



PLAQUEMINES PARISH SCHOOL BOARD

APPLICATION FOR TUITION / PRAXIS REIMBURSEMENT

To be completed by PPSB Funding Source	
	8g
	Title I
	Title II
	SPED
	Other

Last Name	First Name	Middle/Maiden	
Home Address:			
City	State	Zip	Phone
School	Position	Social Security Number	

Participant Category (check one)

- 1-A Uncertified Teacher
- 1-B Certified – OFAT
- 1-C Certified Teacher
- 2-A Paraprofessional – Teacher Cert
- 2-B Paraprofessional – Associates Degree
- 2-A Paraprofessional – PRAXIS

Requirement Category (check all that apply)

- COURSES**
- For Job Assignment - uncertified
 - For Job Assignment - OFAT
 - For Advanced Certification
- PRAXIS**

Courses Requested

Department	Course #	Course Title	College/University	To be completed by PPSB	
				Approved	Denied

Reason: _____

PRAXIS

Name(s), Number(s), and Date (s), of Praxis Test(s) _____

Assurances

Please read the following statements carefully and initial the appropriate blanks before signing:

- I have read and understand the Plaquemines Parish Policies and Procedures for Tuition/Praxis Reimbursement.
- I understand that if I drop, withdraw, or fail to complete a course successfully, no tuition will be reimbursed by Plaquemines Parish School Board.
- I understand that I must take the Praxis on the assigned date in order to be reimbursed by the Plaquemines Parish School Board.

Applicant's Signature

Personnel Director

Program Director

All applications must be submitted to Monica Wertz, Personnel Director, Belle Chasse Office

PROOF OF SUCCESSFUL COMPLETION AND PAYMENT MUST BE SUBMITTED WITH THIS FORM

To be completed by PPSB upon submission of proof of successful completion and payment of college and/or PRAXIS

Date required documents turned in: _____ Signed: _____