

United School District  
Regular Board Meeting  
January 13, 2015

The Regular Board Meeting of the United School Directors was held on Tuesday, January 13, 2015, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

**Members Present:** Donald Davis, Trudy DeRubis, Beth Ann Marcus, Robert Dill, Kenneth Heming, Tommey Heming, Sandra Mack, Eric Matava Ronald Moyer

**Others Present:** Dr. Barbara L. Parkins, Superintendent  
Ronald Saffron, Solicitor  
G. Thomas Kalinyak, Director of Finance/Board Secretary  
Barbara Turner, Recording Secretary

Approval of the Minutes: Sandra Mack moved to approve the minutes of the December 2, 2014 Reorganization Meeting, the December 2, 2014 Work Session Meeting, and the December 9, 2014 Regular Board Meeting. Ronald Moyer seconded the motion. YEA, all voted yes.

Treasurer's Report: Thomas Kalinyak read the report. Ronald Moyer moved to approve the report. Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Ronald Moyer moved to approve the report. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Sandra Mack moved to pay bills when funds become available. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes.

**ATHLETIC/STUDENT ACTIVITIES:** Kenneth Heming moved to approve the following items (A – C) as listed below:

Volunteers: A. The list of volunteers for the 2014-2015 school year, pending receipt of proper documentation:

1. Kerry Stewart – Softball – Tom Harley (reoccurring)
2. Kennedy Fletcher – Jr. High/Varsity Track – Chris Matava
- \*3. William Blacksmith – Elementary -Jr./Sr. High Wrestling – Tim Riskus/Lewis Kindja

Recognition Of Booster Organization: B. The recognition of the following booster organization(s) as a board approved organization, with the understanding that their program may include students who are not members of the district:

1. United Boys Varsity Baseball Boosters

Athletic/Student Activities continued:

Fundraisers: C. The list of fundraisers for the 2014-2015 school year:

1. Elementary Student Government – “Time for Kids” Magazine –  
January 27 – February 27, 2015

Beth Ann Marcus seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**BOARD POLICY:** Second Reading and Adoption of Revision to Board Policies:

Eric Matava moved to approve the second reading and adoption of a revision to the following Board Policies/Administrative Regulations (A – M) as listed below:

- A. No. 916 (Volunteer Assistants)
- B. No. 004 (Membership)
- C. No. 204 (Attendance)
- D. No. 302 (Employment of Superintendent/Assistant Superintendent)
- E. No. 304 (Employment of District Staff)
- F. No. 305 (Employment of Substitutes)
- G. No. 306 (Employment of Summer School Staff)
- H. No. 307 (Student Teachers/Interns)
- I. No. 309 (Assignment and Transfer)
- J. No. 317 (Conduct/Disciplinary Procedures)
- K. No. 317.1 (Educator Misconduct)
- L. No. 806 (Child Abuse)
- M. No. 818 (Contracted Services)

Donald Davis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**BUILDING & GROUNDS:** Feasibility Study Guaranteed Energy Savings Agreement (GESA):

Sandra Mack moved to approve approving to authorize McClure Company to proceed with a feasibility study for the possibility of entering into a Guaranteed Energy Savings Agreement (GESA) as defined by Pennsylvania Act 39 of 2010, with the understanding that the feasibility study will be performed at no cost or further obligation of the District to McClure Company. Further, Board hereby authorizes the Superintendent to sign on behalf of the District the letter of authorization as presented to the Board. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**CURRICULUM AND INSTRUCTION:** Robert Dill moved to approve the following items (A – H) as listed below:

Donation: A. The donation of a check from Diamond Drugs, Inc., in the amount of \$25.00, for the gifted program.

Donation: B. The donation of a check from Laurel Chiropractic, in the amount of \$50.00 for the gifted program.

Curriculum and Instruction continued:

- Donation: C. The donation of a check from PA Mining Professionals, in the amount of \$100.00, for the participation of the Jr./Sr. Chorus performance at Rustic Lodge on December 3, 2014.
- Curriculum Guides: D. The Jr./Sr. High School Curriculum Guides for the 2015-2016 school year.
- FBLA State Leadership Conference: E. The Activity Request from Kathy Reasor to attend the Future Business Leaders of America State Leadership Conference in Hershey, PA, on the dates of April 12 – 15, 2015, provided students are eligible to attend, at a cost of \$5,040.00. Budgeted funds are available. Eight students may attend.
- Athletic Directors Conference: F. The Activity Request from Cullen Stokes to attend the PA State Athletic Directors Association Conference, in Hershey, PA, on the dates of March 17 – 20, 2015, at a cost of \$1,328.41. Budgeted funds are available.
- PIAA Competitive Spirit Competition: G. The Activity Request from Cullen Stokes, Jennifer Charney, Katie Mehalik and Beth Michaels to attend the PIAA Competitive Spirit Competition, in Hershey, PA on the dates of January 22 - 24, 2015, provided students are eligible to attend, at a cost of \$5,665.24. Budgeted funds are available. Twenty-one students may attend.
- Vocational Rehabilitation Program: H. The approval of approximately one student to participate in the Office of Vocational Rehabilitation Promoting Academic Success spring session beginning February 3, 2015, and ending March 24, 2015. (Attending 1 day a week/for 8 weeks).

Tommy Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**FINANCE:** Beth Ann Marcus moved to approve the following items (A – F) as listed below:

- 2015-2016 Preliminary Budget: A. Adopting in compliance with the requirements of the Taxpayer Relief Act the United School District Preliminary Budget for fiscal year 2015-2016, a copy of which is incorporated into and made a part of this motion, which preliminary budget provides for revenues in the amount of \$19,669,859.00, expenditures in the amount of \$20,924,164.00; use of fund balance in the amount of (-\$1,254,305.00), and a real estate tax rate of 107.54 mills, which represents an increase of 7.09 mills to the current fiscal year's real estate tax rate.
- Millage Rate Of Real Estate Taxes: B. Authorizing the School District, based upon the preliminary budget for fiscal year 2015-2016 as adopted by the Board of School Directors, to seek approval from the Pennsylvania Department of Education to increase the millage rate of real estate taxes by more than the index for fiscal year 2015-2016 due to one or more referendum exceptions and expenditures, as authorized by the Taxpayer

Finance continued:

Item B continued: Relief Act, as amended. Further, authorizing the appropriate officers of the Board and the Administration to apply to the Department of Education for approval of the District's referendum exceptions and expenditures and to perform all acts necessary to comply with the requirements of the Taxpayer Relief Act pertaining to such requested approval from the Department. Further directing the Administration to publish in a newspaper of general circulation and on the District's publicly accessible Internet site, notice of the District's intent to seek Department approval to increase the real estate rate of tax by more than the index due to one or more referendum exceptions and expenditures at least one week prior to submitting its request for approval to the Department.

Public Inspection of Budget: C. To affirm in the minutes of this meeting that commencing on January 14, 2015 the United School District's preliminary budget proposal for fiscal year 2015-2016 is available for public inspection in the office of Gerald T. Kalinyak, Director of Finance, located in the Administrative Offices at the address of 10780 Rte. 56 Hwy. East, Armagh, Pennsylvania 15920 or by visiting the District's website at <http://www.unitedsd.net>.

Rural and Low Income Schools Grant: D. The award for the Rural and Low Income Schools Grant in the amount of \$21,872.00. The proceeds will be used to purchase classroom computer projectors, smart boards and provide professional development pertaining to Pennsylvania Common Core and Standard Aligned Systems. The intent of the grant is to increase academic achievement and growth in mathematics by encourage interactive and engaged learning.

ARIN Afterschool Services Evergreen Boys and Girls Club: E. Authorizes the United School District to enter into a contract with ARIN Intermediate Unit 28 in order to provide afterschool services as written in the 21<sup>st</sup> Century Learning Community Centers (CCLC) Grant 6A. The United School District serves as the fiscal and lead organization and provides general oversight of the program; ARIN IU28 processes procurement of services and supplies and provides fiscal oversight support; and, Evergreen Boys and Girls Club (EBGC) is subcontracted to implement, provide, and manage all aspects of 21<sup>st</sup> CCLC program services, data collection, and reporting. The grant period extends from June 1, 2012 through September 30, 2015, contingent upon available funding and the continuation of the grant.

Construction Bill List: F. Construction Bill List:  
High School:

- HHS DR - \$5,598.00 (High School Office Renovations)
- Spory's Locksmith - \$4,697.00 (High School Office/District Office Door Locks/Keys)
- Spory's Locksmith - \$1,055.00 (District Office Door Locks/Keys)

Finance continued:

Item F continued:

- \*BCS Construction, Inc. Application #7 - \$87,556.50 (Jr./Sr. High Security Entrance)
- \*Phase One Development Corp. Application #3 - \$12,937.50 (Jr./Sr. High School Asbestos Abatement)
- \*MARC-Service, Inc. Application #6 - \$8,697.28 (Jr./Sr. High School Office Renovations)
- \*Bob Biter Electrical Enter., Inc. Application #6 - \$47,604.69 (Jr./Sr. High School Office Renovations)
- \*K & K Plumbing Company, Inc. Application #8 - \$810.63 (Jr. Sr. High School (Plumbing Construction))

Elementary:

- HHS DR - \$924.00 (Multi-Purpose Room Operable Wall Replacement- A/E Stmt. #2)
- \*Easley & Rivers, Inc. - \$61,785.00 (Operable Partitions)

Kenneth Heming seconded the motion. Roll Call was as follows: YEA, all voted yes, except for Donald Davis and Eric Matava who both voted NAY for Items A and B. Motion carried.

**PERSONNEL:** Donald Davis moved to approve following items (A – E) as listed below:

- Hire HS District Aide: A. To hire Jennifer McCully as District Aide with the initial assignment at the Jr./Sr. High School at a rate of \$8.04 per hour, per the Collective Bargaining Agreement of the United Educational Support Personnel Association, pending receipt of proper documentation.
- Supplemental: B. The following supplemental position for the 2015-2016 school year, pending receipt of proper documentation:
1. Kevin Marabito - Head Football Coach - \$5,300.00
- Supplemental: C. The following supplemental position for the 2014-2015 school year pending receipt of proper documentation:
1. David Conrad – Interim Head Baseball Coach - \$2,798.60
- Unpaid Leave: \*D. The request from Lisa Akers to take 4 hours of unpaid leave of absence. (April 2, 2015 ½ day)

Personnel continued:

Long-Term Substitute: \*E. To hire Stacy Colson as a long-term substitute (approximately 12 weeks) to fill the temporary vacancy in the position held by Tara Fabbri – Learning Support Teacher 4<sup>th</sup>/5<sup>th</sup> Grade, who is on an approved leave of absence without pay, commencing approximately January 14, 2015, for a period of twelve (12) weeks or less as determined by the return to work date of Tara Fabbri, with compensation at the rate set forth in Administrative Regulation No. 305-AR, and subject to the receipt by the District of all required certifications and clearances.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes, except for Donald Davis who voted NAY to Item B. Motion carried.

**TRANSPORTATION:** Ronald Moyer moved to approve the following items (A – B) as listed below:

Bus Driver: A. The list of bus drivers for the 2014-2015 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:

1. Clayton Lamb

Van Drivers: B. The list of van drivers for the 2014-2015 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:

1. Roger Burkett
2. Michelle Stauffer

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

#### **BOARD MEMBER REPORTS:**

ARIN Report - Trudy DeRubis (Representative) – No meeting in December.

Legislative Representative Report - Eric Matava (Representative) – Mr. Matava mentioned the School Emergency Bill.

Technology Center - Donald Davis (Representative) - Ronald Moyer (Alternate Representative) – No report.

UEA Contract Negotiations Committee - Trudy DeRubis - (Representative) – Mrs. DeRubis reported that negotiations are ongoing and their next meeting will be held January 29<sup>th</sup>.

UESP Contract Negotiations Committee – Ken Heming (Representative) – Mr. Heming reported that negotiations are just starting and their first meeting will be held January 15<sup>th</sup>.

Meeting was adjourned at 7:57 p.m.

Executive Session was held at 8:00 p.m. for personnel and legal matters. Executive Session was adjourned at 9:44 p.m.

