

Michigan Retailers Association 2015-2016 Scholarship Application

Those eligible to apply are high school seniors and college freshmen, sophomores and juniors who are:

- Dependent sons and daughters of owners of MRA member businesses, or of full-time employees of Michigan Retailers Association member firms. The parent-employee must have been employed by a Michigan Retailers Association member firm for at least one year as of January 1 of the year the funds are awarded.
- OR
- Part-time employees of MRA member businesses who are full-time students. Part-time employees must have been employed by a Michigan Retailers Association member firm for at least six months as of January 1 of the year in which the scholarships are awarded.

Note: The applicants or the parents of applicants must still be employed by a Michigan Retailers Association member firm at the time the winners are selected in May.

Award details:

- At least 34 scholarships are expected to be awarded annually and are not renewable.
- Students may reapply each year as long as they continue to meet the eligibility criteria.
- The award amount is \$1,000 for four-year colleges and universities and \$500 for community colleges and approved educational and professional training institutes.
- The scholarships will be applied to tuition, fees, books, supplies and equipment required for course load.
- Institutions must be accredited, nonprofit two-year or four-year colleges/universities in the United States or approved educational and professional training institutes.
- A student may transfer from one institution to another and retain the award.

Selection Criteria:

An independent selection committee will evaluate the applications and select the winners. The committee will consider: academic achievements and records, community involvement and extra-curricular activities, including, but not limited to, retail employment.

Notification and Recipient Responsibility:

Notifications are sent approximately two months past the deadline. If you are selected as a recipient, you will receive further information on accepting the award in the award letter. Winner and non-winner notifications will be sent by email. Be sure to add ContactUs@applyists.com to your email address book or "safe senders list" so these important emails are not sent to your junk mail folder. **Do not 'opt out' of any email sent from ContactUs@applyists.com or you may not receive vital information regarding you scholarship applications.**

If you are selected as a recipient, you must enroll as a full-time undergraduate in the year in which the scholarship is awarded. You must continue in school the entire academic year without interruption unless approved by the scholarship sponsor. You must deliver the scholarship check(s) to the proper office at the recipient's institution.

Checks are mailed in August to your home address as entered on the application and made payable to the institution listed on the application.

Note: Your email address will only be used for communication about your scholarship applications or other opportunities administered by ISTS for which you may be eligible to apply. We will not provide your email address to any third-parties. Decisions of the selection committees are final and are not subject to appeal. No application feedback will be given.

Making Changes to the Application:

Go to <https://aim.applyists.net> and log in to your account using the email address provided on the application. Click the "I forgot my password" link to set up a password. After logging in, click the tab that needs to be corrected or updated and move to the next page. The data is saved when you move to the next page.

Checking the Status of the Application:

Allow 2-3 weeks after submitting all of the information for processing. Go to <https://aim.applyists.net> and login using the email address you provided on the application. Your status will be displayed on your homepage.

Tax Information:

Tax laws vary by country. In the United States, scholarship funds used exclusively for the payment of tuition or textbooks are normally not taxable. You are responsible for taxes, if any, that may be assessed against your scholarship award. We recommend consulting your tax advisor for more guidance.

Program Administration

To assure complete impartiality in selection of winners and to maintain a high level of professionalism, the program is administered by International Scholarship and Tuition Services, Inc., a firm that specializes in managing sponsored scholarship programs.

Questions

For additional information regarding the scholarship program contact ISTS by email at ContactUs@applyists.com or by phone at (615-777-3750). When emailing, include the name of the scholarship program or sponsor.

To submit an application for this scholarship prior to April 1, 2015:

If you have Internet access you may apply online at <https://aim.applyists.net/MIRA>

Complete the full application below, then obtain and include a copy of your high school transcript, which includes at least seven semesters of grades and all standardized test scores. This does not have to be an official transcript. If your ACT and/or SAT scores do not appear on your record, attach a copy of the scores as received from the College Board and/or ACT.

If you are a college student you must also submit current transcripts or grade reports from each college you have attended. A high school record is needed regardless of your year in college.

Mail or email your completed application with all required attachments by the postmark deadline of April 1, 2015 to:

Email: Processing@applyists.com

MIRA

c/o ISTS

1321 Murfreesboro Road
Suite 800
Nashville, TN 37217

STUDENT INFORMATION (Required for all applicants)

First Name	Last Name	Initial	Date		
Permanent Mailing Address		Apt.	City	State	Zip Code
Home Phone Number (xxx) xxx-xxxx		Cell Phone Number (xxx) xxx-xxxx		Date of Birth (mm/dd/yyyy)	
REQUIRED: Email address (enter an address you check often)			Gender (optional)		Race (optional)

EMPLOYEE INFORMATION (Required if applicable)

First Name	Last Name	Initial	
Member/Firm Company Name		Parent/Guardian Email Address (if applicable)	
Company Address		City	State Zip Code
Hire Date (mm/dd/yyyy)	Employee Relationship to Applicant	Business Telephone Number (xxx) xxx-xxxx	

ADDITIONAL EMPLOYEE INFORMATION (Required if two eligible employees-EX: Applicant and Parent/Guardian)

First Name	Last Name	Initial	
Member/Firm Company Name		Parent/Guardian Email Address (if applicable)	
Company Address		City	State Zip Code
Hire Date (mm/dd/yyyy)	Employee Relationship to Applicant	Business Telephone Number (xxx) xxx-xxxx	

ACADEMIC INFORMATION-HIGH SCHOOL (Required for all applicants)

High School Name				Graduation Date		
High School Address				City	State	Zip Code
My GPA is (circle one): weighted / un-weighted	GPA	GPA Scale	Class Size	Class Rank	___My School does not rank students	
ACT Composite	SAT-Critical Reading	SAT-Math	SAT-Written			
Does your school offer Honors, AP or B Courses? Yes/No		# of Honors Courses	# of AP Courses	# of IB Courses		

ACADEMIC INFORMATION-COLLEGE/UNIVERSITY (Required for all applicants)

Class Level in Fall 2015 (circle one) 1-Freshman 2-Sophomore 3-Junior 4-Senior		Cumulative GPA (current college students)	Major/Course of Study
Institution Type (2-yr college, 4-yr college, vocational/tech)		Degree Sought (Associates, Bachelors, etc.)	Anticipated Graduation Date (mm/dd/yyyy)
College/University Name (If undecided enter your first choice college or university) - Do not abbreviate			City
			State

RESUME INFO (Optional for all applicants)

VOLUNTEER/COMMUNITY SERVICE- Provide information about any volunteer service during your academic career.

Description	Total Hours	Start Date (mm/yyyy)	End Date (mm/yyyy)	Still involved? Y/N

EXTRACURRICULAR ACTIVITIES- Provide information about any participation in clubs, sports, scouting, etc. Do not abbreviate.

Activity Description	Number of Years Involved	Highest Position Held

HONORS AND AWARDS- List honors and/or awards you have earned. Do not use acronyms.

Description	Level (School, State, National, etc.)	Number of Years Achieved

APPLICANT WORK EXPERIENCE- List your 3 most recent employers including babysitting, lawn mowing, etc. or a 'traditional' employer.

Employer	Position	Start Date (mm/yyyy)	End Date (mm/yyyy)	Avg. hours per week

APPLICATION CHECKLIST- You may use the following checklist to ensure the application process is complete. **All documents must arrive in the same package for the submission to be considered complete. Incomplete applications will not be considered.**

	I have included my complete, signed application
	I have included my high school record (if possible include transcripts without watermarks or colored backgrounds, does not have to be official)
	I have included copies of my ACT and/or SAT Scores (on high school record or score report)
	I have included my college transcript or grade report (college students only. If possible include transcripts without watermarks or colored backgrounds, does not have to be official)
	I understand these documents may be scanned and I have not stapled or clipped pages together
	I have kept a copy of my entire submission for my records
	I am submitting my application prior to the deadline of April 1, 2015

TERMS and CONDITIONS

I understand it is my responsibility to make sure the application process is complete by the required deadline. If not, the application may be disqualified from the awards competition and may not be considered for an award.

This application, upon receipt, becomes the property of the program sponsor, and of International Scholarship and Tuition Services, Inc.

I agree that, if selected as an award winner for the 2015-16 Michigan Retailers Association Scholarship, the program sponsor or its agents may use my name and likeness and any other information or materials provided in connection with this program for purposes of news, publicity and advertising in all media, including but not limited to print and electronic media, press releases, internet websites, and video media.

To comply with the provisions of the Family Educational Rights and Privacy Act of 1974, I hereby grant permission for school officials to release secondary school records and other requested information, if necessary.

If you are under 18, your parent or guardian must also agree to these Terms and Conditions.

Student Signature	Date
Parent/Guardian Signature (if student is under 18 years old)	Date