

**JEFFERSON-MORGAN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
SEPTEMBER 18, 2017 6:30 P.M.  
LEGISLATIVE MEETING  
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

**Mr. Shaffer Presiding**

**A. Call to Order** Mr. Shaffer

**B. Flag Salute** Mr. Shaffer

**C. Roll Call** Mr. Shaffer

**D. Acceptance of Minutes**  
• August 21, 2017

**E. Acceptance of Agenda as Presented** Mr. Shaffer

**F. Visitor**

Student Council

Savannah Saesan  
Katey Wolfe

Public Comments

**G. Executive Session**

**H. Financial Report**

Treasurer's Report as 8-31-2017

- Revenue YTD 2017-18-current \$ 1,547,545.02
- Revenue YTD 2016-17-previous \$ 14,059,201.37
- Expenditures YTD 2017-18-current \$ 1,259,632.27
- Expenditures YTD 2016-17-previous \$ 14,595,852.04
- Liquid Funds Available \$ 3,264,190.71
- PLIGIT Acct. \$ 69,369.03

Transfer of Payroll

**August 4, 2017**

- \$ 52,857.21 from General Fund to Tax Clearing
- \$ 122,710.03 from General Fund to Payroll

**August 18, 2017**

- \$ 56,145.26 from General Fund to Tax Clearing
- \$ 129,654.86 from General Fund to Payroll

Payment of Bills

General Fund - prior	\$ 1,264.10
General Fund – current	\$ 685,285.92
Athletic Fund	\$ 20,453.00
Cafeteria Fund	\$ 14,028.85
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
True Value - current	\$ 92.11
PLGIT/Renovations	\$ 0.00

Reports

Solicitors Bill

**I. Old Business:**

**J. Administrative Reports**

Superintendent:	Joseph Orr
Fed Programs:	Sam Silbaugh/Cassandra Bozek
Business Manager:	Jennifer Foringer
Principal:	Brandon Robinson
Principal:	Sam Silbaugh
Athletic Director	Scot Moore
Asst. Principal/Dir. of Spec Ed:	Cassandra Bozek
Maintenance Supervisor:	Doug Headley
Technology:	Jacob Shingle
Cafeteria:	Sherry Kottke

**K. Board Committee Reports**

Athletics & Activities – Sept 11, 2017  
Education – Sept 11, 2017  
Building, Grounds & Safety – Sept 12, 2017  
JOC – Sept 13, 2017

**L. General Authorizations**

**Board Agreements, Contracts, Policies and Proposals**

1. Request approval to ratify the actions of the superintendent in entering into an agreement with Intermediate Unit #1 to provide Mental Health Services to the Jefferson-Morgan School District.
2. Request permission to participate in the Smokeless Saturday Program as sponsored by Breathe Pennsylvania, for 1<sup>st</sup> time student tobacco related violations, as an alternative before involving the local magistrate, at no cost to the district.
3. Request approval of the acceptance of a Career Readiness Mini-Grant in the amount of \$5,000.00 from the Pennsylvania Department of Labor & Industry.
4. Request permission to administer the My College Options Survey to Jefferson-Morgan students in grades 9, 10 and 11 in the fall of 2017 at no cost to the district.

5. Request approval to add-on accessories and printers to the five year managed print services agreement with The Wilson Group to include Staling Finishers and two HP color Laser Jet Pro Printers (see attached) at an additional \$107./ month as budgeted.
6. Request approval to enter into an agreement with the West Greene School District to provide Jefferson-Morgan School District Students access to its established Vocational-Agriculture Program. (Please see attached agreement)
7. Request approval to re-new the Letter of Agreement for SAP Liaison Services & Prevention Programming with Greene County Human Services for the 2017-2018 school year at no cost to the school district.

### **Curriculum and Instruction**

#### **Personnel**

##### **Instructional Personnel**

1. Request approval to add Jason Retucci to the substitute teacher list for the 2017-18 school year. All requirements have been met.
2. Request approval for the following Waynesburg University students to complete Field Placement hours at the Elementary, Lawren Hilverding, Michelle Keith, Cassandra Kemp, Delaney Denniston, Jon Knab, and Antonette Resciniti. All requirements have been met.
3. Request approval for the following Waynesburg University students to complete classroom observation hours followed by volunteering time in the after school reading clinic on Tuesdays and Thursdays beginning September 2017, Michaela Callander, Caroline Frye, Shana Helsley, McKenzie Shaffer, Elizabeth Sible, and Jordyn Wyllie. They will be under the supervision of Kelly Keruskin and classroom teachers. All requirements have been met.

##### **Support Personnel**

1. Request approval to ratify the actions of the Superintendent in adding Megan Ostrich to the substitute support staff list for the 2017-18 school year. All requirements have been met.

##### **Extracurricular Personnel**

1. Request approval to accept the resignation of Kaitlyn Coles as Assistant Girls Softball Coach.
2. Request approval to post and advertise for an Assistant Girls Softball Coach.
3. Request the approval of Shannon Corbett and Jodi Fulks as Co-Class Sponsors for the Jefferson-Morgan graduation class of 2021 (Current 9<sup>th</sup> graders).

### **Buildings and Grounds/Operation**

#### **Staff and Student Activities**

## **1. Professional Conferences**

1. Request approval for Julie Clayton and Catherine Herold to attend Chapter 339 Guidance Plan Training at IU 1 Center for Professional Development on Wednesday, September 20, 2017. The total cost of this action would be \$50.00 as budgeted.
2. Request approval for Diana Moskola to attend a Dibels Math workshop on September 28, 2017 at IU 1 Center for Professional Development. Total cost for this action is \$123.00. Workshop is \$38.00 and substitute is \$85.00.
3. Request permission for the superintendent, Joseph Orr, to attend Transitioning to the Superintendency at the Allegheny IU on September 13, October 18, November 15, 2017, January 17, February 21, March 21 and April 18, 2018 at a cost of \$ 200.00 as budgeted.
4. Request approval to send Michelle Blosser and Kristen Monahan to IU 1 Center for Professional Development on September 28<sup>th</sup>, October 26<sup>th</sup>, November 17<sup>th</sup>, and December 13<sup>th</sup> of the year 2017 and tentatively March 14, 2018 for Verbal Behavior Team Select training. On-site guided practice will follow each training. Cost will be for one substitute teacher and one substitute aide per day. Transportation provided by school vehicle. Total cost of this action is \$734.40.

## **2. Student Activities**

1. Request approval for Julie Clayton, Catherine Herold and 4 students to attend The Warrendale Caring Team for Grieving Children Annual Luncheon on Tuesday, October 10<sup>th</sup> in Warrendale, PA, at no cost to the District. Participating students will help plan building activities for Grief Awareness Day. District transportation will be used.
2. Request permission for Suzanne Boyle and Lindsay Shay to take a team of 4 middle school students to compete in the 2017 Fluid Power Challenge at Penn State Fayette on September 28, 2017 and November 16, 2017. The cost to the district is a \$25 registration fee and two substitute teachers each day (\$85 each). Transportation provided by school vehicle.
3. Request permission for the Student Council Sponsor and Student Council members to participate in the Student Forum as sponsored by IU3. Monthly meetings to be held on October 10<sup>th</sup>, November 14<sup>th</sup>, December 12<sup>th</sup>, January 9<sup>th</sup>, February 13<sup>th</sup> and March 13<sup>th</sup>. Meetings will be held at IU 1, Washington and Jefferson College, and Nemaquin Country Club. Participation in the forum would require one substitute teacher (\$85/per day) and use of one school van.
4. Request approval to ratify the actions of the superintendent for Don Cochran to take up to 8 high school students to participate in Greene County's peer jury once per month. One substitute will be needed each month at a cost of \$85/month, as well as a district van.
5. Request approval for the Pre-K and Kindergarten classes under the supervision of the following teachers, Tammi Byers, Sue Ann Headley, Courtney Ignaski, Anita Mullen, Debbie Hice, 2 Personal Care Aides, and Nurse to attend a field trip to Triple B Farms on Tuesday, October 10, 2017. Approximately 80 students will be attending with 12 additional chaperones. Total cost of this action is being paid for by the Jefferson-Morgan Elementary PTO, with no cost to the school district.

**M. Items of Information**

1. Scheduled Meetings:

- Oct. 2, 2017: Athletics & Activities – 5:30 PM
  - Oct. 9, 2017: Building, Grounds & Safety Committee - 5:30 PM
  - Oct. 10, 2017: Education Committee – 5:30 PM (2<sup>nd</sup> Tues of every month)
  - Oct. 11, 2017: JOC Meeting – 6:00 PM
  - Oct. 16, 2017: Legislative Meeting–6:30 PM
2. The Calvary Baptist Church Missionary Society made a \$100.00 monetary donation to the elementary delinquent lunch accounts.
3. The American Legion Post 954 made a \$500.00 monetary donation to the “Wall of Fame”.

**N. New Business**

**O. Adjournment**