

**MINUTES OF THE JOINT MEETING OF THE
MEASURES C & EE CITIZEN BOND OVERSIGHT COMMITTEE
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

**August 3, 2017
6:00 p.m.**

The Members of the Joint Measures C and EE Bond Oversight Committee held a regular meeting on Thursday, August 3, 2017, at 1401 Artesia Blvd, Manhattan Beach, California 90266 with remote participants teleconferencing in to the meeting. The remote locations included:

Remote Location #1: Casa Dorada, Av. Pescador, El Medano, 23410 Cabo San Lucas, B.C.S., Mexico
Remote Location #2: 10068 Beryl Drive, Nobelsville, IN 46060

Members of the Committee	<p>Local Attendees: John Bushman, Stewart Fournier, Michael Kiely, Harry Langenberg, Steven Nicholson, Mark Sprague, Craig Underwood, T. Tolga Yaprak, Larry Zimbalist</p> <p>Remote Location #1: Tim Flake Remote Location #2: Greg Reynolds</p> <p>Absent: Jonathan Beutler, Jeffrey Serota, Larry Kleinberg, Claudia Schloss</p>
District Personnel	<p>Attending: Dr. Dawnalyn Murakawa-Leopard, Deputy Superintendent Rodney Jorgensen, Buildings Trade Specialist/CSEA Rep Shawn Chen, Teacher and MBUTA Rep.</p> <p>Absent: Bill Fournell, MBUSD Board of Trustees member,</p>
Other Attendees / Personnel	None.
Call to Order	A local quorum was met and the meeting was called to order by Mark Sprague at 6:08 p.m.
Pledge of Allegiance	The Pledge of Allegiance was led by Mark Sprague
Announcements and Communications	None.
Public Comments	None.
Presentation/Discussion	None.
Committee Business	<p>Agenda items 1.i and 1.ii - Approve minutes of 5/18/17 BOC meeting: MOTION to approve the minutes of the May 18, 2017 Measures C and EE BOC. MOTION: Steve Nicholson 2nd: John Bushman (Vote was taken by roll call due to remote participation by Tim Flake and Greg Reynolds)</p>

AYES: 10
NOES: 0
ABSENT: 5 (Mr. Fournier arrived after this agenda item)
ABSTENTIONS:

Agenda Item(s): 2.i and 2.ii - Bond Progress Updates for Measures C and EE:

Bond progress updates were discussed by the committee during the review of the semi-annual reports (agenda items 2.a and 2.b.). It was decided that any bond progress updates from this meeting would be incorporated into these reports. (See semi-annual reports for Measure C and Measure EE for the period January 1st through June 30th 2017).

Agenda Item(s): 3.i and 3.ii - Bond Expenditure Updates for Measures C and EE:

Bond expenditure updates were discussed by the committee during the review of the semi-annual reports (agenda items 2.a and 2.b.). It was decided that any bond expenditure updates from this meeting would be incorporated into these reports. (See semi-annual reports for Measure C and Measure EE for the period January 1st through June 30th 2017).

Agenda Item 4.i: Semi-Annual Report for Measure C:

DISCUSSION:

- The committee discussed the format of the report and how it should be dated. It was agreed to submit the report as covering the period January 1st through June 30th 2017, but dated as approved as of the final approved edits (8/4/17).
- The committee recommended keeping the information in the report to statements of fact, and including references to sources of information and language/lingo used to be clear.
- Updates to Measure C report based on this meeting's discussion may include:
 - DLR Group (architects) contract executed – Board approve 5/3/17
 - DLR presented to Board 6/7/17 to refresh them on 2015 Facilities Master Plan
 - DLR's rates were discussed, but the committee decided that information has been provided to the Board through the contracting process and does not need to be included in the report.
 - Michael Kiely (Contracts Sub-Committee) reported that he had reviewed the contract and found it to be consistent with standards in the market and what was used elsewhere by districts.
 - Measure C steering committee just forming and will start planning for community outreach in fall.

MOTION to approve the Measure C report incorporating Michael Kiely's changes, noting any relevant updates discussed at tonight's meeting, including the execution of the contract for DLR architects.

MOTION: Mark Sprague

2nd: Steven Nicholson

(Vote was taken by roll call due to remote participation by Tim Flake and Greg Reynolds)

AYES: 10
NOES: 0
ABSENT: 5 (Mr. Fournier arrived after this agenda item)
ABSTENTIONS: 0

Agenda Item 4.ii: Semi-Annual Report for Measure EE:

DISCUSSION:

- Mark Sprague asked for feedback on how the report's draft summary was written, and specifically whether the statement of opinion that the committee is concerned about whether the \$39 million bond was sufficient for this project is a fair statement. Some members were uncomfortable with this language feeling it would raise issues in the public's mind even before a budget was approved for the project. Others were comfortable with this statement given the estimates and press seen to date, and that raising awareness of this possibility is fine. Ultimately the summary language was agreed to be worded to reflect the committee's **focus** on the budgeting process and how, when established, that it aligns with perceived voter expectations.

MOTION to approve the Measure EE report incorporating Michael Kiely's changes, noting any relevant updates discussed at tonight's meeting, and noting in the summary that the committee is focused on the bond amount approved by the voters will deliver a project as described in the project description section on page two of this semi-annual report.

MOTION: Mark Sprague
2nd: Harry Langenberg
(Vote was taken by roll call due to remote participation by Tim Flake and Greg Reynolds)

AYES: 11
NOES: 0
ABSENT: 4
ABSTENTIONS: 0

Agenda Item 6.i and 6.ii – Set Future Meeting Dates for Measures C and EE BOC Meetings:

DISCUSSION: After discussing the need to have hold a meeting just prior to when the next semi-annual report will be prepared, the committee members present suggested meeting on 11/9/17, 1/11/18 and 2/15/18, noting these dates may change if necessary.

MOTION to approve the next three regular Measures C and EE BOC meeting dates as being on November 9, 2017, January 11, 2018 and February 15, 2018.

MOTION: Mark Sprague
2nd: Tolga Yaprak
(Vote was taken by roll call due to remote participation by Tim Flake and Greg Reynolds)

AYES: 11
NOES: 0

	ABSENT: 4 ABSTENTIONS: 0
Items for Future Mtgs	<ol style="list-style-type: none">1. Project site-walk – Measure EE project (MC Gym)2. Balfour-Beatty and/or Gensler budget update3. Items requested by the BOC members
Adjournment	The meeting was adjourned by Mark Sprague at 7:32 p.m.