

United School District  
Special Board Meeting  
May 22, 2017

The Special Board Meeting of the United School Directors was held on Monday, May 22, 2017, at 6:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

Members Present: Eric Matava, Donald Davis, Trudy DeRubis, James Fry, Tommey Heming, Dan Henning, Sandra Mack

Members Absent: Leah Skedel, Ronald Moyer

Others Present: Dr. Barbara L. Parkins, Superintendent  
Ronald Saffron, Solicitor  
G. Thomas Kalinyak, Director of Finance/Board Secretary  
Barbara Turner, Recording Secretary

ATHLETIC/STUDENT ACTIVITIES: Volunteer: Tommey Heming moved to approve the following volunteer for the 2016-2017 school year, pending receipt of proper documentation:

1. John Sokol – High School – Michael Worthington

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD POLICY: Pennsylvania State Police Memorandum of Understanding: Trudy DeRubis moved to approve the Memorandum of Understanding between the Pennsylvania State Police and the United School District. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

CURRICULUM AND INSTRUCTION: Notice of Grant Application: Daniel Henning moved to approve the notice of grant application for DonorsChoose.org for a grant written by Mr. Zachery Karcher in the amount of \$7,270.98 for three (3) Yamaha Marching Snare Drums with carriers, two (2) Yamaha Quint Drums with carrier, four (4) Yamaha Bass Drums with carriers, and two (2) Zildjian Cymbals. Trudy DeRubis seconded the motion. Roll Call was as follows. YEA: all voted yes. Motion carried.

FINANCE: 2017-2018 Proposed District Budget: James Fry moved to adopt the proposed District budget for the 2017-2018 fiscal year, in accordance with the provisions of Section 687 of the Public School Code of 1949, as amended, §24 P.S. 6.687, and as presented to the Board, as follows: Expenditures - \$21,978,153.00; Revenues - \$21,008,703; Borrow from Fund Balance \$969,450.00 and providing for a millage rate of 11.156 mills with a no tax increase over the current rate on all real property within the United School District upon which the county taxes are levied and assessed. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes; except for James Fry and Dan Henning who voted NAY. Motion carried.

James Fry moved to approve the following items (A – B) as listed below:

Audit Engagement Letter: A. The three year audit engagement letter with Kotzan CPA & Associates, P.C. to perform the audit of the District’s financial statements, and other procedures necessary to express an opinion on the District’s financial statements, prepare the District’s annual financial report, Data Collection Form, and abridged newspaper report. The cost of the audit and other procedures for the year ended:

June 30, 2017	\$14,800.00
June 30, 2018	\$15,000.00
June 30, 2019	\$15,200.00

VBA Renewal: B. The Managed Vision Care – Contract Renewal –VBA #821with Vision Benefits of America commencing July 1, 2017 to June 30, 2019 at the current rate of \$11.75 per composite unit, with contact materials benefit set at \$50.00.

Sandra Mack seconded the motion. Roll Call was as follows. YEA: all voted yes. Motion carried.

PERSONNEL: Unpaid Leave of Absence: Donald Davis moved to approve the request from Cynthia McCabe to take two days of unpaid leave of absence for the dates of May 4 and May 5, 2017. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Meeting was adjourned at 6:40 p.m.

