BOARD OF EDUCATION
RED CREEK CENTRAL SCHOOL
RED CREEK, NEW YORK  13143

SUMMARY OF THE REGULAR MEETING MINUTES 6:30 P.M.
MONDAY, DECEMBER 14, 2015 DISTRICT OFFICE

Board Members Present: Mrs. Katherine Madigan, Mr. W. Steven Smith, Mrs. Kristin Garland, Mrs. Susan Kuck, Mr. Kyle Meddaugh, Mrs. Christina Smith, Mr. Darrell Uetz

Board Members Excused: None

Administration Present: Mr. David Sholes, Superintendent of Schools
Mr. Andrew DiBlasi, Asst. Superintendent & Board Clerk
Mr. Timothy Gaffney, High School Principal
Mrs. Julia Herbst, Director of Special Education
Mrs. Cynthia Keeling, Elementary School Principal
Mrs. Michelle Robinette, Director of Curriculum
Mr. Matthew VanOrman, Middle School Principal
Mr. Patrick Wallace, Asst. High School Principal

Others Present: Richard Pitts, Cheryl Howell, Marnie Meddaugh, Kim Rice, Lorraine Stoddard, Molly Smith, Nathan Garland

The meeting was called to order at 6:30 p.m. by President Madigan.

A. HEARINGS:
1. Public Forum:

   Mr. Richard Pitts addressed the Board relative to the temperature in the High School.

   A motion was made by Mrs. Smith, seconded by Mr. Uetz to enter into Executive Session at 7:15 p.m.

   Motion carried.

   Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 7:52 p.m.

B. MINUTES:
1. Regular Meeting of November 18, 2015

   A motion was made by Mrs. Smith, seconded by Mrs. Kuck, to approve the minutes of the November 18, 2015 meeting.

   Motion carried.
C. **FINANCIAL REPORTS:**

1. Treasurer’s Report: October 2015
2. Warrants: October 2015

   A motion was made by Mrs. Smith, seconded by Mrs. Kuck, to approve the Financial Reports.

   Motion carried.

D. **UNFINISHED BUSINESS AND REPORTS:**

Red Creek Choral Music Department’s Select Choir performed; Mrs. Meghan Titus gave a brief presentation on CAY 101, College Success; Mr. Raymond Wager presented the Audit Report for the Fiscal Year 2014-15 and Mrs. Madigan, Mr. Meddaugh and Mr. Uetz shared their experiences at the NYSSBA Conference.

E. **NEW BUSINESS:**

1. **Certified Staff:**

   Appointment: Substitute Teachers, Alexandra Bottino; Julianne Costello; Samantha Nagel; Alyssa Tremblay; Appointment: John P. Socha, Business Teacher (Long-Term Substitute)/Substitute Teacher; Resignation: Mary Jane McCarey, .6 FTE Speech Therapist; Resignation: Marcus R. Burry, Red Creek Community Center Director; Approval: Shannon Stoddard, Student Practicum Placement

   Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mrs. Garland:

   That the Board of Education of the Red Creek Central School District hereby appoints the following as substitute teachers:

   Alexandra Bottino: MS with Initial Certification in Childhood Education, Grades 1-6

   Julianne Costello: MS with Permanent Certification in Physical Education

   Samantha Nagel: No Certification

   Alyssa Tremblay: No Certification

   and,

   That the Board of Education of the Red Creek Central School District hereby appoints John P. Socha to the position of Business Teacher (long-term substitute) beginning on or about February 7, 2016, for a twelve week period. Certification area and status is Business and Distributive Education, K – 12, with Permanent Certification. Said appointment is in
acCORDANCE WITh EDUCATION LAW, THE REGULATIONS OF THE COMMISSIONER OF
EDUCATION, AND THE BY-LAWS OF THE BOARD OF EDUCATION; AND

THAT THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT
HEREBY APPOINTS JOHN P. SOCHA AS A CERTIFIED SUBSTITUTE TEACHER; AND

THAT THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT
HEREBY ACCEPTS THE RESIGNATION OF MARY JANE MCCAREY FROM THE POSITION OF
.6 FTE SPEECH THERAPIST EFFECTIVE JANUARY 29, 2016; AND

THAT THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT
HEREBY ACCEPTS THE RESIGNATION OF MARCUS R. BURRY FROM THE POSITION OF
RED CREEK COMMUNITY CENTER DIRECTOR, EFFECTIVE JANUARY 15, 2016; AND

THAT THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT
HEREBY APPROVES THE FOLLOWING STUDENT PRACTICUM PLACEMENT:

<table>
<thead>
<tr>
<th>Student</th>
<th>Grade or Subject</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon Stoddard</td>
<td>Music Education</td>
<td>Laura Dusart</td>
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</tbody>
</table>

Motion carried.

2. CLASSIFIED STAFF:

Resignation: Bus Driver, Joanne M. Simons; Appointment: Teacher Aide, 1.) Allison M. Bailey; 2.) Cileena R. Stevens-Hawley; 3.) Kaleigh D. Tyldena; Appointment: Status Change, Shari E. Forsythe; Appointment: Status Change, 1.) Meredith L. Barnes; 2.) Joshua A. Hoeffner; Appointment: Substitute Teaching Assistant, Substitute Teacher Aide, Substitute School Monitor, Juliane Costello; Appointment: Substitute Bus Driver, Joanne M. Simons; Appointment: Receptionist (Part-Time), Susan A. Fuller; Appointment: Substitute Clerk/Typist, Substitute Teacher Aide, Substitute School Monitor and Substitute Teaching Assistant, Lexus A. Griffin

Upon the recommendation by the Superintendent, a motion was made by Mr. Smith, seconded by Mrs. Smith:

THAT THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT HEREBY
ACCEPTS THE RESIGNATION OF JOANNE M. SIMONS FROM THE FULL-TIME POSITION OF BUS
DRIVER EFFECTIVE AT THE CLOSE OF BUSINESS RETROACTIVELY TO NOVEMBER 24, 2015; AND

THAT THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT HEREBY
APPOINTS ALLISON M. BAILEY TO THE TEMPORARY POSITION OF TEACHER AIDE EFFECTIVE
RETROACTIVELY TO NOVEMBER 30, 2015. SAID POSITION SHALL BE FULL-TIME,
APPROXIMATELY SIX AND ONE-HALF (6.5) HOURS PER DAY, APPROXIMATELY 187 DAYS PER
year. Appointment will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby appoints Cileena R. Stevens-Hawley to the temporary position of Teacher Aide effective retroactively to November 30, 2015. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year. Appointment will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby appoints Kaleigh D. Tylenda to the temporary position of Teacher Aide effective retroactively to November 30, 2015. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year. Appointment will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Head Bus Driver for Shari E. Forsythe from Probationary to Permanent, effective December 14, 2015; and

That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of School Bus Driver for Meredith L. Barnes from Probationary to Permanent effective December 14, 2015; and

That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Skilled Laborer/Grounds, Courier, Regular Run Bus Driver for Joshua A. Hoeffner from Probationary to Permanent effective December 14, 2015; and

That the Board of Education of the Red Creek Central School District hereby appoints Julianne Costello as a Substitute Teaching Assistant, Substitute Teacher Aide and Substitute School Monitor. Said appointments are effective December 14; and

That the Board of Education of the Red Creek Central School District hereby appoints Joanne M. Simons to the position of Substitute Bus Driver effective retroactively to December 1, 2015. Said Substitute Bus Driver appointment is contingent upon Ms. Simons passing her pre-employment drug test and physical performance test and satisfactorily maintaining regulation 19A of the New York state Department of Motor Vehicles.

Motion carried.

3. CSE Recommendations:
A motion was made by Mrs. Kuck, seconded by Mr. Uetz, to approve the following CSE/CPSE recommendations:
CSE Recommendations: 8207, 6184, 7125, 8411, 8241, 6334, 5396, 7129, 8560, 8087, 8431, 8179, 8430, 8182, 8342, 8197, 8172, 8196, 8157

CPSE Recommendations: 8613, 8607, 8614, 8680

Motion carried.

4. Second Reading and Adoption: Technology Policies: Nos. 5672, 5674, 6470, 7315, 8271

Upon the recommendation by the Superintendent, a motion was made by Mr. Meddaugh, seconded by Mrs. Smith:


Motion carried.

5. 2016-17 Budget Preparation Schedule / 2015-16 Revised Board of Education Meeting Schedule

Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mrs. Kuck:

That the Board of Education of the Red Creek Central School District hereby adopts the Budget Preparation Schedule to develop and enact the 2016-17 school budget, and

That the Board of Education of the Red Creek Central School District hereby approves and adopts the revised 2015-16 Board of Education Meeting Schedule.

Motion carried.


Upon the recommendation by the Superintendent, a motion was made by Mr. Meddaugh, seconded by Mr. Uetz:

That the District hereby accepts the Audit Report and the document Communicating Internal Control Related Matters Identified in an Audit for the
fiscal year ending June 30, 2015 as prepared by the auditors from the accounting firm of Raymond F. Wager, Certified Public Accountant, P.C., Rochester, New York.

Motion carried.

7. **Acceptance: Annual Fire Safety Inspection Report 2016**

Upon the recommendation by the Superintendent, a motion was made by Mr. Uetz, seconded by Mrs. Smith:

That the Board of Education of the Red Creek Central School District hereby acknowledges and accepts the 2016 Annual Public School Fire Safety Report as filed for the following facilities:

- K-12 Building Facility Code 0006
- Red Creek Central School Bus Garage Facility Code 5004
- Red Creek Central School Bus Garage Annex Facility Code 2005
- Red Creek Central School Concession Stand Facility Code 7008
- Red Creek Central School Service Utility Building Facility Code 7010

Motion carried.

8. **Approval: Revision of Measurement Period for Health Insurance Eligibility – Ongoing Employees**

Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mrs. Kuck:

That the standard measurement period for ongoing employees shall be a period of twelve (12) months from October 13th to October 12th; and

That the administrative period for ongoing employees shall be a period of eighty (80) days from October 13th to December 31st; and

That the stability period for ongoing employees shall be a period of twelve (12) months from January 1st to December 31st and

That for the calendar year 2015 compliance only the District shall utilize a transitional first standard look back measurement period of six (6) months which would run from April 13th of 2014 through October 12th of 2014, an administrative period running October 13, 2014 through to December 31, 2014, and a first standard stability period from January 1, 2015 through December 31, 2015.

Motion carried.
9. Approval: State Environmental Quality Review Act (SEQRA)

Upon the recommendation by the Superintendent, a motion was made by Mr. Meddaugh, seconded by Mrs. Smith:

That the Board of Education of the Red Creek Central School District hereby declares itself as “Lead Agency”, specifically pursuant to 6 NYCRR§617.6(b), for the proposed Project;

That the Board, on the advice of King & King, hereby declares that the Project is a Type II action, which requires no further review under SEQRA; and

That the Board hereby authorizes the Superintendent of Schools to forward an official copy of this Resolution to the New York State Education Department, if necessary, together with a copy of correspondence to and from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the Project from the New York State Education Department.

Motion carried.

10. Approval: Notice of Special District Meeting for Red Creek Voters

Upon the recommendation by the Superintendent, a motion was made by Mr. Uetz, seconded by Mrs. Smith:

WHEREAS, the Red Creek Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the District is considering undertaking a capital improvement project consisting of renovations and additions to and the reconstruction of the District’s K-12 Building, improvements to certain parking areas, the reconstruction of the track and improvements to an adjacent athletic field (collectively referred to herein as the “Project”); and

WHEREAS, the District’s Board of Education reviewed the scope of the Project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action, as required by the Regulations; and now

BE IT RESOLVED by this Board of Education as follows:

Section 1. The Board of Education has reviewed the scope of the Project and has received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the Project as required by
the Regulations and has concluded by resolution adopted on December 14, 2015 that the Proposed Action is a Type II Action which does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA). The regulatory bases for the determination are Section 617.5(c)(1): “maintenance or repair involving no substantial changes in an existing structure or facility”, Section 617.5(c)(2): “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site…” and Section 617.5(c)(8): “routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area…”

Section 2. A Special Meeting of the qualified voters of the Red Creek Central School District, Wayne County, State of New York, will be held in the High School Foyer in Red Creek, New York, on February 9, 2016 from 12:00 noon to 9:00 P.M., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 3. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the Lakeshore News, a newspaper having a general circulation within the District, such publications to be made four (4) times each in such newspaper within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 4. The Special District Meeting shall be called by giving the following notice thereof:

NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING OF VOTERS OF THE RED CREEK CENTRAL SCHOOL DISTRICT

THE BOARD OF EDUCATION OF THE RED CREEK CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on December 14, 2015, a special meeting of the qualified voters of said School District, County of Wayne, State of New York, will be held in the High School Foyer, 6574 South Street, Red Creek, New York, on February 9, 2016, between the hours of 12:00 noon and 9:00 P.M. prevailing time, for the purpose of voting upon the following propositions:

PROPOSITION

Shall the Board of Education undertake a project consisting of renovations and additions to and the reconstruction of the District’s K-12 Building, improvements to certain parking areas, the reconstruction of the track and improvements to an adjacent athletic field, including related site
improvements, original furnishings, fixtures and equipment, heating and air conditioning, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed $18,500,000 and obtain the necessary funds by using any available state aid (including EXCEL aid), up to $1,400,000 from the District’s Capital Reserve Fund and the levy of a tax upon the taxable property of the School District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to $17,100,000 of obligations of the School District and levy a tax to pay the interest thereon when due.

NOTICE IS GIVEN that voting upon the foregoing Propositions will be by voting machine or paper ballot and will take place on February 9, 2016, at the High School Foyer, 6574 South Street, Red Creek, New York, between the hours of 12:00 noon and 9:00 P.M. prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the Clerk of the School District. Completed applications for absentee ballots must be received by the District Clerk no later than 5:00 P.M. prevailing time, on February 8, 2016, and must be received no later than 5:00 P.M., prevailing time, on February 2, 2016, if the absentee ballot is to be mailed to the voter. Completed applications received after 5:00 P.M. on February 2, 2016, will require the voter to personally appear at the Office of the Clerk of the School District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through February 8, 2016.

NOTICE IS FURTHER GIVEN that the propositions set forth on the paper ballots or voting machine label shall appear as follows:

PROPOSITION

Shall the Board of Education undertake a project consisting of renovations and additions to and the reconstruction of the District’s K-12 Building, improvements to certain parking areas, the reconstruction of the track and improvements to an adjacent athletic field, including related site improvements, original furnishings, fixtures and equipment, heating and air conditioning, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed $18,500,000 and obtain the necessary funds by using any available state aid (including EXCEL aid), up to $1,400,000 from the District’s Capital Reserve Fund and the levy of a tax upon the taxable property of the School District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to $17,100,000 of obligations of the School District and levy a tax to pay the interest thereon when due.
DATED: December 14, 2015
BY ORDER OF THE BOARD OF EDUCATION

Andrew J. DiBlasi, District Clerk

Section 5. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines or by paper ballots, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 6. This Resolution shall take effect immediately.

Motion carried.

F. CORRESPONDENCE:

1. Elementary School November Newsletter
2. Middle School November Newsletter
3. Middle School Honor Roll
4. High School November 30, 2015 Parent/Teacher Conferences / Open House

G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:

Mr. Sholes shared his correspondence and reported on the items listed.

1. Attendance Report
2. Athletic Admissions Discussion
3. June 2015 Regents/Common Core Examination Results
4. Hospitality & Tourism / Business Club Field Trip
5. “Pause Before You Post” Assembly Presentation
6. Professional Development Write-Up – Michael Malecki
7. New York State Science Honor Society Proposal

Upon the recommendation by the Superintendent, a motion was made by Mrs. Garland, seconded by Mrs. Smith, to approve the creation of a New York State Science Honor Society Chapter for the Red Creek High School.

Motion carried.
8. Emergency Closing and Early Dismissal Procedures 2015-16

9. LAP Grant Approval - $20,000

10. E-mail Regarding Common Core Concerns

11. Administrative Council Meeting Agendas

12. Capital Project

13. Administrative Reports

H. OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:

EXECUTIVE SESSION:

A motion was made by Mrs. Smith, seconded by Mr. Uetz to enter into Executive Session at 9:19 p.m.

Motion carried.

Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 10:21 p.m.

A motion was made by Mr. Smith, seconded by Mrs. Smith, to approve a memorandum of understanding regarding Darlene Stevens Leave of Absence.

Motion carried.

ADJOURNMENT:

A motion was made at 10:25 p.m. by Mr. Smith, seconded by Mrs. Smith, to adjourn the meeting.

Motion carried.