

Safety Drill Documentation

2016-2017 School Year

District: Swartz Creek Community Schools

Building: Elms Road

Principal/Administrator: Jim Kitchen

FIRE:

- Drill #1 of 5 (by Dec. 1) Date: 9/16/16 Time: 2:30 PM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 5 (by Dec. 1) Date: 10/11/16 Time: 10:30 AM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #3 of 5 (by Dec. 1) Date: 11/11/16 Time: 3:00 PM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #4 of 5 (after Dec. 1) Date: 4/17/17 Time: 2:30 PM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #5 of 5 (after Dec. 1) Date: 5/1/17 Time: 12:30 PM Conducted by: Jim Kitchen / Ken Semansky JK
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill Date: 6/2/17 Time: 10:30 AM Conducted by: Laura McGrady JK
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom

TORNADO:

- Drill #1 of 2 (at any time) Date: 1/13/17 Time: 10:30 AM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 2 (In March) Date: 3/9/17 Time: 10:15 AM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom

LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3 (by Dec. 1) Date: 10/4/16 Time: 12:20 PM Conducted by: Ken Semansky JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 3 (after Jan. 1) Date: 10/11/16 Time: 2:10 PM Conducted by: Ken Semansky JK
Check, if applicable: Recess Lunch Outside of classroom
- Drill #3 of 3 (at any time) Date: 2/15/17 Time: 1:15 PM Conducted by: Ken Semansky JK
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill Date: 4/18/17 Time: 12:07 PM Conducted by: Jim Kitchen JK
Check, if applicable: Recess Lunch Outside of classroom

Principal or designee signature: _____

I verify that the listed drills were conducted on the noted dates and times.

