

St. Marys Area School District
Board of School Directors
Regular Meeting
September 12, 2016, 7:00 P.M.
Library, St. Marys Area High School

Minutes

An executive session was held prior to regular meeting.

I. The St. Marys Area Board of School Directors held their regular meeting September 12, 2016 at 7:01 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.

II. Pledge of Allegiance

III. Directors Present: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman. Directors Absent: Kathryn Blake.

Others Present: Dr. G. Brian Toth, Ginger Williams, James Wortman, Robin Johnson, Joe Schlimm, Warren Beck, Noel Petrosky, Christine Kuhar, Karen Lucanik, Julie Boyer, Terry Straub, Mark Romain, Mike Belovesick, Aaron Simbeck, Jody Young, Jodee Raybuck, a representative from *The Daily Press* and *The Courier-Express*, and two (2) visitors.

IV. Comments from visitors including comments on federal programs.

V. Superintendent Comments

VI. The minutes from the workshop meeting held on August 2, 2016 and the regular meeting held on August 8, 2016 were approved.

Motion by Bryan Chiappelli, seconded by Stacy McKee – motion carried by a voice vote of all members present.

VII. The treasurer's report for July 2016 was approved.

Motion by Eric Wonderling, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.

VIII. Approved Payment of Bills

General Fund	September 2016 and office checks for August 2016
Bond Fund	September 2016 and office checks for August 2016
Food Service Fund	September 2016
Athletic Fund	August 2016
Payroll Wire Fund	August 2016
Payroll Fund	August 2016

Motion by Eric Wonderling, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling. Jerry Zimmerman abstained from voting – motion carried.

IX. Board Procedures

A. Board Policy

Approved revised Policy #247, Hazing. (Attachment No.1)

Motion by Danielle Abrahamson, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric

Wonderling, Jerry Zimmerman – motion carried.

B. PSBA Board Officers

Voting on PSBA Board officers. (Attachment No. 2)

X. Business Affairs

A. Subrecipient Letter of Agreement

Approved the Subrecipient Letter of Agreement between St. Marys Area School District and Lancaster-Lebanon Intermediate Unit 13 to disburse funds for the 2016-2017 MTSS Cohort Series. (Attachment No. 3)

Motion by Eric Wonderling, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Exoneration of Real Estate Taxes

Approved the exoneration of the City of St. Marys, Benetzette, Fox and Jay Township tax collectors from the collection of real estate taxes in the amount of \$540,759.27 for the 2015 tax year. These taxes have been returned to the county for collection. (Attachment No. 4)

Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. KOEZ Program

Approved authorizing the proposed KOEZ (data center project) within a specific geographic area in Fox Township for a period of ten (10) years with benefits to begin January 1, 2017 and to end on December 31, 2026 as presented in Attachment No. 5.

Motion by Robert Sorg, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Bond Funds

1. Approval was given to bid, utilize state approved procurement contracts, or seek quotes as per state required procurement procedures for the following projects to be funded with Series A of 2015 Bond Proceeds:

- a. Paving at Bennetts Valley
- b. Paving at South St. Marys Elementary
- c. South St. Marys Elementary concrete repairs
- d. Fox Township classroom carpet squares
- e. Fire alarm at Middle School (potential architect)
- f. Create High School career center
- g. High School auditorium lighting, sound and stage risers
- h. Middle School LGI seating
- i. Middle School gym floors refinish
- j. High School gym floors refinish
- k. Paint High School lockers
- l. High School cafeteria flooring and electric for serving area
- m. High School paving bottom lot and rear lot
- n. High School replace block windows with new block windows
- o. High School girls' locker room renovation
- p. High School softball field
- q. High School office flooring
- r. Metal storage facility

- s. Football field ticket booth and entrance
- t. Fitness center (architect required)
- u. Renovate Middle School outdoor classroom (potential architect)

Robert Sorg requested a discussion be held prior to vote.

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

2. Approved the use of KTH Architects at previously approved fees (7-8%) to be funded with Series A of 2015 Bond Proceeds for any projects approved in Section D,1 above that require an architect.

Motion by Eric Wonderling, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

Motion by board president to combine all sections under D.3 as one vote.

3. Approved the following purchases or change orders to be funded with Series A of 2015 Bond Proceeds:

- a. Furniture for offices not to exceed \$10,000.00 from Way Office
- b. Furniture for STEM labs not to exceed \$76,000.00 from P.E.M. Co.
- c. Industrial equipment for food service not to exceed \$17,500.00 from Carnegie Equipment, Inc.
- d. Reimburse the general fund for electronic door systems in the amount of \$15,757.99, the difference of the original purchase of \$40,743.99 offset by the 2015-2016 Safe School grant value of \$24,986.00.
- e. Change order with Dagher construction at Bennetts Valley as follows:
 - 1) Add new floor tile and base to library and two classrooms for an addition of \$20,990.00.
 - 2) Delete Ardex floor leveler for school floors for a reduction of \$15,570.00.
 - 3) Add floating kitchen and cafeteria with Ardex floor leveler for an addition of \$4,455.00.
- f. Change order with North Central Mechanical to delete painting of Fox gym HVAC ductwork for a reduction of \$599.00.

Robert Sorg requested a discussion be held prior to voting.

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

E. Equipment Upgrade

Motion by board president to combine all sections under E. as one vote.

1. Approval was given to replace industrial below surface water removal system at Bennetts Valley Elementary School to be funded with general funds.
2. Approved the agreement with Diamond Assets, LLC to trade in all iPads purchased in prior fiscal years as currently valued at \$20,049.50.

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XI. General School Affairs

A. Cooperative Agreement

Approved the Cooperative Agreement between Saint Francis University and the St. Marys

Area School District for the College in High School Programs for the 2016-2017 school year. (Attachment No. 6)

Motion by Danielle Abrahamson, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Memoranda of Understanding

Motion by board president to combine sections 1&2 under B as one vote.

1. Approved the renewal of the Memorandum of Understanding between the City of St. Marys Police Department and St. Marys Area School District as presented in Attachment No. 7.
2. Approved the renewal of the Memorandum of Understanding between the Pennsylvania State Police and St. Marys Area School District as presented in Attachment No. 8.

Motion by Eric Wonderling, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. Support Organizations (For Information Only)

The following support organizations have submitted necessary information for the 2016-2017 school year as required under Policy No. 915.

Bennetts Valley Elementary PTO (Attachment No. 9)
Fox Township Elementary PTO (Attachment No. 10)

D. Eagle Scout Project

The request from Justin Beck for an Eagle Scout project for Fox Township Elementary School was approved. Justin would like to add a ten (10) foot school bus playground to the existing playground behind the elementary school. (Attachment No. 11)

Motion by Danielle Abrahamson, seconded by James Condon; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XII. Transportation

A. Bus Stops

Approved the following bus stops:

193 Irishtown Road, Kersey
480 Main Street, Kersey
5209 Boone Mountain Road, Kersey
1224 Million Dollar Highway, Kersey
979 Johnsonburg Road, St. Marys
100 South Michael Road, St. Marys
4274 Gardner Hill Road, Weedville

Motion by Jerry Zimmerman, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. School Vehicle Drivers

Approved the following school vehicle drivers:

Muccio Transportation, LLC:
Raymond Allegretto

Richard Emmert
Howard Lopaugh
David Mertz
Joseph R. Muccio
Patricia Pasquinelli

Michelini School Transportation:
Edward Meraglia

Motion by Jerry Zimmerman, seconded by James Condon; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIII. Student Activities

Motion by board president to combine all sections under Field Trips as one vote.

A. Field Trips

1. Approval was granted for fifty-seven (57) students and eight (8) chaperones to attend the Wildwood Competition in Wildwood, New Jersey from May 3, 2017 through May 7, 2017.
2. Forty (40) students and two (2) chaperones were approved to attend the HOSA State Competition in Lancaster, Pennsylvania from March 8, 2017 through March 10, 2017.
3. Approval was granted for forty-two (42) students and five (5) chaperones to attend the Wallops Island Marine Science Center at the Chincoteague Bay Field Station, Wallops Island, Virginia from May 10, 2017 through May 13, 2017.
4. Fifty (50) students and four (4) chaperones were approved to attend the AP Economics trip to New York City, New York from March 16, 2017 through March 17, 2017.

Motion by Jerry Zimmerman, seconded by James Condon; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Baseball/Softball Program

Approved the creation of a Jr. High baseball program and a Jr. High softball program and directed the Activities Director to create, coordinate and implement these programs effective immediately pending approval of program costs.

Motion by Robert Sorg, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIV. Buildings and Grounds

Motion by board president to combine all sections under Buildings and Grounds as one vote.

A. Use of Facility Approval

1. Approved the request to use South St. Marys Street Elementary School for the St. Marys Rotary Halloween Parade on Sunday, October 30, 2016 from 12:00PM until 3:00PM.
2. Approved the request to use the Cross Country Trail and Dutch Stadium Concession Stand for the HOSA Haunted Trail on Sunday, October 30, 2016 from 7:00PM until 11:00PM.

Motion by Stacy McKee, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

Motion by board president to combine sections A thru D under Personnel as one vote.

A. Resignations, Personnel

Name: Jody Muth
Position: Facilitator – High School
Effective: August 24, 2016 (Attachment No. 12)

B. Transfer, Personnel

Name: Madeline Geist
Position: Elementary Teacher
Transfer from: Bennetts Valley Elementary School
Transfer to: Fox Township Elementary School
Effective: August 22, 2016

C. Hire, Personnel

1. Approved the recommendation to appoint Dan Vollmer as St. Marys Area Middle School assistant principal. Salary and benefits prorated accordingly as per Act 93.
2. Name: Mark Badtorff
Position: Facilitator
Terms : \$13.33 per hour
Effective: August 22, 2016
Degree: Secondary Education - Pending
Certification: Biology
Experience Present: Amserv Dusan Ambulance, EMT
Experience: 1 Year: Butler county College, Instructor
Building: St. Marys Area High School
3. Name: Ashley Sheller
Position: Title I Tutor
Terms : \$13.33 per hour
Effective: August 22, 2016
Degree: Bachelor of Science, Masters
Certification: Special Education, Elementary K-6, Masters in Reading
Experience Present: Shippensburg SD, 4/5 Learning Support/Life Skills Teacher
Building: St. Marys Area Middle School

D. Hire Substitute Health Aide, 2016-2017 – Contract Pay Rate

1. Name: Jennifer Agostl
Effective: August 24, 2016
Degree: Associate of Science
Certification: Registered Nurse
University: University of Pittsburgh, Bradford PA
Experience Present: NurseShark, Inc.; Owner
Experience: 1 Year: DuBois Nursing Home; Supervisor/RNAC
Building: Bennetts Valley Elementary School

Motion by Robert Sorg, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

E. Hire, Supplemental Contracts, 2015-2016 School Year

Motion by board president to combine sections E thru H under Personnel as one vote.

Name: Kristen Burden Tibbles
Position: English Department Chairperson
Terms: \$315.00 (Renew)

F. Hire, Supplemental Contracts, 2016-2017 School Year

1. Name: Marty Haines
Position: Asst. Soccer Coach – Middle School
Terms: \$525.00 (Renew)
2. Name: Erin Hanslovan
Position: Asst. Girls Basketball Coach
Terms: Volunteer (New)
3. Name: Scott Johnson
Position: Girls Basketball Coach – 5th Grade
Terms: Volunteer (New)
4. Name: Seth Rhed
Position: Head Boys Basketball Coach – 9th Grade
Terms: \$2,364.00 (Renew)
5. Name: Caitlin Anderson
Position: High School Yearbook Advisor
Terms: \$500.00 (New)
6. Name: Steve Bauer
Position: HOSA Co-Advisor
Terms: \$210.00 (Renew)
7. Name: Steve Bauer
Position: Senior Class Advisor
Terms: \$384.00 (Renew)
8. Name: Julie Bish
Position: Mathematics Department Chairperson
Terms: \$400.00 (Renew)
9. Name: Julie Chicola
Position: Sophomore Class Advisor
Terms: \$250.00 (Renew)
10. Name: Dawn Erich
Position: Middle School Yearbook Advisor
Terms: \$400.00 (Renew)
11. Name: Matthew Frank
Position: Drama Club Advisor
Terms: \$353.00 (Renew)
12. Name: Matthew Frank
Position: Musical Producer
Terms: \$1,182.00 (Renew)
13. Name: Cherri Gigliotti
Position: Newspaper Advisor – Middle School
Terms: \$300.00 (Renew)

- 14. Name: Michele Jackson
Position: Senior Class Advisor
Terms: \$383.00 (Renew)
- 15. Name: Michele Jackson
Position: Business Department Head
Terms: \$365.00 (Renew)
- 16. Name: Michele Jackson
Position: DECA Advisor
Terms: \$500.00 (Renew)
- 17. Name: Beth Penn
Position: Middle School Yearbook Advisor
Terms: \$400.00 (Renew)
- 18. Name: Jennifer Pollino
Position: High School Yearbook Advisor
Terms: \$800.00 (New)
- 19. Name: Edwin Schwer
Position: Middle School Band Director
Terms: \$1,400.00 (Renew)
- 20. Name: Amy Sines
Position: Middle School Choral Director
Terms: \$450.00 (Renew)
- 21. Name: Dana Smith
Position: Middle School Student Council Advisor
Terms: \$400.00 (Renew)
- 22. Name: Kristen Burden Tibbles
Position: English Department Chairperson
Terms: \$331.00 (Renew)
- 23. Name: Cathy Zimmerman
Position: Freshman Class Advisor
Terms: \$250.00 (Renew)

G. Homebound Teachers, 2016-2017 School Year

Approved the attached list of Homebound Teachers as presented in Attachment No. 13.

- H. Approved ten (10) student workers for the 2016-2017 school year at a special student minimum wage of \$6.16 per hour for a maximum of four (4) hours per week.

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling. Jerry Zimmerman abstained from voting – motion carried.

XVI. Board Discussion

XVII. Adjournment

Motion by Bryan Chiappelli; seconded by Robert Sorg - meeting adjourned 7:45PM

Board President, Dr. Clythera S. Hornung

Board Secretary, Ginger Williams