



**Board of Trustees Minutes  
October 13, 2015**

**In Attendance:**

Dr. Susan Brady, Sue Ann Bodily, Kit Anderton, Rob Tudor, Ron Litteral, Jim Lipscomb, Devi Fournier, Katie Ieremai, Tiffini Adams, Michael Payne, Lincoln Filmore, Laura Lee Adams.

**Not in Attendance:**

Celeste Edmunds-Brady, Robin Hough, Tricia Waibel, Ana Cabrera Moses, Kristi Swett

The meeting began at 6:30 p.m.

Kit motioned to approve Board Meeting Minutes from September 8, 2015. Jim seconded the motion. The motion passed unanimously.

Jim motioned to approve the Land Trust plan for 2015-2016 School year. Devi seconded the motion and the motion was approved unanimously.

The Board had a discussion about approving new verbiage on the Employee Leave Paid Time Off Policy. After much discussion, the topic was tabled until further notice.

**Financial Report**

Laura Lee presented the monthly Finance & Accounting Report and the Monthly Scorecard.

Jim answered questions concerning the Balance Sheet, Income Statement and explained the \$10,000 per department allotment.

## **Faculty/Staff Report**

Michael presented Theatre Department overview for the 2015-2016 School year.

- **Faculty:**
  - Derek Clifford-Musical Theatre
  - Allysa Franks-Adjunct
  
- **Goals:**
  - AS A DEPARTMENT: We will spearhead a school wide musical production. All students involved with aid in the production through mandatory work calls. One member from each performing arts faculty discipline will be involved in the production.
  - AS A DEPARTMENT: We will actively continue to recruit and retain students through active engagement in school visits, community outreach programs and the implementation of rigorous classroom curriculum.
  - AS A DEPARTMENT: We will invest in professional growth through PD opportunities, including: workshops, observation of locale theatre and networking with college programs/peers.
  - AS A DEPARTMENT: We will develop curriculum, meeting all CTE requirements, for the inclusion of an adjunct position for Costume Design for the fall of 2016. The position will act as a liaison between departments, helping to facilitate costuming needs while fulfilling CTE student needs.
  
- **Theatre Season:**
  - Shakespeare Company 2016
  - Catch Me If You Can (All school Musical)
  - The effect of Gamma Rays on Man in the Moon Marigolds (Lab Production)
  - Conservatory Production: An Evening of Documentary Theatre
  - Medea (All School Play)
  - Conservatory Production: Porchview: Part II of The Wasatch Cycle
  - Circle Mirror Transformation (Lab Production)
  
- **Department Fundraiser:**
  - Chair Patron Program-\$36.00 per chair/donor name placed on a recognition plaque outside of the Lab Theatre.

## **Committee Reports**

### **PTO Report**

Tiffini Adams presented a request letter asking for the School to cover the cost of the “Decade Strong” free t-shirts that were given to all students and requested to have access of \$1600 that PTO raised last school year.

Tiffini motioned to have School cover the cost of the “Decade Strong” t shirts \$2250 and give the PTO access to \$1600 of funds that were raised last year. Jim seconded the motion. The motion passed unanimously.

### **Development Committee**

- **Renaissance Fair Report:** The Fair was a great success and raised approximately \$1,500.00. Development Committee will be meeting soon to prepare for next year’s event.

### **Executive Committee**

- Will hold a meeting in the next couple of weeks
- Working on job description for Principal position

### **Administration Report-Dr. Brady**

- SPA took the overall Sweepstakes at the Shakespeare competition.
- Allies Dinner - Great success. SPA received a lot of positive recognition at the event.
- Dr. Brady presented the School Improvement Plan for 2015-2016 year.
- Final registration report - 315 students.
- Reviewed parent/teacher conferences, participation and effectiveness.

The board meeting concluded at 8:34 P.M.