



**ROWLAND UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
MINUTES**

June 8, 2017

7:00 PM

RUSD District Office Board Room
1830 S. Nogales Street
Rowland Heights, California 91748

Attendance Taken at 7:10 PM:

Present:

Ms. Natalie Moreno

Mr. Nat Ornelas

Mr. Harry Peterson

Mr. Mike Wong

Ms. Wendy Zhong

CALL TO ORDER

The Citizens' Bond Oversight Committee Meeting of the Rowland Unified School District was called to order by Mr. Harry Peterson, at 7:10 p.m.

ROLL CALL

Mr. Harry Peterson called roll and took attendance of the Citizens' Bond Oversight Committee.

FLAG SALUTE

I. APPROVAL OF AGENDA

Approve Agenda of the 2006 & 2012 Citizens' Bond Oversight Committee Meeting of June 8, 2017.

Motion Passed: Approve Agenda. Motion by Ms. Natalie Moreno; second by Ms. Wendy Zhong. The vote was unanimous.

II. PUBLIC COMMENTS

A. Written Requests to Address the Committee

Mr. Roy Humphreys addressed the Committee and voiced his concerns regarding the audit and 14% change orders. Mr. Humphreys expressed his praise toward Mr. Peterson, the CBOC Chair, and he believes he is doing a fabulous job in his current position as the CBOC Chair. Per Mr. Humphreys, Mr. Wong should be removed from the CBOC due to his lack of attendance. He is upset with Mrs. Zhong. Mr. Humphreys has offered to disappear if the district agrees to audio record all meetings.

III. ACTION ITEMS

A. Review CBOC Annual Report for the 2006 and 2012 Measure R Bond:

Mr. Peterson and Ms. Moreno both submitted a draft of the 2017 CBOC Annual Report. All the CBOC members agreed that Ms. Moreno's report was the most complete draft and agreed to make modifications to Ms. Moreno's draft. Mr. Flores has Ms. Moreno's draft report placed on a screen for all to view and make the necessary modifications.

Discussion ensued between the members as to how and which items needed to be added or deleted from the draft.

Dennis Bixler, Assistant Superintendent of Human Resources, facilitated the editing of the document.

Mr. Flores gave the members suggestions as to how to begin the process and have a fruitful meeting by having the by-laws available. The committee viewed the requirements and the purpose for which an annual report is created and give to the RUSD Board of Education. A list of activities was drafted for which the committee oversaw and/or was involved in the fiscal year. The list of activities was incorporated into the report.

The CBOC Annual Report will include a section on recommendations for the 2017-2018 fiscal year.

A report from fiscal services is prepared every two weeks for the CBOC. The CBOC would like the report sent to them to review prior to posting on the website. CBOC members would like all materials sent a week before the CBOC meeting.

Mr. Ornelas explained that every project has its issues and it is important not to have delays due to CBOC approving changes. Mr. Peterson would like to be informed of the setbacks on the construction projects. Mr. Flores explained that every CBOC meeting the committee has had an opportunity to ask questions regarding the progress of the current construction projects.

The CBOC Annual Report for the 2006 and 2012 Measure R Bond was completed with final touch to be placed by administrative staff.

The CBOC will present the report to the board as a group; Harry, Wendy and Natalie.

As a reminder: On June 19-22 Nigro and Nigro auditing firm; will interview Wendy Zhong and Natalie Moreno two CBOC members.

IV. COMMITTEE/STAFF COMMENTS

Committee members expressed an interest in the following item to be placed on next meeting's agenda: Explore audits, which are available to CBOC.

V. ADJOURNMENT

The Committee adjourned the Citizens' Bond Oversight Committee Meeting of Thursday, June 8, 2017, at 9:40 p.m. Passed with a motion by Ms. Natalie Moreno and a second by Mr. Nat Ornelas. The vote was unanimous.

Harry Peterson
Citizens' Bond Oversight Committee Chair