



OPEN REGULAR SESSION

TIME: 4:00 p.m.

Location: J.M. Tawes Career & Technology Center

PRESENT: Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson, Mr. Robert Wells and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary. Mr. Wells exited upon adjournment of the closed meeting.

Chairman Sumpter declared that a quorum was not present and cancelled the meeting.

ADOPTION OF AGENDA

On the motion of Board Member Wells and a second by Board Member Nicholson, the Board unanimously voted to approve the December 19, 2017 Board meeting agenda.

EXECUTIVE MEETING:

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b), a motion was made by Board Member Nicholson and seconded by Board Member Brittingham and passed to enter into an Executive Session at 4:05 p.m. to conduct the following business:

- To Perform Administrative Functions
 - Discussed student transportation concerns and reviewed the revisions to the Student Transportation Policy, #200-18.
- To Discuss Personnel Matters - Section 3-305(b)(1)
 - New Hires, Separations, and Transfers
 - Received and discussed personnel issues
- To Discuss Matters Not Related to Public Business - Section 3-305 (b)(2)
 - Discussed a student matter
- To consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)
 - Received advice and updates from legal counsel

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Students/Staff/Citizens Recognitions

Chairperson Sumpter and Dr. Gaddis presented awards of recognition to several groups which have been listed below:

Maryland Food Pantry Recognitions

Members of the Maryland Food Bank and several Marion Sarah Peyton staff were recognized for their involvement in raising over 5,500 pounds of food for families of students attending the Marion Sarah Peyton Promise Academy. Recognized for awards were:

- ❖ Ms. Jennifer Small – Executive Director of the Eastern Branch of the Maryland Food Bank
- ❖ Ms. Lysa Layman – Youth Programs Coordinator of Eastern Branch of the Maryland Food Bank
- ❖ Mr. William Johnson – Principal
- ❖ Mr. Robert Hopkins – Assistant Principal
- ❖ Ms. Rachel Abbott-Gray – Coordinator of Project Aware
- ❖ Ms. Patricia Fontaine – Family Navigator, Project Aware
- ❖ Ms. Sherri Allen – Family Navigator, Project Aware

Food and Nutrition Services Employees of the Year

- ❖ Ms. Susan Corbin – Crisfield Academy & High School FNS Manager
- ❖ Mr. Doug Nelson - Princess Anne Elementary School FNS Manager
- ❖ Ms. Kim Tyler – Carter G. Woodson Elementary School FNS Manager
- ❖ Ms. Dale Greenwood – Greenwood Elementary School FNS Worker

Vietnam Veteran’s Interview Recognitions

Several students from Somerset Intermediate School were presented appreciation awards for their participation in the Vietnam Interview process.

Vietnam Veteran Recognitions

The following individuals were honored for their military service to the United States Armed Services:

- ❖ Mr. Dan Kuebler
- ❖ Mr. Bill Culver
- ❖ Philip Riffin

STUDENT BOARD MEMBERS' ACTIVITIES REPORTS

The Student Board Representatives from Washington and Crisfield Academy & High Schools presented the activity reports from the respective reporting areas.

APPROVAL OF MINUTES

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board voted 4:0 to approve the Regular Open Session Minutes of October 19, 2017 and the Special Open Meeting Minutes of November 30, 2017.

Announcement of Closed Meeting:

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on December 19, 2017 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), and (7) of the General Provisions Article of the Annotated Code of Maryland, to perform Administrative Functions (Section 1-104), and to review and approve the closed meeting minutes of October 19, 2017.

PRESENT: Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson, Mr. Robert Wells and Mr. Troy Brittingham; Superintendent of Schools, Dr. John B Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary. Board Member, Mr. Robert Wells, exited the meeting upon the conclusion of the closed session meeting at 5:30 p.m. to attend personal matters.

OLD BUSINESS

ADMINISTRATIVE FUNCTIONS

Policy #200-18, Student Transportation (A-Second Reader)

This item remained tabled.

Policy #600-39, Student Behavior Interventions (A-Second Reader)

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board voted 4:0 to approve the Second Reader of Policy #600-39, Student Behavior Interventions.

NEW BUSINESS

ADMINISTRATIVE FUNCTIONS

Somerset County Public Schools' 2016-2017 Annual Report

Dr. Gaddis presented Somerset County Public School's 2016-2017 Annual Report. The report has been posted to the Somerset County Public School's website.

SB 452 Senate Compliance (A – First/Final Reader)

On the motion of Board Member Brittingham and a second by Board Member Nicholson, the Board voted 4:0 to approve the SB 452 Senate Compliance letter. The agreement letter consists of a table of testing times to comply with SB452 (More Learning, Less Testing Act of 2017).

Dr. Gaddis thanked Ms. Vestina Davis, Washington Academy & High School's Government teacher and President of the SEA, for her assistance.

Policy #600-45, Naloxone (Narcan) Administration (A – First Reader)

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board voted 4:0 to approve the First Reader of Policy #600-45, Naloxone (Narcan) Administration.

Policy #800-11, Title I, Parent Involvement (A – First/Final Reader)

On the motion of Board Member Brittingham and a second by Vice Chairperson Green-Gale, the Board voted 4:0 to approve the First and Final Reader of Policy #800-11, Title I, Parent Involvement.

2017-2018 Academic Calendar Adjustment (A – First/Final Reader)

On the motion of Board Member Brittingham and a second by Board Member Nicholson, the Board voted 4:0 to approve Dr. Gaddis' request to extend Christmas Break and close schools on December 22, 2017. He stated that by closing schools, the system would save tremendously on utility costs.

2018-2019 Academic Calendar Proposal (A – First Reader)

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board voted 4:0 to approve the First Reader of the two draft 2018-2019 Academic School Calendars.

Dr. Gaddis informed the Board that due to Governor Hogan's executive order that prevents students from attending school past June 15, should inclement weather days exceed the allotted number, Martin Luther King Day or President's Day may be needed as a student make up day.

FACILITIES AND CAPITAL PLANNING

Walk in Cooler/Freezer Replacements for Greenwood and Princess Anne Elementary Schools

On the motion of Vice Chairperson Green-Gale and a second by Board Member Nicholson, the Board voted 4:0 to approve the contract with Electric Motor Repair for the walk in cooler/freezer replacement projects at Greenwood and Princess Anne Elementary Schools.

MONTHLY FINANCE REPORTS

December 2017 Budget Expenditures - \$3,754,347

Mrs. Linda Johnson, Chief Finance Officer, presented the budget expenditures report for the month of December 2017. She stated that she is waiting to see if House Bill 1, Paid Sick Leave, is approved as this will impact the SCPS budget.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted to approve the \$3,754,347 Expenditures Report.

Food and Nutrition Services

Mrs. Johnson presented the Food and Nutrition Services Report. She reported that the meal count shows a decrease compared to this time last year due mainly because of the post Labor Day Start of school. The current Food Service Budget deficit is \$98,000 but that amount will decrease once State reimbursements have been received.

PERSONNEL MATTERS

Personnel Report

Due to the absence of Mrs. Beth Whitelock, Mrs. Bartemy presented the personnel report to the Board for review of classified staff and approval of certificated staff.

On the motion of Board Member Nicholson and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the Certificated Staffing Report as amended.

Professional New Hires:

Greenwood Elementary School

- | |
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| <ul style="list-style-type: none"> ➤ Anna Powers – 5th Grade Math Teacher ➤ Zachary Trenary – Occupational Therapist |
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Professional Separations:

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| Carter G. Woodson Elementary School |
| <ul style="list-style-type: none"> ➤ Rebecca Pratt – 4th Grade Reading Teacher |

Professional Transfer:

Kristen Horner	From Woodson Elementary School’s Pre-Kindergarten Teacher	To Princess Anne Elementary School’s Pre-Kindergarten Teacher
Danielle King	From Woodson Elementary School’s Comprehensive Special Education Teacher	To Woodson Elementary School’s Pre-Kindergarten Teacher
Maria Swift	From Crisfield Academy & High School’s Social Studies Teacher	To Woodson Elementary School’s 4 th Grade Reading/Language Arts/Social Studies Teacher

ANNOUNCEMENTS

Chairperson Sumpter made the following announcement:

The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, January 16, 2018 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

SUPERINTENDENT AND BOARD MEMBER COMMENTS

- Board Member Brittingham, Vice Chairperson Green-Gale and Board Member Nicholson thanked Dr. Gaddis and staff for all their hard work and the community members for attending. The work of the Student Board representatives and the SIS students that conducted the veteran interviews were conducted for a job well done.
- Dr. Gaddis reported that the beginning phases of the new J.M. Tawes Technology & Career Center and the high schools’ bleachers projects are going well. He reported that there are a lot of positive things going on in Somerset County and the good news is spreading fast.
- Chairperson Sumpter thanked the staff and community for attending. He also commended the students and Mrs. Jill Holland, Supervisor of Instructional

Technology, for reaching out to the veterans and conducting interviews. Chairperson Sumpter stated that he had been contacted by a former armed service veteran that he served in the military with almost fifty years ago. He said that was one of the best Christmas presents he could have received.

The Board and Dr. Gaddis wished everyone a very Merry Christmas and Happy New Year to all in attendance.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Nicholson, the Board unanimously voted to adjourn the meeting at 7:41 p.m.

Dr. John B. Gaddis, Superintendent of Schools

Recorded and Prepared by: Melissa Tilghman, Recording Secretary