

CAMERON PARISH SCHOOL BOARD
Charles Adkins, Superintendent
510 Marshall Street
Cameron, LA 70631
Phone: 337-775-5784 Fax 337-775-5097
www.camsch.org

CENTRAL OFFICE
RECEPTIONIST/ADMINISTRATIVE ASSISTANT

DATE: _____

1. Name: _____ Phone #: _____
(Last) (First) (Middle)
2. Address: _____
(P. O. Box or Street #) (City) (State) (Zip)
3. Date of Birth: _____ Social Security #: _____
(month) (day) (year)
4. Did you graduate from high school? ___ Yes ___ No Highest grade completed ___
If Yes, what year? _____ Where? _____
(List High School Name here)
5. Did you graduate from college? ___ No ___ Yes What year? _____
What college? _____ Degree Awarded: _____ (Provide a copy of Diploma)
List Major field: _____ List Minor field: _____
6. Are you presently employed? ___ Yes ___ No If yes, where? _____
7. How long have you been employed by your present employer? _____
8. List where you have worked, your employers, and the duties you performed.
a) _____
b) _____
c) _____
9. List the name, addresses, and phone numbers of three references who know you?

10. Have you ever been convicted of a Felony? _____ yes _____ no
11. Have you ever been charged-or—convicted of an offense against the law?
_____ yes (explain below) _____ no

12. Have you ever plead nolo contendere to crimes outlined in state law? _____ yes
(explain below) _____ no You may omit: (1) traffic violation other than conviction for
driving intoxicated, and (2) any offense committed before your 17th birthday which was
finally adjudicated in a juvenile court or under a Youth Offender law).

13. Are you now under charges for any offense against the law? _____ yes (explain
below) _____ no

14. Are you currently on probation for any offense against the law? _____ yes (explain
below) _____ no

TERMS OF EMPLOYMENT: Salary and work year to be according to the current schedule adopted by the Cameron Parish School Board.

Reviewed and agreed to by: _____
(Signature of understanding and Agreement)

Date: _____

NOTE: This application will be only retained for 1 year if not employed by the Cameron Parish School Board.

THE CAMERON PARISH SCHOOL BOARD IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.