

Community Service Rules and Information

Mobileserve Guidelines:

1. Students must come to either Ms. Rigard or Mr. Rios **prior to doing service** to get it approved beforehand.
2. Students must put the *specific* name of the organization they worked with and select a category when submitting their hours. **All organizations MUST BE NON-PROFIT.**
3. Students must write 4-5 sentences answering the questions provided on the 'How To' sheet.
4. Students must verify their service hours on the mobile serve app. by
 - a. Taking a photo of themselves at the service site (optional)
 - b. (Geo-tag) attaching their location (optional)
 - c. Submitting the supervisor's name and email address (mandatory)
 - d. Asking the supervisor to sign their signature on the mobile device. (mandatory)**Supervisors must be 21 years old or above. Parents or relatives CANNOT verify service.**

If these requirements are not met, Ms. Rigard and Mr. Rios have the option of rejecting the hours or sending them back to be corrected in accordance with the guidelines.

Important Dates:

- **October 6, 2017, 5 hours minimum completed****
- **January 19, 2018, 15 hours minimum completed**
- **April 9, 2018, All hours minimum completed (seniors only)**
- **May 18, 2018, 20 hours minimum completed**

General Information:

- “Community” in “Community Service” refers to service performed outside of St. Bernard High School. **Students are only allowed a maximum of (10) hours on-campus service per school year.**
- **Every student must perform a minimum of (20) hours of service annually.** Beginning with our incoming freshmen class, this means that at the end of senior year, a student will have served at least 80 hours.
- **Each Student is required to submit (3) 350-word reflections** on their service experiences for each marking period.

WHAT CAN I DO TO EARN SERVICE HOURS?

Community Service

Students may earn service hours for work performed in conjunction with an established community agency or organization whose goals address the heart of the Catholic teaching on social justice. All organizations MUST BE NON-PROFIT.

Church Service

Students may earn a maximum of five service hours participating in the life of a parish or congregation in the form of serving Mass, singing in the choir/cantering, lecturing, or distributing communion. These hours require a year-long commitment to this ministry as dictated by your parish. Students may also earn an unlimited amount of service hours by working at events sponsored by the parish or congregation (i.e., festivals, or dinners).

WHAT WILL NOT BE ACCEPTED AS SERVICE HOURS?

Family/Friend/Neighbor Related Service

Performing a family/friend/neighbor obligation is **NOT** considered service. Any work performed for free for an individual/family is **NOT** considered service. Examples that will **NOT** count for service include (but are not limited to) babysitting, raking leaves, and/or household chores.

For Profit Businesses

Students may **NOT** earn service hours working for a for profit professional business office or company, even if the student does not get paid.

Clubs/Sports

Students may **NOT** earn service hours for work performed as part of membership in a club or sport where there is a monetary benefit to the organization. This includes work performed for a club team that requires a payment to play. Any student who works bingo will **NOT** earn service hours.

Please contact Ms. Rigard at mrigard@stbernardhs.org.

Description of Categories

(If you have any questions, ask Ms. Rigard or Mr. Rios)

- **Service to Youth:** I will provide leadership, guidance, and activities for the youth of our community.
- **Quality of Life:** I will volunteer my services to work toward improving the standard of living for the residents of our community.
- **Service to Senior Citizens:** I will volunteer my services to provide opportunities for senior citizens to enhance independent living and to assist them in promoting quality of life.
- **Health/ Safety:** I will volunteer my services to promote the health, welfare, and safety of the residents of our community.
- **Developmentally Disabled and/or Physically Disabled:** I will volunteer my services in an effort to improve and enrich the lives of mentally and physically disabled.
- **Environment and/or Historical Preservation:** I will volunteer my services to promote and encourage the preservation of the environment and/or protection of historical sites.
- **Arts/Culture:** I will volunteer my services to encourage the growth of the arts in our community.