

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**+Consent Agenda Item

MINUTES - October 9, 2013

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton times on July 11, 2013.
The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann.
ABSENT: Mr. Creegan, Mr. Drew, and Ms. Goff.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Connie McMillin, Nina Woolston, Franny Spinosa, Patrick Lynch, Melanie Stokes, William Mercantini, Renee Eugene, Ann Marie O'Leary, Christopher O'Leary, Liz Brotherton, Anthony Rizzo, and Mike Brennan.
Visitors attending: Hannah Heberling, Sim Gupta, Wandana Gupta, Rebecca St. Jean, Mae Hamilton, Mike Davis, John Moynihan, Terry Johnson, Matt Daniels, Mike Dauber, Dorothy Scranton, Melanie Kunkler, Amina Anderson, And Karla Cornejo.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

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_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 10/09/2013.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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- Mr. Moynihan:
 - a. Item K3: Read prepared texts concerning report from the Department of Education's Office of Fiscal Accountability & Compliance regarding the recent investigation of the District's 2009 referendum on the solar project and indicated prior inquiries to the District from the Mayor remain open and still require a response.
- Mr. Dauber:
 - a. Item K3: Inquiries/comments concerning the report from the Department of Education's Office of Fiscal Accountability & Compliance regarding its recent investigation of the District's 2009 referendum on the solar project, including quoting sections of the report which had a limited distribution. He questioned why solar revenues is not used for debt service and asserted that not doing so is an "...ethical and moral issue" and that the "...the Board lied" concerning use of these revenues.

F. RECOGNITION/PRESENTATION

1. +BRHS was the winner of a driver simulator for the Brain Injury Alliance of NJ contest two years in a row, "Don't Text and Drive, Bordentown Wants You Alive". Ms. Erica Wright and Ms. Nina Woolston, Advisors.

G. STUDENT REPRESENTATIVES - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Mr. Potts to approve the following:

1. ++Motion to approve Travel/Mileage reimbursement request
2. ++Motion to approve Minutes, 9/11/13 and 9/25/13
3. ++Motion to approve Board Secretary/Treasurer Report, September 2013
4. ++Motion to approve Bill List
5. ++Motion to approve Substitute List
6. ++Motion to approve Student Teacher Requests
7. ++Motion to accept Special Education Student Placements
8. ++Motion to accept District Support Staff Report
9. ++Motion to accept Director of Special Services Report
10. ++Motion to accept Enrollment & Principal Reports

BRHS 738

BRMS 569

MIS 404

CBS 253

PMS 600

2,564

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: Ms. Gens.

ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-10):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.

Motion approved by majority.

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J. COMMITTEE REPORTS - None

K. SUPERINTENDENT'S REPORT

A motion was made by Ms. Gens, seconded by Ms. Zablow to approve the following:

1. +Resolution to affirm and submit to the Department of Education the annual Statement of Assurance in fulfillment of QSAC requirements for the 2013-2014 school year.

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.

Motion approved by majority.

A motion was made by Mr. Hartmann, seconded by Mr. Potts to approve the following:

2. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	1	1
BRHS	0	0
TOTAL:	1	1

ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.

Motion approved by majority.

INFORMATION

3. Letter dated September 20, 2013 from the Department of Education, the Office of Fiscal Accountability and Compliance, in response to inquiries made by the Bordentown Township concerning the referendum on the solar project. In pertinent parts, the (OFAC) letter states that "The completed review did not identify any material issues of noncompliance with educational statute and code. Therefore, the OFAC file on this matter will be closed."

Dr. Bauer read the above report/letter in its entirety into the record, referencing that it was the subject of public discussion earlier in this meeting.

L. CURRICULUM REPORTS

A motion was made by Ms. Gens, seconded by Ms. Wehrman to approve the following:

1. +Motion to change MIS, grade 4, NJASK testing dates to May 5, 2014 through May 9, 2014 per DOE letter.
2. +Motion to accept a grant awarded to Ms. Denise Stachura at MIS, Reflex Math through Explore Learning, for 30 subscriptions, 12 months free, (a value of \$1,625). The program focuses on math facts via the computer.

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3. Motion to approve a field trip for the BRHS Marching Band to attend the National Marching Band Competition Championship in Allentown, PA on November 9, 2013. Cost for transportation is \$921.12.
4. Motion to approve a field trip for BRHS to Wall Street in New York City on November 12, 2013. No cost to the district. Students and staff are paying for their own train ticket and tour fees, \$65.00 each.
5. +Motion to approve BRHS to establish a student activity group, Peers Against Nicotine, Drugs and Alcohol (PANDA) under the supervision of Ms. Nell Geiger at no cost to the district.

ON A ROLL CALL VOTE (Items 1-2; 4-5):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: None.
ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 3):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, and Ms. Zablow. NOES: None. ABSTENTIONS: Ms. Hartmann.
ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.
Motion approved by majority.

M. PERSONNEL REPORT

A motion was made by Ms. Zablow, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

1. Motion to adjust Ms. Cynthia Gola as Senior Class Advisor, Step 3, with a stipend of \$2,218. Ms. Gola was previously approved at Step 1 and is being adjusted due to experience as Class Advisor.
2. Motion to approve Mr. Colin Hewko as Assistant Boys Basketball Coach, Step 1, with a stipend of \$4,384.
3. Motion to approve Mr. Joseph Sprague as Head Wrestling Coach, Step 3 plus longevity, with a stipend of \$8,667.
4. Motion to adjust Ms. Christina D'Antoni, a school Social Worker, from part-time to full-time, Step 1, MA, with a pro-rated salary of \$53,492, effective October 10, 2013.
5. Motion to approve Ms. Sara Benedict, a student of Mercer County College, to observe one day, under the supervision of Ms. Victoria Bryant at Peter Muschal School.
6. Motion to approve Ms. Emilia Paciotti, a student of Mercer County College, to observe under the supervision of Ms. Tartaglia at Bordentown Regional High School for a total of 25 hours.
7. Motion to approve Ms. Denise Franks as a part-time CDA employee in the BSAS Program for approximately 15 hrs/wk at a compensation of \$15/hr. The position is budgeted and funded by CDA funds.
8. Motion to approve Mr. Andrew Stewart as the District PARCC Technology Coordinator with an annual stipend of \$5,000, pro-rated, effective October 10, 2013.

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9. Motion to approve a 1:1 aide for a CBS student through Mission 1.
10. Be it resolved that the commencement of the leave of absence requested by employee #5108, effective January 2, 2014 through May 9, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
11. Be it resolved that the commencement of the leave of absence requested by employee #4770, effective November 25, 2013 through March 14, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. Be it resolved that the commencement of the leave of absence requested by employee #5287, effective September 12, 2013 through September 30, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
13. Be it resolved that the commencement of the leave of absence requested by employee #5097, effective January 2, 2014 through January 22, 2014 and June 12, 2014 through June 20, 2014 for a total of 21 days, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
14. Motion to approve fall 2013 salary adjustments for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Covington, Ernest	Step 4, BA	Step 4, BA + 6	\$52,670	\$728
Esposito, Donna	Step 1, MA +6	Step 1, MA +12	\$54,560	\$356
Franklin, David	Step 8, BA +24	Step 8, MA	\$61,265	\$1,271
Rosenberg, Kim	Step 5, BA +24	Step 5, BA + 30	\$55,421	\$356
Wawrzyniak, Heather	Step 13, BA +30	Step 13, MA	\$69,889	\$915
Zack, Christina	Step 14, MA +30	Step 14, MA +36	\$84,304	\$782

15. Motion to approve one out-of-district staff member's child to attend MacFarland Intermediate School as a 5th Grader for the 2013-2014 school year, effective October 10, 2013.

INFORMATION

16. +JOB POSTINGS: PARCC Technology Coordinator

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ON A ROLL CALL VOTE (Items 1-15):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: None.
ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Ms. Zablow to approve the following:

1. +Motion to approve submission of the 2013-14 annual M-1 (Annual Maintenance Worksheet) and the 2013-14 annual Comprehensive Maintenance Plan to the Department of Education's County Office.
2. Motion to approve services provided by Eden Autism Services and Bordentown School District to provide in-home behavior therapy for one out of district student for the 2013-2014 school year for up to two hours per week at \$105.00 per hour.
3. Motion to approve one out of district placement for Special Services to Hampton Academy at a pro-rated tuition of \$55,831, effective 10/7/13.
4. +Motion to accept Board Secretary's monthly certification: Budgetary Line Item Status and Budgetary major Account Fund Status for September 2013.

INFORMATION

5. +Bordentown has qualified for the 2012-13 Tier 1 Safety Incentive Program Award from its insurance carrier which provides for a \$5,500 remuneration. This is the district's second consecutive year of receiving such an award.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Ms. Hartmann. NOES: None. ABSTENTIONS: None.
ABSENT: Mr. Creegan, Mr. Drew and Ms. Goff.
Motion approved by majority.

O. POLICY - None

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - None

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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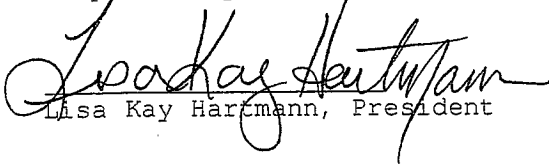
- Mr. Dauber commented/inquired on the following:
 - a. Status of BREA contract negotiations
 - b. Rules regarding residents as members on Board committees.
 - c. Reporting on HIB reports of incidents occurring off school premises.
- Ms. Gens commented on work of the District Evaluation Advisory Committee (DEAC) with respect to the teacher evaluation process; and indicated she will need to be replaced once her Board term ends (this coming January 2014).

S. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Ms. Gens to adjourn the meeting at 7:39 p.m.

Motion unanimously approved.

Respectfully submitted,


Lisa Kay Hartmann, President


Eloi Richardson, SBA/BS