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# REEF BOARD MEETING MINUTES

**February 13, 2013  
6:00 PM – 7:30 PM**

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## **6:00 PM – Board of Directors Meeting (public meeting open to all members)**

### **I. Board Member Roll Call/Establish Quorum: (✓ if present at meeting)**

<b>Directors (Expiring 6/13)</b>		<b>Directors (Expiring 6/14)</b>		<b>Non-Voting Members</b>	
✓	<i>Nancy Mixon ~ REEF President</i>	✓	<i>Tammi Flemming ~ REEF Treasurer</i>	✓	<i>Dr. Donna Ronzone ~ Principal</i>
✓	<i>Chris Davis ~ REEF Secretary</i>	✓	<i>Jen Jones</i>		<i>Alison Throop ~ Teacher Liaison</i>
✓	<i>Gina Andrews</i>	✓	<i>Sabrina Koceman</i>		
✓	<i>Lisa Ballantine</i>	✓	<i>Stella Pynn</i>		
✓	<i>Jen Brown</i>	✓	<i>Eric Sanchez</i>		
	<i>Lyla Clyne</i>	✓	<i>Eric Schenker</i>		
✓	<i>Jeff Peterson</i>	✓	<i>Kristin Story</i>		

### **II. Call to Order**

- Nancy began the meeting and Chris established quorum with the board member roll call.

### **III. Consent Agenda**

- **Minutes from January Meeting** – Chris sent the January REEF meeting minutes to all board members for review on February 11, 2013. Nancy and Jen Jones provided minor edits that were incorporated into the revised January meeting minutes. Jen Jones moved to approve the minutes and Eric Sanchez seconded the motion. All board members approved the January meeting minutes with minor changes from Nancy and Jen Jones.
- **Current Financial Reports** – Tammi summarized the main financials of the month. There is \$16,000 in the checking account, and \$143,000 in money market account. Roosevelt has three \$50,000 CDs. Year to date financials for the Annual Fund are approximately \$59,000 deposited, and \$72,000 pledged. We don't have a pledge from one of our biggest donors yet, but it is expected to come in soon. We have deposited \$450 for box tops. So far we have \$4,000 for Rose Run sponsors, but a lot of the sponsors are pledged and the money is not in the account yet. Jen Jones motioned to approve the financials, Gina seconded the motion. All board members approved the financials.

## **6:30 PM – General Meeting (public meeting open to all members)**

### **I. President's Report**

- The Roosevelt website is being updated, thank you to the Eaton's for their effort. Also, thanks to Lisa Hall for taking over the Eblast.
- ***Bullying Parent Ed Night Recap*** – Nancy went, it was really good. Trudy Ludwig's site has great information. About 30 parents participated. Nancy encourages all parents to visit the website; there are interesting topics about social media. All staff members have gone through the bullying workshop. Roosevelt will look into bringing her back at the beginning of next school year. We are looking to partner with another school to share the expense. Eric Sanchez asked if we could look into finding someone to talk to the kids/parents about social media.
- Nancy went to a Parents Advisor Meeting at the district. The Safety Assessments for each district school are in progress.
- The Safety walk-through at Roosevelt occurred last Wednesday. We are now locking the gate at 8:15. The gate will no longer be shut in the "open" (un-locked) position. Kids can always go out the school through the classroom back doors, and through the side door by library. Getting out of school in an emergency is not a concern.
- The kids have been informed of safety procedures and have discussed the lockdown and shelter in place procedures.

### **II. Principal's Report – Dr. Donna Ronzone**

- Kindergarten enrollment is in progress and they are currently working on enrolling the 3<sup>rd</sup> kindergarten class. Transfer requests deadline is next week.
- Free reduced lunch program, if qualify then the district would qualify for the funding. Form is not very clear, open campus, PR campaign – district needs to be over 50 or 53% to qualify for additional funds. Should be about the same money per site next year. You have to enroll every year.
- Stephanie Sharpe had her baby.
- Art – 3<sup>rd</sup> grade art project was to create papier-mâché aliens and to do a report on them. Examples of some art creations were shown at the meeting. K, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> have all completed art projects. 4<sup>th</sup> grade is in progress and 5<sup>th</sup> grade will be able to select a medium to work with. We have \$3,000 budgeted for art.
- Roosevelt staff will re-evaluate the Art Program, P.E. and computer lab.
- Isa Eaton explained that there is an Art Curriculum model for expert artists who train a couple parents per class (in Manhattan Beach). Isa will look into the name of this model.
- An Art Fair would be a good idea to showcase the kids art, and we could organize it as a fundraiser/silent action.
- The Roosevelt Portal does not work with ipads unfortunately. It does work on Mac and PC desktop and laptop computers.

### **III. Teacher Liaison Report – Alison Troop**

- Alison Troop was not able to be at the meeting.

#### **IV. Board Elections (Seats Starting July 2013)**

- Flyers will go out during the beginning of March to get the word out. Bios will be collected until we hold the election. The election will be held before the end of May.

#### **V. Fundraising Update**

- \$72,000 for the annual fund. We are almost where we were last year as far as money collected to date.
- For the Rose Run we are close to \$12,000 in sponsorships, and we are expecting \$15,000 in sponsorships. The sponsors will cover all the expenses of the Rose Run event and prizes. Isa will put the sponsorship form on the website.
- The idea was raised to organize an Art auction, possibly at the Santa Barbara Tennis Club or we could do an auction at Carnival.
- A Raffle at carnival is a great idea as well.

#### **VI. Budget Meeting**

- We will have a budget meeting in April. The REEF board will vote on the budget on May 8<sup>th</sup>. Therefore, we will not need to hold a special summer meeting.

#### **VII. ASEP Update**

- ASEP is starting April 1<sup>st</sup>. Registration period is Feb 25<sup>th</sup> – March 8<sup>th</sup>.
- The ASEP committee was hoping to do an online registration, but they haven't been finding a good option for this session, but they are working on some ideas for online registration for next fall session.
- Washington does their registration on line, and it's a first come/first serve process. The process saves a lot of volunteer time and is through Active network.com.
- For those parents who do not have access to a computer the idea would be to have an ipad available in the office for parents to register. Also, a teacher can print out a form and send it home with a parent who is not comfortable with the online registration process.
- The ASEP registration form will include a survey question to see if parents would be interested in converting the current ASEP registration to an online registration option.
- The spring session will be 8 weeks, with the 9th week available for make-up classes. ASEP will finish at the end of the school year.
- Some of the classes include Little bits (circuitry), paper arts, photography, tennis, cake decorating, and many others.

#### **VIII. Open Comments**

- Isa mentioned another fundraising idea - A dog meet-up fundraiser. A school in San Francisco raised \$100,000 for a similar event.
- Another idea raised was a Chicken coop tour and/or home tour which Roosevelt has organized in years past.

***Meeting Adjourned at 7:30 PM***