

Board of Education – Bordentown Regional School District

Re-Organization/Personnel Meeting

May 6, 2009

BORDENTOWN REGIONAL HIGH SCHOOL - LIBRARY 7:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

** New Hanover Votes
+ Document Provided to BOE
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from May 6, 2009 through March 17, 2010, was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on April 8, 2009.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. SWEARING IN OF NEW BOARD MEMBERS AND OATH OF ALLEGIANCE

D. ROLL CALL

E. RE-ORGANIZATION MEETING BUSINESS

Information about New Hanover Representation – Mr. Christopher Sirak

1. +Resolution to Adopt Existing Policies**
2. Nomination & Election of Board Officers**:
 - a. President:
 - b. Vice President:
3. +Adoption of Board Member Code of Ethics** – Copy attached for signature and filing (President to Read)
4. +Resolutions
 - a. +Accept Election Results – Pending receipt of certified results**
 - b. +Confirm Existing Contracts & Agreements**
 - c. +Authorize Check Signing by Machine**
 - d. +Authorize Board Secretary to sign payroll checks in absence of the Treasurer**
 - e. +Designate Official Depositories** – All Duly Certified Depositories in the State of New Jersey
 - f. +Designate Bank Account Signers June 2009 to June 2010**
 - Board President or Vice President
 - Board Secretary/Business Administrator or Superintendent
 - Treasurer of School Moneys
 - g. Establish Petty Cash limit to be \$125.00**
 - h. +Establish Regular Meeting Schedule in accordance with Open Public Meetings Act – list is enclosed**
 - i. +Designate Official Publications**
 - Burlington County Times
 - Register News
 - Trenton Times
 - j. +Notice of Mailing Fees**
 - k. Re-Adopt Price of Athletic Passes (per Policy #1315)**
 - No change from previous year
 - Adults - \$10.00
 - Students - \$5.00
 - Senior Citizens - Free

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- I. +Appoint Providers of Professional Services**
 - Solicitor – Steve Mushinski \$160.00/hr.
 - Treasurer – Tom Haje \$ 84.91/hr.
 - Physician - TBD
 - Auditor - TBD
- m. Appoint Custodian of School Records/Public Agency Compliance Officer:**
 - Peggy Ianoale, BA/BS
- n. Appoint Integrated Pest Management Coordinator, Indoor Air Quality Designee, and Asbestos Management Officer**:
 - Bill Blatchley, Director of Facilities & Support Services
- o. +Resolution to Approve Maximum Travel Expenses for the BRSD for 2009-2010 School Year not to exceed \$55,000**
- p. Approval of payment of bills between board meetings as needed*
- q. Approval of Procurement of Goods & Services through valid State Contracts**
- r. +Board of Education Committees

(Preceding year's list and a blank list are attached for your use – Please consider committees in which you may be interested. Please note that Negotiations Committee shall remain the same: Joann Dansbury, Chair, Kim Zablow, Tom Potts)
- s. Presentation of Curriculum
- t. +Adoption of 2009-2010 existing curriculum including draft of new curriculum. All curriculum are aligned with the 2004 NJ Core Curriculum Content Standards**

REGULAR CONFERENCE MEETING AGENDA

F. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

G. STUDENT REPRESENTATIVES

Ms. Kaitlyn Simrell, Ms. Harlee Gallo and Mr. Austin Kruger

H. CONSENT AGENDA APPROVAL (R.C.*)

1. +*Motion to approve Minutes from March 4, 2009, March 12, 2009, March 18, 2009 & April 1, 2009**
2. +*Motion to approve Travel Requests**
3. +*Out of District Placements

I. PERSONNEL REPORT

1. Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

a. +Motion to approve the following Personnel**:

- Non-Tenured Teaching Staff – “A”
- Non-Tenured Administrators – “B”
- Tenured Administrators – “C”
- Non-Represented Administrators – “D”
- Non-Tenured Support Staff – “E” “H”
- Tenured Staff – “F”
- Aides – “G” (Handout to be distributed)

b. +Motion to approve Job Descriptions** – Aides & Director of Operations & Support Services

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- c. Motion to move Mr. Marc Mercantini from Maintenance position to Custodian position with salary adjusted accordingly, effective immediately.
- d. Motion to approve change in leave date for Ms. Amanda Sexton. She was approved to begin leave on May 18, 2009 but is requesting it to begin on May 4, 2009.**
- e. Motion to accept resignation of Mr. Larry Larned from the position of Head Football Coach at BRHS, effective immediately.**
- f. Motion to accept resignation of Ms. Amanda Kramer from the position of 1st Grade Teacher at PMS, effective immediately. Amanda is currently on family medical leave.
- g. Motion to accept resignation of Ms. Katie Menhart from the position of Math Teacher at BRHS, effective June 30, 2009.**
- h. +Motion to approve Ms. Julia Ranson as part time, 25.5 hours per week, Art Teacher at BRHS, effective April 30, 2009, BA, Step 1 with a salary of \$45,000, pro-rated. This is a leave replacement position.**
- i. +Motion to approve Fall and Spring 2009-2010 Student Teacher placements**
- j. MOTION TO APPROVE MS. RHONDA LICHTER FOR UNPAID LEAVE OF ABSENCE FROM THE POSITION OF 3RD GRADE TEACHER AT PMS FOR THE 2009-2010 SCHOOL YEAR.
- k. MOTION TO ACCEPT, WITH BEST WISHES, RETIREMENT OF MR. HARRY DIXON FROM THE POSITION OF TRANSPORTATION MECHANIC, EFFECTIVE JUNE 30, 2009.

INFORMATION:

- I. +JOB POSTINGS: Extended School Year Program; Summer BSI Instructors; BRHS Summer Guidance Counselors; Summer Employment for Buildings & Grounds & Technology

J. BUSINESS AND FINANCE

1. +Motion to Approve Board Secretary's Monthly Budgetary Line Items and Budgetary Major Account/Fund Status (April & May 2009)**
2. +Motion to approve Resolution Authorizing the Extension of Contract with the Hess Corporation for the Delivery of Supply of Natural Gas through June 30, 2010**
3. +Motion to approve Resolution on PERS Pension Obligation Deferral**
4. +Motion to approve Bordentown City/Township Municipal Alliance Plan**
5. +Motion to approve Resolution of the Township Committee Voicing its Objection to Senate Bill S-2577**
6. +Acceptance of 2008-2009 IDEA Grand Funds – Final approval 4/15/09**
7. +Apply/Accept NJ Dept. of Agriculture Food Service Equipment assistance grant in the amount of \$9,478.74**

K. POLICY

- a. +Revision of Policy 9325.5 to more accurately reflect meeting practices

L. CURRICULUM

- a. +Motion to approve High School Course Offerings**
- b. +MOTION TO APPROVE BRHS FIELD TRIP TO KEAN UNIVERSITY FOR LEADERSHIP CONFERENCE

M. COMMITTEE REPORTS

- a. +CDA – Proposed 2009-2010 Budget for review-discussion
- As requested at the meeting, document showing events for coming year for BPAC as well as the building use form for any of our facilities.
- b. Curriculum
- c. +Personnel – Buildings & Grounds Organizational Chart. This demonstrates the type and numbers of Staff positions currently and effective as of 7/1/09.

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N. SUPERINTENDENT’S REPORT

- a. Superintendent’s Evaluation
- b. MOTION TO APPROVE STUDENTS TO REMAIN IN CBS THROUGH THE END OF SCHOOL YEAR.

O. DISCUSSION/INFORMATION ITEMS

- a. Board Self Evaluations
- b. JULY 4TH OBSERVANCE – TO BE FRIDAY JULY 3RD.
- c. Summer Hours – 7:30 a.m. to 4:00 p.m. Monday through Thursday, EFFECTIVE JULY 6, 2009
- d. +2009-2010 Preschool Program Flyer
- e. +Spring 2009 Athletic Schedules
- f. +BRMS Newsletter
- g. +INVITATION TO SPRING ARTS SPECTACULAR AT PMS

P. NEW HANOVER REPORT –

Q. UNFINISHED BUSINESS

R. BOARD AND PUBLIC FORUM

S. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Bordentown Regional Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the *Board* closed to the public:

PERSONNEL, NEGOTIATIONS

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

T. ADJOURNMENT