

MINUTES - October 3, 2007

A. CALL TO ORDER

The **Conference Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with Mr. Gabauer presiding.

Sunshine Law Statement

The Board Secretary read the following statement: In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Dansbury, Mr. DiLemme, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. ABSENT: Ms. Cheesman, Ms. Glenn (arrived at 7:45 p.m.).

Also attending were: Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Norine Gerepka, Patrick Lynch.

Visitors attending: no one signed in.

D. EXECUTIVE SESSION

RESOLUTION

Mr. Lynch read the following resolution, seconded by Ms. Trogdon and unanimously approved at 7:00 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

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D. EXECUTIVE SESSION (continued)

WHEREAS, the following subject shall be discussed in a session of the Board closed to the public:

Security Plans

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 7:20 pm.

E. PRESENTATION

1. Mr. Joe Krawiec, Clerk of the Works, & Mr. Bill Blatchley, Supervisor of Buildings & Grounds - Status of building projects:

Closed Out:

- 1) Allied
- 2) Nickerson
- 3) Blickman
- 4) Edma
- 5) M&R
- 6) Angelini: almost closed out
- 7) Boro: issues
 - a) Leak in administration (louver mortar cracks, \$7,800 (expected cost to repair)
 - b) Floor - entrance, Terracon, cracks and patch
 - c) Site work
- 8) Falasca
 - a) Leak outside Room 231 - condensate leak
 - b) Screen around dust collector in Room 1A
 - c) Noise from unit in Room 1A

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E. PRESENTATION (continued)

- 8) Falasca (continued)
 - d) Boilers - backdraft down flue
 - e) Stagecraft room - change unit heater - next week
 - f) VAV box in C wing- will do November 8th & 9th
 - g) HVAC still doesn't maintain temperature
Stems on valves have been changed
Controls have been adjusted
Air let out of unit in B wing - that has helped
Trending has been done - keep log of daily temperature changes
System needs to be commissioned
Auxiliary gym - design was changed
2. Presentation of 2006-2007 QAAR, 2007-2008 Nursing Plan & 2006-2007 Violence & Vandalism Report and public comment (attached to the minutes)
NOTE: "The public was offered the opportunity to comment on the Violence and Vandalism Report, as per NJAC 6A:16-5.33"

F. PRESIDENT GABAUER'S REPORT & APPROVAL OF MINUTES

1. Minutes from 9/5/07 & 9/19/07
2. Transportation report regarding bus evacuation drills
3. Board Report to Superintendent "Report on first 100 days"

G. PUBLIC FORUM

No comments from the public

H. ATHLETIC REPORT - Mr. Anthony DiLemme

The Athletic Committee Meeting has not yet been scheduled. Dr. Monillas will coordinate with the Athletic Director to set up a meeting.

I. BUILDING & GROUNDS REPORT - Mr. Brian Lynch

Meeting scheduled for September 25th

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J. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon

1. Option Two credit program will be approved October 17th.
2. Students who have passed HSPA but still have credits to take to fulfill graduation requirements are eligible to apply for Option Two credits.

K. FINANCE REPORT - Ms. Pauline Glenn

1. No Child Left Behind Grant Application to the NJDOE
2. Child Assault Prevention Grant written by Mr. Sam Tola and Ms. Lois Popkin focuses on staff development, parent education and classroom instruction. Funding award is targeted at the full \$8,086 and will be used in PMS, CBS & MIS. (Application was previously received in July 2007)

L. NEGOTIATIONS REPORT - Ms. Joann Dansbury

A meeting will be held October 17th at 6:30 p.m. with the Board negotiating team of Ms. Dansbury, Ms. Cheesman and Ms. Trogdon and the Transportation Department negotiating team of Mr. Wilens, Ms. Norkis and Ms. Field. Dr. Monillas and Ms. Ianoale will also attend.

M. PERSONNEL REPORT - Ms. Zablow

1. Appointments, per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is(are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to which this resolution applies is noted in **bold** print.

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M. PERSONNEL REPORT - Ms. Zablow (continued)

- a. Bus driver, Ms. Vanessa Dixon, to do an additional run of 1-1/4 hours x 171 days @ \$25.96 per day for a total of \$4,608.45, and one bus attendant, Ms. Carol Parkerson, to do 1 hour x 171 days @ \$12.28 per day for a total of \$2,099.88. This is for pick up of one pre-K student from Lawrenceville Elementary School and transporting her home.
- b. District Webmaster for 2007-2008 with a stipend of \$5,000 per year.
- c. Teacher chaperones for the 7th Grade Stokes Trip to be held on April 16, 17 & 18, 2008 to be paid at contracted stipend:

Chris O'Leary	Dawn Patterson	Jason Harris
Greg Poole	Harriet Walker	Lisa Muolo
Barbara Cronin	Rob Conlin	Karyn Yakabosky
Carla Tentilucci	Mary Lynn Morino	Andrea Molnar
Beth Santillo	Kristian Rivera	
- d. Posting for a full time aide position to provide 1:1 support for a classified student attending BRHS
- e. Rider Interns at BRHS as listed below with mentoring teacher:
 - Jenny Benack (Business) Mentor: Ms. Lorraine Ballard
 - Crissy Closson (English) Mentor: Ms. Katina Ingram
 - Danielle Nagy (Spanish) Mentor: Ms. Michele Brennan
 - Sean Olson (Math) Mentor: Ms. Beth Boccanfuso
 - Lindsey Petschenik (English) Mentor: Mr. David Franklin
 - Marissa Stall (Chemistry) Mentor: Ms. Kathy Carhart
- f. Ms. Summer Sierra to do observation in the School Counseling Department at BRMS in partial fulfillment of course requirement for Georgian Court University
- g. Brian Schauer to do classroom observation at BRMS in partial fulfillment of course requirement for Mercer County College
- h. Allison Sickles to do classroom observation at BRHS in partial fulfillment of course requirement for Mercer County College
- i. Sam Jemison to do classroom observation at BRHS in partial fulfillment of course requirement for Mercer County College

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M. PERSONNEL REPORT - Ms. Zablow (continued)

- j. REBEL coordinator BRHS - stipend through Prevention Plus Grant - Ms. Rebecca Jacobsen
- k. REBEL coordinator BRMS - stipend through Prevention Plus Grant - Ms. Helen Geiger
- l. CER Staff Approval Request
- m. BRHS Assistant Basketball Coaches
- n. Maurice Tobin to do volunteer work at BRMS in partial fulfillment of course requirements at Rutgers University
- o. Megan Chorba to do observation at CBS in partial fulfillment of course requirements at Mercer County College
- p. Samantha Bernal to do observation at BRMS in partial fulfillment of course requirements at Mercer County College
- q. Ms. Bette O'Malley's resignation from the position of Theater Business Manager at BRHS

INFORMATION:

- r. Job Postings: Data Entry Secretary I, District Webmaster, Intramural Coach BRMS

2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal History Check. Affidavits are attached from the applicants attesting to no criminal record.

(Substitutes to whom this applies are noted in **bold/black** type)

N. POLICY REPORT - Mr. Brian Lynch

- 1. Discussion/Explanation of Policy 4181, Total Replacement
- 2. 1st Reading - Policy 5190

O. TECHNOLOGY REPORT - Ms. Joann Dansbury

No Report

P. SPECIAL EDUCATION REPORT - Mr. Anthony DiLemme

No Report

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Q. CER REPORT - Ms. Chris Trogdon

CE/R Executive Committee will meet on October 15th at 6pm with the Mayors of Bordentown Township and Bordentown City to discuss by-law changes. At this time, Mr. Gabauer will also request an updated Master Plan, showing proposed new development in Bordentown Township.

R. BCC REPORT - Ms. Heather Cheesman

No report

S. PTO-PTA/ED FOUNDATION REPORT - Ms. Peggy Gens

1. MIS PTO Executive Board Minutes

T. SUPERINTENDENT'S REPORT

1. Explanation of AYP
2. Approval of Security Plans
3. Field Trip to BCC - no cost to Board

U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

1. ACCEPTANCE OF REPORTS (to be distributed on 10/17/07)
Board Secretary's Report
Treasurer's Report
List of Bills
Transportation Report (July & August)
2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
b. Certification of budgetary Major Account/Fund Status (R.C.)
3. Transfer of Funds
4. Travel Logs
5. Final count for Convention
6. Payment for completion of summer curriculum program writing to the following:
 - Ms. Christine Corcoran - \$345 - 4th grade Social Studies
 - Ms. Robin Blue - \$345 - 6th grade Social Studies
 - Anne Marie O'Leary - \$517.50 - 5th grade Social Studies (this was split with Ms. Gerry Anderson)
7. Resolution to approve Submission of Comprehensive Maintenance Plan
8. Joint Transportation Agreements

V. PRINCIPALS' REPORTS

Will be included in the October 17th packet

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W. OTHER ADMINISTRATIVE REPORTS

Supervisors' reports will be distributed on October 17, 2007

X. DISCUSSION/INFORMATION ITEMS - Dr. Monillas

1. CARE Newsletter & brochure
2. Memo regarding uniform policy
3. The Constitution of BRMS
4. Letter from Mrs. Hornbeck
5. Distribution of Policies - 2120, 9001, 5000 & 1432.1
6. PMS Schedule for Cultural Arts Programs
7. United Way Letter
8. Volunteers needed for Book Mates at CBS and PMS, as well as mentors for all schools. (Males are particularly needed). Board members are invited to volunteer or send names of potential volunteers throughout the year to Ms. Nancy Grim.

Y. NEW HANOVER REPORT

No report

Z. STUDENT REPRESENTATIVE

To date, one student has applied. Mr. Lynch will keep us updated.

AA. OLD BUSINESS

1. Affirmative Action Officer Salary
2. Township Growth Plan

BB. PUBLIC FORUM

1. Holocaust Museum trip is the same day as opening day for basketball. Mr. Lynch requested that basketball be rescheduled so students don't have to choose between the trip and their opening game.
2. Mr. DiLemme is resigning from the Board effective October 17, 2007. We will advertise in the Burlington County Times, the Trenton Times and the Register News for a replacement.

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CC. EXECUTIVE SESSION

Not necessary

DD. ADJOURNMENT

A motion was made by Ms. Glenn, seconded by Mr. Lynch to adjourn the meeting at 10:25 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

