

CITIZENS' OVERSIGHT COMMITTEE – MEASURE “T”
WESTMINSTER SCHOOL DISTRICT

DRAFT

MINUTES

March 29, 2017 - 5:30 p.m.
Stacey Middle School – Room H4

Members present:

Don Anderson, Philip Anthony, Diana Carey, Richard Jolly, Marcela Morales, Lisa Rodden, Joey Van Camp

Visitors present:

Elizabeth Clarke

Staff present:

Tony Wold, Ed.D., Brian Johnson, Sandy Poteet, Debi Castro

Call to Order

The first meeting of the Citizens' Oversight Committee for Measure T was called to order at 5:32 p.m. by Tony Wold, Ed.D., Assistant Superintendent, Business Services.

Introductions

Members introduced themselves and their backgrounds. Brian Johnson explained that construction management is being handled “in-house”. This will save the district money and those dollars will be returned to the district to allow completion more projects, quicker. Phil Anthony commented “That’s a very shrewd thing to do”. It was explained that the need for construction management will be evaluated on a project-by-project basis.

Public Comments

No public comments.

Organizational Matters

The Committee voted (7-0) and Don Anderson was elected to the position of Committee Chair and Diana Carey was elected Vice Chair (7-0). The decision was made that Debi Castro will continue to take the minutes of the meetings. Phil Anthony, Don Anderson and Joey Van Camp volunteered to serve initial one year terms so that the committee will be on alternating two-year terms.

District Report(s) on the Bond Program

Dr. Wold reviewed PowerPoint Presentation covering Stacey Gymnasium Project – Budget and expenditures to date, future bond project plans and timelines. Explanation of innovative programs implemented at WSD including “Dual Immersion Vietnamese”, “Dual Immersion Spanish”, “Coding Magnet School” and “Gate Magnet School” at various school sites. The hope is that WSD will become a “Destination District”. Phil Anthony commented, “This is great news”! Measure T passed with a very high margin. The role of the Citizens' Oversight Committee is to protect that the expenditure of Bond funds are spent exactly as approved by the voters inform the public and create annual report to be shared with the Board. The COC will issue an annual report which will be prepared after the review of the District’s Bond annual audit.

Construction Report by Brian Johnson:

Construction started in December, 2016 on the Stacey Gymnasium project. We have experienced construction delays due to forty days of rain which created excessive moisture in the soil. On the Westminster School District website under Measure T, you can see the progress at the Stacey construction site. The time-lapse camera snaps a picture every fifteen minutes.

Financial Report by Sandy Poteet:

After initial bond sale the preliminary budget of 17.8 million is available now to spend on projects. It is planned that in 2018-19 that there will be a second issuance of \$14 million which will generate another \$13.8 million for projects. By using Colbi Software it allows our staff to keep the construction management and accounting “in-house”. By doing project management and accounting in-house, this allows every saved dollar to go right back into the project budget for future work.

Timeline:

Stacey Middle School Gymnasium, January, 2017 – February, 2018
RFP for Architect for Air Conditioning, Spring, 2017 – November, 2017
District Heat Study – Spring, 2017 – November, 2017
Development of Architectural Plans, Mid 2017 – 2018
Establish District Classroom Standards Committee, 2017 – 2018
Identify possible State Funding – 2017 – 2018
DSA Approval Process for Air Conditioning – 2018 – Spring, 2019
Air Conditioning construction begins – Summer, 2019

Next Meeting Date

The next meeting will be held in September, 2017. Notification to the committee will go out via email.

Adjournment

Don Anderson adjourned the meeting at 6:59 p.m.

Walking Tour of the Construction Site