



**Global Education Collaborative  
BOARD OF DIRECTORS -BOARD MEETING AGENDA**

**Tuesday, January 23, 2018 - 5:30 PM - *Minutes***

The meeting will be held at:  
4141 S. Figueroa St. Los Angeles, CA 90037

**1-888-296-6500 (Dial In #), Guest Code: 193391**  
**Teleconference from:**  
1515 Hillside Dr. Glendale, CA 91208

**1. Call to Order and Attendance**

Meeting is called to order at \_\_\_5:38pm\_\_\_\_\_

Board Members

Present Absent

Stu Bernstein	_____	<u>X</u> _____
Daniel Choi	_____	<u>X</u> _____
Rickey Jones	_____	<u>X</u> _____
Magaly Lavadenz	_____	<u>X</u> _____
Yen Ma-Chan	_____	<u>X</u> (arrived at 5:50pm)_____
Shelley Miller	_____	<u>X</u> _____
Marsha Thomas	_____	<u>X</u> _____
Marion Wong	_____	<u>X</u> _____

Staff

Sally Chou, GEC Executive Director	_____	<u>X</u> _____
Arturo Garcia, Jr., GEC Dir of Operations	_____	<u>X</u> _____
Francisco Contreras, Business Manager	_____	<u>X</u> _____
Craig Merrill, GEA Principal	_____	<u>X</u> _____
Rosalind Mickels-Miller, GEAMS Principal	_____	<u>X</u> _____
David Warken, GEA 2 Principal	_____	<u>X</u> _____

**2. Approval of the Agenda**

*A. Garcia reminds board that auditor will call at 7pm. R. Jones moves to approve agenda. M. Thomas seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Not Present	Yes	Yes	Yes

### 3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

*K. Ochoa, parent from GEA 2, spoke about issues picking up child within 30min of school ending.*

*K. Morales, parent from GEA, spoke about her three kids attending GEA, she is proud of the strong academic scores and is positive about GEA extending to serve grades 6-8th.*

*M. Cruz, parent from GEA, spoke about comparison of GEA as a charter school and non charter schools, she prefers the structure at GEA. She wants that structure to continue in an expanded 6-8<sup>th</sup> grade program.*

*Yolanda, parent from GEA, spoke about her daughter currently in 4<sup>th</sup> grade and she would like the school to continue with middle school grades. She highlighted the multiple languages and global*

*A. Valenzuela, parent from GEA, mentions she appreciates the support her daughter has received at GEA, specifically the special ed support. She also likes that it is a small school and would like for GEA to continue with middle school grades.*

### 4. Public Hearing -

*No public hearing.*

### 5. CLOSED SESSION

***With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:***

#### 1. Conference with Labor Negotiator

Agency Negotiator: Sally Chou, Executive Director  
Craig Merrill, Principal  
Arturo Garcia, Director of Operations  
Roger Scott, Legal Counsel

#### 2. Public Employment: Principal

### 6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

*Nothing was reported out of closed session.*

### 7. PUBLIC SESSION -

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

### 8. Reports

a. Board

1. Operations and Communications
  - i. Executive Director Report
 

*S. Chou thanks C. Merrill for his service to GEA over the last seven years.*
  - ii. Board President Report
 

*M. Wong expresses the Board's thanks to C. Merrill for his time at GEA. On behalf of the Board she presents C. Merrill with a Certificate and Plaque for his contributions to GEA.*

b. Staff

1. Operations and Communications
  - i. GEA
    1. Monthly School Report
 

*C. Merrill presents his monthly report and highlights: attendance dropped in January due to illness and that GEA is looking for someone to present a PD on reflection journals. C. Merrill also mentions he has prepared a transition plan for the interim Principal.*
  - ii. GEAMS
    1. Monthly School Report
      - a. Summary of LAUSD 17-18 Site Visit Report
 

*R. Miller summarizes her LAUSD oversight report, she highlights that Student Achievement was scored a 3 for the first time! All other areas were also scored a 3.*

*R. Miller mentions that attendance at GEAMS was low in January and that she will be hosting a meeting with parents of students with low attendance this week. She also mentions that GEAMS is receiving more CABE PD over the next couple of months.*
  - iii. GEA 2
    1. Monthly School Report
 

*D. Warken presents his monthly report and highlights that two new students have enrolled, and that attendance was low due to holidays and illness and that NWEA testing is almost complete.*

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

- a. Approval of Meeting Minutes:
  1. December 1, 2017 Board Meeting Minutes
- b. Approval of Check Register
  1. November and December 2017 Check Register

*M. Thomas moves to approve the consent agenda. S. Miller seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

**10. Discussion & Action Items**

- a. Possible approval of November and December 2017 Financials for GEA, GEA 2, GEA MS, and GEC  
*A. Garcia reviews the financials for all sites. He mentions GEA’s increased Revenue is due to ADA attendance during P1 being higher than original estimates. For GEAMS ADA attendance during P1 also provided a \$13K increase in revenue. GEA 2 had a \$84,000 decrease in revenue due to lower ADA than what was originally projected. GEA 2 is still projected to be in the black, and A. Garcia reminds the board this is the first year GEA 2 is paying the full 10% CMO fee.*

*S. Miller motions to approve the financials. D. Choi seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

- b. Discussion of updated GEA MS and GEA 2 Budgets considering merger  
*A. Garcia summarizes the budget if GEAMS and GEA 2 were combined for the 18/19 school year. Assumptions include self-contained model, two different sites, GEA 2 moving from LAUSD lunch program to private vendor. Combining would put both schools as a sum in the black for the 18/19 school year.*

*No action taken.*

- c. Possible approval of 2016-17 GEC Audit Report for all sites  
*B. Hunt from SquarMilner presents the 2016-17 Audit Report to the Board. She highlights that GEC received an unmodified report. She also mentions that no deficiencies were found in internal controls. She mentions that SquarMilner opines that GEC is in compliance with state requirements with an unmodified report.*

*R. Jones move to approve the GEC Audit report. Y. Ma-Chan seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

- d. Annual election of Board of Directors Officers  
*The following current officers are re-nominated for their current positions: M. Wong as President. S. Miller as Vice President, D. Choi as secretary.*

*R. Jones motions to approve officers as nominated. M. Thomas seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

- e. Possible approval of GEA 2 Pali Institute student trip

*D. Warken presents GEA 2's proposal to take its 5<sup>th</sup> grade students to the Pali Institute this spring. He mentions funding will be supported by GEA 2's Booster Club and school fundraising.*

*D. Choi moves to approve. M. Thomas seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

f. Board will review and consider approving a Resolution to authorize the submission of the Global Education Academy 2's revised material revision to include merger with GEA MS

*D. Warken presents the Resolution to authorize the submission of the Global Education Academy 2's revised material revision to include merger with GEA MS.*

*S. Miller motions to approve the revised resolution. R. Jones seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

g. Possible Board approval of Interim Principal contract

*S. Chou presents the Interim Principal contract for Linda Lee.*

*M. Thomas moves to approve the interim Principal Contract for Linda Lee. D. Choi seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

h. Possible Update of Bank Signors

*A. Garcia mentions with the changes that possible bank changes need to be made. He specifically highlights that C. Merrill needs to be removed from the bank account.*

*R. Jones move to remove C. Merrill as a signor from Bank Account. Y. Ma-Chan seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	S. Miller	M. Thomas	M. Wong
Not Present	Yes	Yes	Not Present	Yes	Yes	Yes	Yes

## 11. ADJOURNMENT

*Board moves to move February meeting to Wednesday, February 28, 2018.*

*Meeting adjourned at 8:52pm*

### Next Regular Board Meeting: 02/27/18

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY