

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
7:00 PM ~ PUBLIC SESSION
POST MEETING

A. CALL TO ORDER

+Document Provided
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 22, 2014 through December 10, 2014 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 6, 2014.

The board of Education of Bordentown Regional School District in the County of Burlington, has canceled the meeting scheduled for April 23, 2014, at the High School Library, 318 Ward Ave., Bordentown Township. The Board has rescheduled the meeting for April 30, 2014. The Public Budget Hearing and Regular Session will begin at 7:00 pm.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (if Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2014.

_____, Board Secretary

E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

- 1. Winter Sports Recognitions
- 2. **Dawud’s Wheels Presentation**

G. PUBLIC BUDGET HEARING

- 1. PowerPoint previously sent to the Board via e-mail.

H. STUDENT REPRESENTATIVES

Ms. Leighanna Ritter

I. UNFINISHED BUSINESS

J. CONSENT AGENDA APPROVAL (R.C.*)

1. *+Motion to approve Travel/Mileage reimbursement request
2. *+Motion to approve Minutes 3/5/14, Executive Minutes 3/5/14, Minutes 3/19/14, Minutes 4/2/14, and Executive Minutes 4/2/14 (Session #1 and Session #2)
3. *+Motion to approve Substitute List
4. *+Motion to approve Bill List, March 2014
5. *+Motion to approve Board Secretary/Treasurer Report, March 2014
6. *+Motion to approve Special Education Student Placements
7. *+Motion to accept District Support Staff Report
8. *+Motion to accept Director of Special Services Report, February and March 2014
9. *+Motion to accept Director of Curriculum and Instruction Report
10. *+Motion to accept Enrollment & Principal Reports

BRHS	743
BRMS	567
MIS	407
CBS	251
PMS	<u>606</u>
	2,574

K. COMMITTEE REPORTS

1. CDA Committee Meeting, March 31, 2014 – Ms. Mona Goff, Chair
2. Finance/Budget Committee Meeting, April 9, 2014 – Mr. Timothy Hartmann, Chair
3. Finance/Budget Committee Meeting, April 29, 2014 – Mr. Timothy Hartmann, Chair

L. SUPERINTENDENT’S REPORT

1. +Motion to accept HIB Report & Determinations:

School	# of Reports	# of HIB
CBS	1	0
PMS	0	0
MIS	1	1
BRMS	0	0
BRHS	2	1
TOTAL:	4	2

M. CURRICULUM REPORT

1. +Motion to approve children of out-of-district staff members to attend BRSD for the 2014-2015 School Year.
2. +Motion to approve a field trip for FBLA students at the High School on April 29, 2014 to Rutgers, Cook Campus, New Brunswick, NJ. There will be no cost to the district. Total cost per student for transportation, and lunch, \$18.78.
3. +Motion to approve a field trip for FBLA students at the High School on June 3, 2014 to Liberty Lakes, Mansfield, NJ. There will be no cost to the district. Total cost per student for transportation and lunch, \$15.25.
4. Motion to approve the addition of a NAO Robot class and training to the 7th grade technology curriculum for the 2014-2015 school year and the 8th grade curriculum for the 2015-2016 school year.

5. Motion to approve the drawing of \$30,370 from CDA Surplus Account to purchase a package of two (2) NAO Robots, site licenses, transport cases and five (5) day technical training package. This is for a new program for CDA and BRMS.

N. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept the resignation of Ms. Carla Conte from the position of Instructional Aide at the Clara Barton School. Ms. Conte's last day of work will be April 16, 2014.
2. Motion to accept the resignation of Ms. Melissa Ditto from the position of Science Teacher at the Bordentown Regional High School, effective March 27, 2014. Ms. Ditto is currently out on leave and has coverage for her classroom.
3. Motion to accept the resignation of Ms. Kathleen Pontoriero, due to retirement, from the position of Instructions Aide at the Bordentown Regional Middle School, effective July 1, 2014.
4. Motion to accept the resignation of Ms. Denise Sokolski-Stachura, due to retirement, from the position of Teacher at the MacFarland Intermediate School, effective July 1, 2014.
5. +Motion to approve Mr. David Misselhorn as long term leave replacement at the Bordentown Regional High School as Interim Vice Principal, effective May 1, 2014 through June 30, 2014, with a pro-rated salary of \$83,500.
6. +Motion to approve Mr. Gregory Johns as a full-time night Custodian, effective May 1, 2014, Step 1, with a pro-rated salary of \$34,087. Mr. Johns has been a part-time night Custodian. This replaces a resignation.
7. +Motion to approve **Ms. Katie Schuh** as a long term leave replacement as a Health/PE Teacher at BRHS. Ms. Schuh will be compensated in accordance with the long term, per diem, substitute pay scale from May 1, 2014 through June 20, 2014.
8. Motion to approve Ms. Danielle MacFarlane as a student Usher/Tech for CDA, effective as soon as all paperwork is completed, at an hourly wage of \$9.00/hr.
9. Motion to approve employee #4396, an eleven (11) month Learning Disabilities Teacher **Consultant**, to return from current long term leave on July 1, 2014 to work three (3) days per week through June 30, 2015 and return to full time for the 2015-2016 School Year.
10. Motion to approve employee #4949, an Aide at BRHS, unpaid leave of absence, effective April 30, 2014 through May 9, 2014.
11. Be it resolved that the commencement of leave of absence requested by employee #6214, effective July 1, 2014 through October 24, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. Motion to approve Ms. Connie Glover to provide aide support to a student to participate in Tournament of Champions practices on May 20, 21, 22, 27, 28 and 29 from 3:25 to 4:30. Compensation will be at her hourly contracted rate of \$16.82/hr.
13. Motion to approve the following staff members to help out at the Tournament of Champion practices after school at MacFarland Intermediate School on May 20 through May 22 and May 27 through May 29, 2014.
Compensation will be at their hourly contracted rate per each hour of practice they attend.
 - a. Denise Stachura - **\$58.38/hr**
 - b. Mike Priano - **\$45.82/hr**
 - c. Loren Grabowski - **\$58.90/hr**

- d. Elaine Mitchell - **\$16.96/hr**
- e. Traci Redler - **\$40.55/hr**
- f. Lisa Mynarski - **\$43.39/hr**

14. **Motion to approve Mr. Drew Pedersen, a Mercer County College student, 25 hours of classroom observation experience at BRHS under the supervision of Ms. Debbie Tartaglia and Mr. Larry Larned during the month on May.**

INFORMATION

15. **+JOB POSTINGS:** Instructors for Summer Basic Skills Program (multiple positions available pending enrollment) – One Position for Instructor for Summer ESL Program – Four Positions available for Instructors for Middle School Summer School Program (3 certificated & 1 aide) – Special Services Extended School Year (multiple positions available) – 2nd Shift Part-Time Custodian – Fourth Grade Long Term Leave replacement (maternity leave position)

O. BUSINESS, FINANCE & OPERATIONS

1. Motion to adopt final budget for FY 2014-15 with the following:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 37,626,810	\$ 26,630,061
Total Special Revenue Fund	\$ 872,881	n/a
Total Debt Service Fund	\$ 3,476,790	\$ 3,043,674
Totals	\$ 41,976,481	\$ 29,672,735

- An adjustment to the base tax levy in the amount of \$162,042 to pay for increased costs of health benefits.
 - An adjustment to the base tax levy in the amount of \$208,609 representing unused spending authority from prior years (“Banked Cap”) to pay for instituting the PARCC initiation and for increased tuition costs which needs must be met (completed) by the end of the budget year and cannot be deferred or incrementally met over a longer period of time.
 - Transfer a total of \$255,945 in unexpended funds in the Capital Project Fund, reflecting \$233,564 from the 2010 high school solar/field project and \$22,381 from the 2002 high school/other renovations project, to the Debt Service Fund to offset annual debt service repayments.
2. +Motion to accept Board Secretary’s Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for March, 2014.
3. +Motion to approve Transfer of Funds.
4. Motion to approve resolution for any private school for the disabled that receives BRSD children to include the cost of meals provided in the annual tuition rate for the 2014-2015 school year.
5. +Motion to submit resolution giving the State the required 60 day notice to cease participation in the School Employees’ Health Benefits Program (medical and prescription services) if determined to be in the best interest of the District and its employees.
6. Motion to approve the district to provide shuttle service for the annual Bordentown Street Fair, May 17 & 18, 2014. Northern Burlington Chamber of Commerce is charged a total fee of \$397.90 for one van from 10:00 am to 4:00 pm.
7. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
- a. Burlington City School District
To transport one student to and from **Wilbur Watts School, Burlington** Route # 104, effective April 7, 2014 to June 30, 2014, **Total cost \$5,341.74 (\$104.74 per day)**

- b. Willingboro School District
To transport two students to and from **Bordentown High School and MacFarland School**, Route # 96, effective March 17, 2014 to June 30, 2014, **Total cost \$5,910.30**

- c. Asbury Park School District
To transport one student to and from **Peter Muschal School**, Route # 87, effective March 31, 2014 to June 30, 2014, **Total cost \$574.00**

INFORMATION

- 8. +Legal Notice of Solicitation for Bids – Clara Barton School Crawl Space

P. POLICY

Q. DISCUSSION/INFORMATION ITEMS

R. PUBLIC COMMENTS

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S. NEW BUSINESS

- 1. Motion to extend an offer of employment as Superintendent of Schools for Bordentown Regional School District to Dr. Edward Forsthoffer, III commencing on or about July 1, 2014, with other details of employment to be mutually agreed to by both parties and subject to approval by the Executive County Superintendent of Schools for Burlington County as required by applicable Status and/or Administrative Code.

T. ADJOURNMENT