

CLASSROOM TEACHER

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES

Under the supervision of the school site principal, will develop in the student skills, knowledge, concepts, generalizations, principles, appreciations, and attitudes that will promote the fullest possible academic and physical development and assist him/her in valuing the dignity and worth of himself/herself and others. He/she provides within the classroom an educational program for the students and assists in other school programs as required by the building administrator and/or District policy.

ESSENTIAL FUNCTIONS:

- Assesses initial individual student and class needs
- Responsible for the instruction of students in required skills, citizenship, and subject matter
- Develop lesson plans and provide individual, small group, or whole class instruction designed to meet individual student needs
- Shall be responsible for maintaining classroom environment conducive to learning
- Shall be responsible for the evaluation of student academic and social growth
- Shall perform basic attendance accounting and business services as necessary
- Plan appropriate learning experiences in order to motivate students and best utilize the available time for instruction
- Implement the use of technology and available tools to engage and support student learning
- Creates an atmosphere through personal example and positive relationships with students which inspire a love for learning
- Monitors students' progress and evaluates the students' achievement in relation to learning objectives
- Reports student's progress to parents and school personnel through the preparation of reports and/or the holding of conferences.
- Creates a functional and attractive learning environment for learning through displays, bulletin boards and interest centers
- Maintains professional competence through participation in inservice education activities provided by the District and self-directed professional growth activities
- Participates cooperatively with other professionals
- Selects and requisitions books, instructional aids and supplies to the extent needed and as approved by the building administrator
- Maintains standards of student behavior
- Maintains a safe learning environment
- Administers group standardized tests in accordance with District testing program
- Participates in curriculum and other developmental programs within the school or District level
- Shares in the sponsorship of student activities and participates in faculty committees
- Plans and coordinates the work of aides and other para-professionals assigned to him/her
- Works cooperatively with staff toward resolution of mutual concerns
- Interacts positively with colleagues, employers, parents and community

EMPLOYMENT STANDARDS:

- Ability to meet physical requirements necessary to safely and effectively perform required duties
- Ability to follow oral and written directions
- Ability to get along with co-workers and deal with the general public tactfully, courteously and professionally

KNOWLEDGE OF:

- Current instructional and curriculum practices
- District policies and procedures
- General record keeping practices
- School rules and safety procedures
- Student assessment strategies
- State teaching and curriculum standards

SKILL AND ABILITY TO:

- Plan, organize and direct instructional activities for school age children
- Work effectively with students, staff and parents
- Analyze assessment data
- Communicate effectively with students, parents and staff both verbally and in written form
- Assess and prescribe according to student academic needs

PHYSICAL FUNCTIONS:

- Sit and stand for extended periods of time
- Reach in all directions
- Ability to lift 25 lbs. maximum or carry any object weighing up to 15 lbs.
- Bend, twist, kneel and stoop
- Write legible reports
- Read notes, memos and printed material
- Speak clearly and communicate effectively

QUALIFICATIONS:

- Valid California credential authorizing service

WORK YEAR:

One Hundred Eighty Five (185) work days

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, sex (pregnancy or gender), sexual orientation, marital status, national origin (including language use restrictions), ancestry, disability (mental and physical, including HIV and AIDS), age (40 and above), medical condition (cancer/genetic characteristics), denial of family and medical care leave, or denial of pregnancy disability leave or reasonable accommodation. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization is a Drug and Tobacco-Free Workplace.

This organization requires a successful candidate to provide employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.