

Makalapa Elementary PTA

Executive Board Meeting Minutes November 2017

Attendance: Maricar Kawasaki (Teacher), Ibar Alvarez (President), Shana Serrano (Vice President), Shirlee Maluo-Smith (Corresponding Secretary), Kris Duquette (Membership Chair), Mercedes Libian (Events and Fundraising Chair), Denise Arai (Principal), Peter Tovey (Vice Principal), Mrs. Gomez (parent)

Quorum: Yes

- Treasurer's Report
 - Report submitted along with financial report from fundraiser. One mistake corrected with a refund check for the craft fair. Motion made by Ms. Arai to accept Treasurer's Report, seconded by Mrs. Serrano. All in favor. Motion carried.
- Principal's Report
 - Scabies update: 13 kids and 5 adults were confirmed. Classrooms and carpets were cleaned.
 - Fire inspection- school passed with some corrections that needed to be fixed.
 - Flu Shot clinic- approximately 130 students received their shots.
- Teacher's Report
 - FLL: 1st team made it to state tournament; 2nd team is an alternate team. The state competition is 12/2/17. Thanks to the parents, teachers, and staff for their participation and support. All receipts for the events were turned in by Mr. Maeda and Mrs. Yee.
 - Tech/AVID family night- 12/1. Families will be making holiday videos with their students. Approximately 30 families have signed up. There will be dinner after the activity.
- Old Business
 - Family Fun Fair: consider rescheduling the fair and using the prizes already purchased. Feedback from families: make kids more excited, more advertisement in the community, more face to face interactions. Consider doing more activities with parents to encourage participation. Consider more parent participation throughout the grade levels through smaller activities and including food. The vote was to cancel the fair idea. The motion was made by Mrs. Serrano to cancel, seconded by Mrs. Libian. All in favor. Motion carried.
 - CPK: fundraiser on 11/30. Bring flyer to CPK for 20% profit to PTA. Mrs. Maluo-Smith is in charge.
- New Business
 - Landscaping Project: painting rocks for school garden. Mrs. Serrano to price rocks, paint, and modpodge. Discussion of painting rocks in school during an activity night or at home and bring back to school. Create a sign and a dedication ceremony for the rock garden. Looking at purchasing up to 1,000 rocks. Flyer to include catchy phrase, like We will rock you. The vote was to fund this project. The motion was made by Ms. Arai, seconded by Mrs. Maluo-Smith. All in favor. Motion carried.
 - May Day- Kumu requested funds in the total of \$740 to create props, decorations, and clothes for the May Day Court. The vote was to fund this request. The motion was made by Ms. Arai, seconded by Ms. Serrano. All in favor. Motion carried.

Next Meeting: January 22, 2018

Adjourned at 5:22 pm

Minutes recorded by Shirlee Maluo-Smith