

MOST FREQUENTLY ASKED QUESTIONS ABOUT SCHOOL-TO-CAREER

1. Who is allowed to apply for School-to-Career?

- All students except for GACTC are permitted to apply for the School-to-Career course.
- GACTC students who are scheduled for three periods will enroll in Cooperative Education at the GACTC.
- Those students who are involved in sports, band, etc. may choose to enroll in School-to-Career. However, it will depend upon the coach's and the employer's cooperation. If you participate in a sport the morning School-to-Career option would be the best choice when scheduling.

2. How do I schedule School-to-Career?

- First, APPLY for School-to-Career
- Second, when scheduling with your guidance counselor, tell him/her what periods you want School-to-Career (Periods 123 or Periods 567 or Periods 67) and that you are applying for STC.

3. What items will I need to apply for the School-to-Career Work Experience?

- A completed application
- A resume listing your qualifications (it is okay if you have never been employed)
- A reference list giving at least three references of teachers (current or past).
 - These items will be due when you submit your application to Mrs. Anslinger. See Mrs. Anslinger or your English teacher for assistance in developing your resume. WORD has a "Resume Wizard" which is very easy to use and creates a professional-looking resume.

4. What happens after I complete an application, create my resume and reference list for School-to-Career and return them to Mrs. Anslinger?

- First phase, you will be interviewed by Mrs. Anslinger
- If you make it to the second phase, you will be interviewed by 2 employers of your choosing.
- Those employers choose their candidates and if you are chosen, you will be accepted into the School-to-Career program.

5. How many days absent would be considered too many days?

- This is considered on an individual basis. Consecutive days absent are considered as one absence. Extenuating circumstances are considered on an individual basis. Attendance is very important at both school and the STC site. Employers rely heavily on the attendance of the STC students in order to operate their business.
- Mrs. Anslinger stresses NO MORE than 10 absences your 11th grade year.

6. When will I know if I have been accepted into School-to-Career?

- *When an employer offers a position to you.*

7. Do I need to have a job at the time I apply and schedule for School-to-Career?

No, you do not need a job. You will be interviewing for a position.

8. What if I have a job already? Can that job be my School-to-Career job?

If that job pertains or relates to your career objective or plans, then it can be used as your School-to-Career job. If not, you would not have to quit your present job. However, the School-to-Career job would come first at all times.

9. If I am accepted into School-to-Career, must I take gym in my senior year?

YES! You must take gym each year you are at the high school. However, you may take gym during the summer between your junior (11th grade) and your senior (12th grade) years. This would allow you to take three periods of School-to-Career instead of just two periods.

MOST FREQUENTLY ASKED QUESTIONS ABOUT STC – continued

10. Do I have to take summer school gym in order to have three periods of School-to-Career?

YES! You must take summer school gym to have three periods of School-to-Career.

11. Who provides transportation to my School-to-Career job?

It is your responsibility or your guardians' responsibility to provide transportation to your School-to-Career job site. Guardians will assume responsibility for the conduct and safety of the student from the time he/she leaves school until he/she reports to the work site, at the work site, and upon his/her arrival at home. The Altoona Area School District cannot provide transportation to your job.

12. What if I participate on an athletic team or in the band?

Those students who are involved in sports, band, etc. may choose to do School-to-Career. Many of these students choose to work in the morning for School-to-Career so he/she can participate in the after-school sport or activity.

Any further questions, please contact Mrs. Anslinger:

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