



## OPEN REGULAR SESSION

**TIME:** 4:00 p.m.

**Location:** J.M. Tawes Technology & Career Center

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Director of Schools, Mrs. Tracie Bartemy; Board Attorney, Mr. Fulton Jeffers; and Ms. Melissa Tilghman, Recording Secretary.

**ABSENT:** Board Member Robert Wells and Mr. Tom Davis, Deputy Superintendent of Schools, were excused from attending the meeting to focus on family matters.

Chairperson Sumpter declared a quorum and called the meeting to order.

### ADOPTION OF AGENDA

On the motion of Vice Chairperson Green-Gale and a second by Board Member Nicholson, the Board unanimously voted to approve the adoption of the agenda.

### EXECUTIVE MEETING:

Pursuant to the Annotated Code of Maryland, General Provisions Act, 3-305(b), a motion was made by Board Member Nicholson, seconded by Board Member Brittingham, and passed to enter into an Executive Session at 4:05 p.m. for the following reasons:

- To Review and Approve the minutes of July 25, 2017
- To Perform Administrative Functions - Section 3-103
- To Discuss Personnel Matters - Section 3-305(b)(1)
- To Discuss Matters Not Related to Public Business (b)(2)
- To Consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)

**The Board reconvened in the Open Regular Session at 6:00 p.m.**

### PLEDGE OF ALLEGIANCE

### PUBLIC PARTICIPATION

None

## **OPEN MEETING MINUTES**

On the motion of Board Member Nicholson, and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the Open Regular Meeting Minutes of July 25, 2017.

### **Announcement of Closed Meeting:**

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on June 20, 2017 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), (7) and (8) of the General Provisions Article of the Annotated Code of Maryland and to perform Administrative Functions. The Board also voted to approve the closed session minutes of July 25, 2017 and a personnel matter.

## **OLD BUSINESS**

### **ADMINISTRATIVE FUNCTIONS**

#### **Policy #200-13, Use of School Facilities**

Policy #200-13, Use of School Facilities remained tabled.

#### **Policy #200-18, Student Transportation (Second Reader)**

Dr. Gaddis submitted the Second Reader of Policy #200-18, Student Transportation. He stated that the policy includes a revision requiring any replacement spare bus have at least three years of service remaining, instead of five. A regular replacement bus must have at least five years of service remaining. The overall language of the policy will remain the same.

On the motion of Board Member Nicholson and a second Board Member Brittingham, the Board unanimously agreed to table Policy #200-18, Student Transportation for further review and discussion.

## **NEW BUSINESS**

### **MONTHLY FINANCE REPORTS**

#### **Approval of July 2017 Expenditures Report - \$1,292,359**

Mrs. Linda Johnson, Chief Finance Officer, presented the finance reports. She reported that the auditors are almost finished their audit. In response to Board Member Brittingham's over expenditure concern in the "Other Local Revenue Category", Mrs. Johnson stated that the presented budget does not include State reimbursements.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted to approve the July 2017 Expenditures Report of \$1,292,359.

**Food Services Report**

Mrs. Johnson presented the Food and Nutrition Services report to the Board. She stated that two of the major food contracts held by Somerset County Public Schools, were bid out. Bidding these contracts out has been very beneficial in expenditure costs in the Food and Nutrition Services Budget. These cost savings are responsible for the expected \$150,000 carryover fund balance. The Board thanked Mrs. Johnson for the report.

**Inter-Category Transfers**

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted to approve the Inter-Category Transfers. The approved Inter-Category Transfers will be submitted to the County Commissioners for final approval.

**PERSONNEL MATTERS**

**Personnel Report**

Mrs. Beth Whitelock, Supervisor of Human Resources, presented the personnel report to the Board for review and approval.

On the motion of Board Member Brittingham and a second by Board Member Nicholson, the Board unanimously voted to approve the certificated Human Resources Report.

**Professional New Hires:**

Washington Academy & High School
➤ Devin Fairman – Comprehensive Special Education Teacher
➤ Danielle Johnson – Special Education Teacher
➤ Chad Lane – Social Studies Teacher
➤ Donald Reisch – Social Studies Teacher
➤ Alice Webster – Special Education Inclusion Teacher

**Professional Separations:**

Greenwood Elementary School
➤ Ashley Daniels – Comprehensive Special Education Teacher
Marion Sarah Peyton School
➤ Erin Robinson - School Psychologist

**Professional Transfers:**

Tracy Kronewitter	From Special Education Teacher at Woodson Elementary School	To Reading/Math Intervention Teacher at Woodson Elementary School
Julie Laird	From Math/Reading Intervention Teacher at Woodson Elementary School	To Instructional Facilitator at Woodson Elementary School

**ANNOUNCEMENTS**

Chairperson Sumpter made the following announcement:

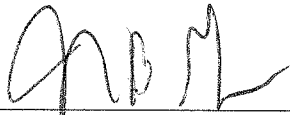
The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, September 19, 2017 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

**SUPERINTENDENT AND BOARD MEMBER COMMENTS**

- Board Member Brittingham and Board Member Nicholson thanked everyone for attending the meeting and encouraged staff to enjoy the rest of the summer.
- Dr. Gaddis thanked staff for their hard work and dedicated service and stated that he was excited to begin the 2017-2018 Academic School Year.
- Chairperson Sumpter stated that he has received a calendar of summer events and increased teacher involvement in the summer professional development programs. Chairperson Sumpter thanked everyone for attending.

**ADJOURNMENT**

On the motion of Board Member Brittingham and a second by Board Member Nicholson, the Board unanimously voted to adjourn the meeting at 6:15 p.m.



\_\_\_\_\_  
Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary