

Request for Proposal #763

District-wide Custodial Supplies
2015-2016

June 17, 2015

New Haven Unified School District

34200 Alvarado-Niles Road
Union City, CA 94587



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Confidentiality Statement

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Thank you for your consideration, New Haven Unified School District.

Please respond to Madeline Gabel, Director-Fiscal Services – New Haven Unified School District at mgabel@nhusd.k12.ca.us , with any questions or concerns.

Submission Details

Submission Deadline:

All responses to this request must be submitted and delivered to our office, as stated below, no later than:

Tuesday, July 7, 2015
4:00pm PDT

Response Submission - Delivery Address:

The delivery address to be used for submission of response and samples ONLY:

Purchasing Department
Attn: Madeline Gabel
New Haven Unified School District
34200 Alvarado-Niles Road
Union City, CA 94587

Questions and Clarifications:

If you have any questions or require clarification on any item specifications covered in this Request for Quotation, please contact:

Jason Rodgers

Director of Maintenance and Operations

Voice: (510) 471-5559

Extension: 62645

Email: jrodgers@nhusd.k12.ca.us

Objective

It is the intent of the New Haven Unified School District to purchase Custodial Paper Supplies for the school year 2015-2016, allowing for previously approved price increases not to exceed Cost of Living Index in the San Francisco Bay Area.

The submitted list of needs is an estimation of what the district projects for the school year 2015-2016, and is not considered an absolute quantity.

Detailed Specifications

SEE ATTACHMENT 'A' FOR ITEM DESCRIPTIONS AND QUANTITIES

Assumptions & Constraints

1. Vendors must quote separately upon each item quoted upon, unless otherwise requested herein. Purchase orders will be awarded in part of the entire quote.
2. Whenever the amount resulting from the multiplication of the unit price quoted by the vendor on any item by the total number of units called for in the item does not equal the total price quoted, the unit price shall govern for all purposes.
3. Where requested, vendors shall submit, free of expense to the District, a properly marked sample of each item on which a bid is made to: Purchasing Department, New Haven Unified School District, 34200 Alvarado Niles Road, Union City, California 94587. **Only ONE QUOTE AND ONE SAMPLE PER ITEM will be ACCEPTED.** Each sample so submitted must be identified by and marked in such a manner that the marking is securely affixed so that the identification of the sample is assured. Such marking shall state:
 - Name of Vendor
 - The District Item number in the schedule upon which the sample is submitted. Vendors must not mark upon the samples the price thereof. The quote and samples must be sent in the same package.
 - **DO NOT SUBMIT SAMPLES UNLESS REQUESTED TO DO SO**
4. All items furnished shall be subject to inspection, testing and rejection by the District for defects or non-compliance with the specifications.
5. Quote will not be valid unless it contains the name of the firm and signed by an authorized officer or representative.

Terms and Conditions

1. Vendor warrants that all items furnished shall be free from all defects of material and workmanship, that all articles shall be fit and sufficient for the purposes intended, and meet all current safety requirements established by OSHA and the State of California.
2. The total price quoted by the vendor for the furnishing of any item or items quoted upon in this quotation shall be exclusive of the amount of any State of California or Local Sales or Use Tax. The District will compute and pay to the successful vendor the amount of the State of California and Local Sales Tax, if any, payable by said vendor on the item or items sold to the District.
3. The vendor must save, keep, bear harmless and fully indemnify the District and any of its officers or agents from all damages, or claims for damages, costs or expenses in law or equity that may at any time arise or be set up for any infringement of the patent rights, copyrights, or trademarks of any person or persons in consequence of the use by the District or by any of its officers or agents of articles to be supplied under this quotation.
4. The items shall be delivered only after the issuance of a Purchase Order, duly signed by the CBO or his/her designee and shall be delivered F.O.B. Destination Inside Delivery to the district warehouse in the quantities specified on the Purchase Order.
5. Unless otherwise specified, any article in the Purchase Order that is not delivered by date specified and which does not conform to the specifications, the District may at its option, annul and set aside the Purchase Order entered into with the vendor, either in whole or in part and make and enter into a new Purchase Order in accordance with the law for furnishing such article or articles so agreed to be furnished.

Selection Criteria

1. Award will be made to the lowest responsible bidder and best meeting the requirements of the District.
2. Said award will be executed through the issue of a District Purchase Order.

Vendor Business Statement/Signature Page

By signing this document, I am agreeing on behalf of my firm to the specifications of this RFP and accepting, without exception or amendment the District’s “Assumptions and Constraints” and “Terms and Conditions”. Any Purchase Order issued as a result of this RFP shall be subject to these terms and conditions.

Company Name: _____

Address: _____

City/State/Zip: _____

Federal Tax ID#: _____ Email: _____

Phone/Voice: _____ Fax: _____

Printed Name: _____

Title: _____

Authorized Signature: _____

Date: _____

**NEW HAVEN UNIFIED SCHOOL DISTRICT
2015-16 CUSTODIAL SUPPLY
RESPONSE TO RFP# 763
ATTACHMENT 'A'**

ITEM	DESCRIPTION	UOM	TOTAL QTY	UNIT PRICE	COST
UNGLH12C	4 FOOT LIGHT DUTY SCRAPER-ALUMINUM POLE	EA	15		
HIL0105054	AEROSOL GEL GRAFFITI REMOVER 15 OZ 12 CS	EA	32		
HIL30312	A-GRESSIVE STAINING & MARKING PADS	CS	5		
HIL8880706	ARSENAL 88S CLEAN ACTION II	GAL	1		
HIL8881006	ARSENAL 88S TOP CLEAN	GAL	425		
HIL0080722	ARSENAL CLEAN ACTION II 1/2 GAL	EA	17		
HIL8881706	ARSENAL DEGREASER	GAL	125		
HIL0080622	ARSENAL VINDICATOR 1/2 GAL	EA	24		
ADV100919	BAG PAPER BACK VACUUM 5 PKG	PAC	35		
HIL20907	BOOT REPL SOLES STRIPPING LG 3 PR	CS	2		
HIL20908	BOOT REPL SOLES STRIPPING XL 3 PR	CS	2		
HIL20903	BOOT STRIPPING LARGE YELLOW	CS	6		
HIL20904	BOOT STRIPPING XL YELLOW	CS	5		
HIL31950	BOTTLE 32 OZ NATURAL PLAIN PLASTIC	EA	60		
HIL31950	BOTTLE CARAFE POLY 1 QT	EA	75		
UNS932C	BROOM JANITOR CORN	EA	10		
UNS951T	BROOM LOBBY 30 IN CORN	EA	15		
WIN86230630	BRUSH 18L X 3.38 OD G2	EA	6		
RUB758088YW	BUCKET WAVEBRAKE SIDE PRESS YW 35QT 1 CS	EA	18		
HIL0090704	CARPET DEBROWNER II	QT	6		
WIN86003070	CLIP BEARING	EA	25		
WIN6234110	CORD SET	EA	1		
HIL0014707	DEVASTATOR	5 GAL	24		
PAP42819	DISP OPTISERV HILLYAD NOTCH 8IN MHF BK	EA	60		
DM001	DUST MOPS	CS	15		
HIL0053407	EXPLORER	PL	54		
HIL0053406	EXPLORER	GAL	40		
HIL50041	FLOOR COATER REFILL 18 IN APPL T-BAR	EA	16		
HIL0053406	FLOOR FINISH	GAL	40		
HIL0053407	FLOOR FINISH 5 GAL PAILS	PL	46		
HIL0010204	GERMICIDAL BOWL CLEANER QTS	QT	12		
FA-023	GLOVES, Vinyl Powder-Free, Latex-Free Small, 100/Box	BX	16		
FA-024	GLOVES, Vinyl Powder-Free, Latex-Free Medium, 100/Box	BX	43		
FA-025	GLOVES, Vinyl Powder-Free, Latex-Free Large 100/Box	BX	165		
FA-026	GLOVES, Vinyl Powder-Free, Latex-Free X-Large 100/Box	BX	163		
HIL0028833	GYM 1ST COAT	JG	31		
HIL0028033	GYM FINAL COAT	JG	24		
HIL0045606	GYM PREP CLNR	GAL	18		
HIL22608	HANDLE 60 IN STIRRUP QUICK CHANGE WOOD	EA	12		
HIL22652	HANDLE QUICK CHANGE WOOD 60 IN	EA	36		
PTM100331	INTERCEPT MICRO FILTER 10 QT SUPER COACH 10 PK	EA	80		
HIL20411	MOP BOWL SWAB 201 DELUXE	EA	12		
HIL24346	MOP WET ANTIMICROBIAL LOOPED END BLUE WIDE BAND	EA	36		
HIL24431	MOP WET ANTIMICROBIAL LOOPED END LARGE BLUE WIDE BAND	EA	175		
HIL42213	PAD 13 IN BUFF RED 5CS	EA	30		
HIL42013	PAD 13 IN POLISH WHITE 5CS	EA	10		
MINSPP13	PAD 13 IN SURFACE PREP SPP 10 CS	EA	77		
HIL42220	PAD 20 IN BUFF RED 5CS	EA	5		
HIL42020	PAD 20 IN POLISH WHITE 5CS	EA	5		
HIL42820	PAD 20 IN SCRUB GREEN	EA	10		
HIL42720	PAD 20 IN STRIP BLACK	EA	10		
HIL42720	PAD 20 IN STRIP BLACK 5CS	EA	95		
HIL50113	PAD 30 IN COMPL FOR HIL50109	EA	8		

**NEW HAVEN UNIFIED SCHOOL DISTRICT
2015-16 CUSTODIAL SUPPLY
RESPONSE TO RFP# 763
ATTACHMENT 'A'**

ITEM	DESCRIPTION	UOM	TOTAL QTY	UNIT PRICE	COST
HIL24332	PAD FIN HD MF 5X18 BLWH BL BINDING	EA	12		
HIL30312	PAD HAND SCRUB GLACIER HSP 24CS	CS	4		
HIL30480	POWER-FREE SYNTHETIC VINYL MULTI PURPOSE GLOVES SM	PAC	20		
HIL30483	POWER-FREE SYNTHETIC VINYL MULTI PURPOSE GLOVES XL	PAC	20		
BAY06380	PREMIUM TOILET TISSUE 2 PLY 500/SHEETS 80/CS	CS	12		
CFHCOLE	PUTTY KNIFE 1 1/2 IN	EA	20		
RUB2957BG	RECEPTACLE 41 1/4 QT BEIGE 12C	EA	20		
ROC77	SANISAC MOISTURE RESISTANT LINERS 7 1/2 IN X 3 IN X 10 IN - 500/CS	CS	20		
HIL32613	SCREEN DISC 13 IN 120 GRIT	EA	50		
HIL32620	SCREEN DISC 20 IN 120 GRIT	EA	120		
HIL32320	SCREEN DISC 20 IN 80 GRIT	EA	48		
HIL0017406	SHOWER FOAM	GAL	8		
HIL0076171	SORB IT PREMIUM 16 OZ 6 CS	EA	12		
UNGFP60C	SQUEEGEE AQUADOZER HD CURVED 24 IN 6CS	EA	4		
HIL8883206	SUPROX	GAL	350		
HIL0046606	TAKE DOWN CHERRY	GAL	50		
RUB6310WH	TOILET BRUSH PLASTIC HANDLE 1/2 IN	EA	24		
HIL26011	TRIGGER SPRAYER W/ 10 IN TUBE-28 MM NECK	EA	135		
HIL29937	TURKISH TOWELING	CS	20		
FREWDS10AC	WAVE URINAL SCREEN-SPICY APPLE	BOX	36		
HIL00090	ZIZ-O PASTE CLEANER 1 LB TUB 24 CS	EA	2		
TOTAL					

SPECIAL INSTRUCTIONS FOR THESE ITEMS

C-001	UNIVERSAL INDUSTRIAL ROLL TOWEL BROWN 800' ROLLS 6 PER CASE 8" WIDTH 1.75" TO 2.0" CORE. **MUST MEET GS-9 ENVIRONMENTAL STANDARD FOR PAPER TOWELS AND PAPER NAPKINS GREEN SEAL OR EPA CERT. (ROLL SAMPLE NEEDED)	CASE	1000		
C-002	TOILET SEAT COVERS 5000/CASE HALF FOLD (OR EQUAL)	CASE	50		
C-003	UNIVERSAL 2 PLY 9" WHITE JUMBO TOILET PAPER 12 ROLLS PER CASE 3.0"-3.75" CORE (MUST FIT EXISTING JRT SCOTT DISPENSERS) (OR EQUAL) 1000 FT. ROLL 12000 LFT. **MUST MEET GS-1 TISSUE PAPER STANDARD, GREEN SEAL OR EPA CERT. (ROLL SAMPLE NEEDED)	CS	750		
C-005	GARBAGE CAN LINERS 33X39 1.0 MIL CLEAR ONLY, 250 CS 21.1 Net Weight ** MUST MEET 220 GRAMS MINIMUM ON THE ASTM D-1709 DART IMPACT TEST. MUST MEET A MINIMUM OF 220 MD AND 500 GRAMS TD ON THE ELMENDORF TEST. (SAMPLE NEEDED)	EA	1000		
C-006A	WASTE BASKET LINERS 21.5x25, 0.47 MIL CLEAR STAR SEAL BOTTOM, 7-10 Gal 1000/CS 16.8 Net Weight (SAMPLE NEEDED) OR	CS	800		
C-008	HAND & BODY SOAP - DEB Aero Blue - 1 Liter, DBS-57226 (8 per Case)	CS	200		
TOTAL					