No Cell Phones]) then you will need to fill out the first forms in this packet, sign, and return it Friday, August 25th 2017.

- **UME Preparatory Academy Bring Your Own Device (BYOD) Policy 2017-2018**

If you plan on your student checking out for use a school Chromebook, you will need to fill-out, sign, and return the second and third forms in this packet.

- **Acceptable Use Policy of UME Prep. Academy for Chromebooks 2017-2018**
- **UME Preparatory Academy 2017-2018 Chromebook Acceptance of Liability Form**

All forms need to be filled-out, signed and returned by Friday, August 25th 2017.

Students will not be issued a Chromebook or be allowed to use their own device at school until we receive their signed forms.

All forms can be returned to the front desk or to the IT Office Rm. 225.

Thank you,

Edwin Shafer
IT Director
Security Director
UME Preparatory Academy

UME Preparatory Academy Bring Your Own Device (BYOD) Policy 2017-2018

This policy allows High School Students (grades 9-12) at UME Preparatory Academy to choose to bring and use their own approved data device (Laptop, Tablet, iPad, Kindle, etc. **[No Smart Phones]**) in class, instead of checking out and using a school Chromebook. This policy does not allow the use of cell phones as data devices or internet connections. All data devices will be approved by the IT Director, and placed on the school WiFi internet network. *At no time will anyone be allowed to use cellular data for internet access during school hours.* Any student who does not own, or is not able to bring their own data device to school, will still be able to check-out a Chromebook for the school year.

Students are liable for all damages, data, images and other content on either their personal device or school Chromebook.

Please return this form by Friday, August 25th 2017.

I agree to allow my student to bring their own data device as defined above. I also understand the BYOD policy of UME Preparatory Academy.

Student's Name (PRINTED) : _____

Student's Signature : _____

Date : _____

Grade : _____

Parent's Signature : _____

Date : _____

Acceptable Use Policy of UME Preparatory Academy for Chromebooks 2017-2018

Samsung Chromebooks are being issued to the 9th, 10th, 11th and 12th grade students not participating in the BYOD program at UME Preparatory Academy. The Chromebooks are for educational use by the student it is issued to and are to be used both at home and in the classroom at the teacher's discretion. The Chromebooks are the property of UME Preparatory Academy and are not for personal use; *includes gaming, social media, personal email outside of "umeprep.org", or any other use outside of the educational or instructional needs of the student.*

Students are liable for all damages, data, images and other content on either their personal device or school Chromebook. All students checking out a school Chromebook are encouraged to get Chromebook insurance offered at: <https://my.worthavegroup.com/umepreptx>
The replacement cost of the Chromebook is \$200.00.

Please return this form by Friday, August 25th 2017.

I understand these policies and that improper use of the Chromebook can result in possible revocation of use and/or privileges granted through this program. I understand that I am responsible for any damages sustained to school property.

Student's Name (PRINTED) : _____

Student's Signature : _____

Date : _____

Grade : _____

Parent's Signature : _____

Date : _____

UME Preparatory Academy 2017-2018 Chromebook Acceptance of Liability Form

The UME Preparatory Academy Administration and Board of Education are excited to continue our 1:1 Google Chromebook initiative for 2017-2018. During late August, each UME Prep 9th, 10th, 11th and 12th grade student will have the opportunity to Bring Your Own Device (BYOD) or check out a Google Chromebook to use for the school year. Just like a textbook, these devices are the responsibility of the students.

As with any district-owned property (technological or otherwise), the Google Chromebooks should be handled with care regardless of where they are used. With this in mind, UME Preparatory Academy encourages you to individually purchase insurance to cover the replacement cost of the Chromebook (\$200.00) at: <https://my.worthavegroup.com/umepreptx>

By signing this Acceptance of Liability Form, you are agreeing to accept the financial responsibility for your student's Chromebook in the event of any damage.

"Damaged" is defined as hardware or software breakage that hinders the operation or functionality of the device while being used within the parameters of the Acceptable Use Policy of UME Preparatory Academy. Damage that occurs through neglect, misuse, or use outside the parameters of the AUP will be the responsibility of the student/parent.

Student's Name (PRINTED) : _____

Student's Signature : _____

Date : _____ Grade : _____

Parent's Signature : _____

Date : _____

This Acceptance of Liability Form must be signed by all parties and returned with the signed Acceptable Use Policy to UME Preparatory Academy before a Google Chromebook will be distributed to any student.