

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

June 27, 2013

The Garvey Board of Education met in regular session on June 27, 2013, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board Vice President Henry Lo.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. John Yuen (arrived at 7:35 p.m.), and Superintendent Dr. Sandra Johnson.

Not present was Tony Ramos because he was on vacation out of the area.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Robert McEntire led the recitation of the Pledge of Allegiance.

RECOGNITIONS

The Board presented certificates of recognition to students who participated in the 2013 Los Angeles County Science Olympiad as follows:

Reach for the Stars

Principal Gema Macias

Teacher Michael Naka

3rd place winner Seena Nghiem

3rd place winner Calvin Phung

Sounds of Music

Principal Robin Libby

Teacher Teresa Chow

3rd place winner Justine Pham

3rd place winner Joy Portinga

Silver Medal Winning Team

Principal Robin Libby

Teacher Teresa Chow

Brianna Avila

Skye Chianchitlert

Kevin Chan

Nathaniel Chu

Noemi Ho
Baily Huynh
Cole Kim
Nicolas Leigh
Jasmine Portinga
Genevieve Tang
Vinny Thai
Hilary Tran
Kaitlyn Xie
Jeff Wang
Jacob Zeng

Bob Bruesch congratulated the students and encouraged them to continue their participation in these types of programs related to science, technology, English and mathematics (STEM).

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Dr. Sandra Johnson showed a video developed in Senator Ed Hernandez's office. The video, is regarding water reclamation, shows the Upper San Gabriel Water District and students from Rice Elementary School. Bob Bruesch spoke about years of planning by the City of Rosemead through a grant to ensure recycled water pipes were installed throughout the District at no cost to the District. Janet Chin stated that screening of the video will be done at Charter Communications and the video will be shown locally and potentially nationwide.

Janet Chin spoke of the recent special Board workshop with Mike Eng, LACCD newly appointed trustee. Mr. Eng is meeting with 12 school districts in the LACCD discussing potential collaboration programs between grades K-14 for the future of the students. Henry Lo added that this was a very productive discussion as Mr. Eng will soon take the oath of office.

Henry Lo announced an open house that is being hosted by Assembly Member Ed Chau for his district office on July 20, 2013 from 12:00 p.m. to 2 p.m. Everyone is welcome to come to Mr. Chau's office in Monterey Park.

REPORTS AND INFORMATION ITEMS

A. Robert McEntire gave a 2013-14 Budget presentation.

Mr. McEntire started the presentation with the District's Vision and Mission Statements and a graphic representation of the annual budgetary cycle. Mr. McEntire described the budget development process and how it includes many stakeholders. He explained that the District has examined the Governor's proposal and the input from Schools Services of California, Inc., and the California Legislative Analyst's Office.

Mr. McEntire stated that with guidance from the Los Angeles County Office of Education (LACOE), the financial assumptions are built under the Revenue Limit formula, and that the deficit factor remains flat at 22.272% with a statutory cost of living adjustment (COLA) of 1.565 percent that applies to the Revenue Limit and Special Education, but not categorical programs. The COLA was included for all three years, 2013-14 (1.565%), 2014-15 (1.8%), and 2015-16 (2.2%), and it included a consumer price index increases of 2.2%, 2.3% and 2.5% respectively for each year.

Mr. McEntire spoke of volatile costs, such as health care projections, and an increase of 10% for utility costs. He talked about the consistent declining enrollment the District has experienced for many years. Mr. McEntire stated that the projected average daily attendance (ADA) is extremely high due to the

efforts of our staff, and averages 97.4 percent. Mr. McEntire spoke about staffing projections and expenditures.

Mr. McEntire spoke of important changes from the current to projection years, and how the District is shifting resources to match priorities. He stated that despite an \$101 per ADA of additional revenue, because of declining enrollment, the District will actually lose Revenue Limit funding, and that a significant portion of restricted fund are lost due to federal sequestration.

Mr. McEntire talked about staffing changes based on the master schedule; a one-time funding for implementation of the Common Core State Standards (CCSS), and the large portion of expenses due to Worker Compensation claims. He stated the District is in the process of implementing training programs to address the high rate of Worker's Compensation expenses. Employee benefit contributions are increasing slightly, and despite savings in Special Education, deferred maintenance has increased the District's total contribution from the General Fund. The end-of-year operating balance is approximately \$1.5 million less than expected due to the reduction of income and increase in expenses; the budget reflects a shortfall of \$3.5 million for 2013-14. The required three-percent reserve for economic uncertainties is met this year, but will not be met in subsequent years. This means the District falls into what would be classified as a "Qualified Budget" during the interim reporting process. In fact, the District's fund balance is projected to be negative in 2014-15. However, the projections do not reflect any of the newly approved Local Control Funding Formula. Mr. McEntire indicated that the LCFF was approved just hours before the budget presentation, and the impact to cash flow will be addressed shortly.

Bob Bruesch commended on the format and information in the budget pamphlet as, much simpler and easier to understand. He asked about lottery income, costs for instructional materials, and the added expense for tuition. Mr. McEntire stated that lottery funds represent about 2% of the District's unrestricted revenue. He further explained that restricted lottery funds could only be used for instructional materials, but that the remainder of lottery funds could be used for any operational needs. The cost of tuition is related to classroom space reimbursed by the Special Education Local Plan Agency (SELPA).

Mr. Bruesch noted the diminishing funding for deferred maintenance or building funds. He commented on school districts in Orange County that are leasing unused property and have found creative ideas like "air airspace leases," to create a revenue stream in response to losses in building funds and deferred maintenance. He stressed that long term leases do not have income caps like short term agreements which fall under the Civic Center Act. He suggested that the Board discuss this matter and ways to limit the Worker's Compensation claims. Henry Lo asked Mr. Bruesch to share with the Board through the Superintendent information related to air airspace leases.

Janet Chin asked about how the Obama Care Act will affect the health benefits of our employees. Mr. McEntire stated that at this time, this information has not been included in the Budget. Our District has decided to be a play organization (not pay), and there are requirements in providing the options to the employees. The internal analysis has not been done. Ms. Chin reminded everyone that open enrollment is in October 2013.

Henry Lo asked if there would be a need for a Board meeting after the review of the LCFF figures. Mr. McEntire stated that the District will have 45 days to report any changes in the budget.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, gave a Power Point presentation regarding the District's budget. He spoke regarding contract negotiations and presented a proposal to the Board for a GEA contract through June 2015.

Mr. Drange stated that a no-strike clause is in the contract that expired in 2011. Mr. Drange asked the Board to agree to close bargaining and move forward with issues that remain open for negotiation.

Henry Lo asked about the term of the contract to be closed. Mr. Drange noted that the four-year contract information is presented so Board members can discuss in closed session.

- **California School Employees Association (CSEA):** None

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Head Start/Preschool Services, stated that as of May 20, 2013, the non-federal share amount is \$91,478.33. She indicated that the Facilities funds of \$231,000 were spent; these were approved as one-time supplement funding for health and safety issues.

Ms. Wong spoke about enrollment stating that 90 full day slots are filled and thanked the Head Start staff for their efforts. For part-day, starting on August 26, 2013, about 240 families are left to enroll within 4 weeks. Ms. Wong stated that the monitoring procedures, written plan and procedure will be submitted to LACOE by August 1, 2013.

Ms. Wong stated that this summer she would like to have a partnership program with the University of La Verne for student teacher volunteers in the classrooms on a pilot basis. The student teachers would have 2-3 years experience already and this would be very helpful for the full day teachers.

Ms. Wong talked about funding for 2013-14; on May 24, 2013, the LACOE Head Start basic budget was reduced by 5.27 percent. However, the District is able to keep everyone's job. Mr. Lo asked what the cut equaled; Robert McEntire answered \$285,000. John Yuen asked about the number of students being served next year; Ms. Wong stated the number will remain at 513 students.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

HEARING OF PERSONS IN THE AUDIENCE

Noemi Morales addressed the Board on behalf of Head Start Family Services Worker regarding a month reduction in their work year. Ms. Morales asked the Board to consider the proposal and remove a hiring of a Head Start position from today's agenda.

Ted Saulino addressed the Board regarding the new rose bushes in front of the District Office. Mr. Saulino talked about Mr. Yuen arriving late or not attending the June 6, 2013, Board meeting. John Yuen asked why he was being singled out by Mr. Saulino's comments.

Mei Lin Su addressed the Board regarding an upcoming health fair by the Rosemead Chamber of Commerce and a performance for present to the schools related to bullying and student discipline. Mr. Lo asked Ms. Su to submit the information to the Superintendent.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

The Board adjourned at 8:04 p.m. to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:41p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated that no action was taken during the closed session.

MOTION TO EXTEND THE BOARD MEETING

On the motion of John Yuen, seconded by Bob Bruesch, and carried by a vote of 4 to 0 (Tony Ramos not present), the Board extended the meeting to 10:00 p.m.

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 4 to 0 (Tony Ramos not present), the Board approved the Consent Agenda as indicated below:

Consent Agenda

A. Board/Superintendent

1. Approval of Minutes - Revised
Regular Meeting – June 6, 2013

Janet Chin noted the following corrections to the minutes:

Page 2, Communication/Reports, to read, "...students participated in a San Gabriel Valley Water Wise Video."

Page 4, Becky Wetzel's Presentation to read, "Janet Chin... the STAR Team to move at a faster rate so the community does not have to undergo more of these types of continuing conversations."

Janet Chin moved, Bob Bruesch seconded, and the motion carried by a vote of 4 to 0 (Tony Ramos not present), to approve Consent Item A.1. as corrected.

2. Acceptance of Gift

It is recommended that the Board of Education accept a check in the amount of \$150.00 from the Friends of Rosemead Library to be donated to the Rhythmax Choir. Accepted.

B. Human Resources

1. Personnel Assignment Order - Revised

It is recommended that the Board of Education approve the Personnel Assignment Report No. 12-13-18 as presented.

The motion carried by a vote of 4 to 0 (Tony Ramos not present).

Bob Bruesch gave the reason for his vote as there is a Head Start hiring process that goes through the approval of the Head Start Policy Committee prior to the approval of the Board of Education.

2. Job Description – Library Technician

It is recommended that the Board of Education approve the Job Description for Library Technician as presented. Approved.

C. Learning Support Services

1. Contract with Susanne Smith Roley, MS, OTR

It is recommended that the Board of Education approve entering into contract with Susanne Smith Roley from July 1, 2013 through June 30, 2014. Approved.

2. Contract with The Institute for the Redesign of Learning, DBA The Almansor Center

It is recommended that the Board of Education approve the continuing contract with The Institute for the Redesign of Learning, DBA The Almansor Center not to exceed \$30,765.00. Approved.

3. Contract with Villa Esperanza Non-Public School

It is recommended that the Board of Education approve the continuing contract with Villa Esperanza Non-Public School at a cost of \$94,652.00; to be from Special Education Program Funds. Approved.

4. Service Contract with Pasadena Child Development and Associates

It is recommended that the Board of Education approve a contract with Pasadena child Development and Associates from July 1, 2013 through June 30, 2014 to complete an Independent Education Evaluation (IEE). Approved.

5. Renewal of Contract with Center for Developing Kids

It is recommended that the Board of Education approve the continuing contract with Center for Developing Kids. Approved.

6. Increased Contract Amount with Dynamic Therapies, Inc.

It is recommended that the Board of Education approve the purchase order increase in the amount of \$20,340.00 for the remainder of the 2012-13 fiscal year. Approved.

7. Consolidated Application for Funding

It is recommended that the Board of Education approve the submission of the 2012-2013 Consolidated Application for Funding Categorical Aid Programs (Part II) for a total of \$5,063,087. Approved.

8. Acceptance of Adopt-a-School Grant

It is recommended that the Board of Education accept the Adopt-a-School Grant from the National Education Foundation. Approved.

D. Business Services

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No.12-13-17 as presented. Approved.

2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Republic National Security Contract Amendment
It is recommended that the Board of Education approve an amendment to the contract with Republic National Security to increase the potential cost to not to exceed \$35,000. Approved.
4. Renewal of Contract with Republic National Security
It is recommended that the Board of Education approve renewal of the contract with Republic National Security services from July 1, 2013 - June 30, 2014. Approved.
5. PC Products-Revised Schedule A with Los Angeles County Office of Education
It is recommended that the Board of Education approve PC Products-Revised Schedule A with Los Angeles County Office of Education (LACOE) for use of Software Personal Computer Products for District Use of HRS and/or PSFS Data. Approved.
6. Contract with Los Angeles County Office of Education for PeopleSoft System
It is recommended that the Board of Education approve the contract with Los Angeles County Office of Education (LACOE) for use of the PeopleSoft financial system for the 2013-14 fiscal year. Approved.
7. Acceptance of Safety Award – ASCIP
It is recommended that the Board of Education accept the “Safety Award” check in the amount of \$4,000 from Alliance of Schools for Cooperative Insurance Programs (ASCIP). Approved.

ACTION ITEMS

- A. Board Bylaw 9270 Conflict of Interest-Revised Exhibits
It is recommended that the Board of Education approve revisions to exhibits 4, 5, and 6 of Board Bylaw 9270 Conflict of Interest. .

Dr. Sandra Johnson explained the main change to the Exhibits of Board Bylaw 9270 Conflict of Interest, related to the category of disclosures at the Cabinet level.

Bob Bruesch moved, John Yuen seconded, and the motion carried by a vote of 4 to 0 (Tony Ramos not present), the Board approved Action Item A. .

- B. Public Hearing
A public hearing opened at 9:24 p.m., and closed at 9:25 p.m., regarding the 2013-14 Adoption Budget. There were no requests to speak.
- C. 2013-14 Budget
On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 4 to 0 (Tony Ramos not present), the Board adopted the 2013-14 Budget. (The budget and Power Point presentation will be posted on the District’s Web site.)

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

Bob Bruesch asked for a future Board agenda item on Worker's Compensation claims in the last couple of years to see how the Board can limit some of the claims. Bob Bruesch commented on the need for a Board meeting regarding space lease vs. facility rental fees. Henry Lo asked Mr. Bruesch to share with the Board through the Superintendent any information regarding this matter.

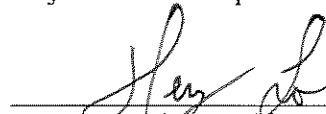
Henry Lo asked about the Supreme Court denying the appeal of Proposition 8 and how it affects domestic partner benefits. Dr. Sandra Johnson stated that the District contract covers the language of the law.

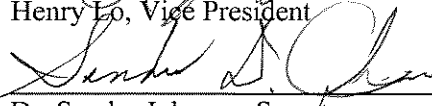
The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
July 18, 2013	
August 8, 2013	
August 29, 2013	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:28 p.m.


Henry Lo, Vice President


Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Michael Drange
Ted Saulino
Mony Su
Donna Villagomez
Carolyn Wong