



STUDENT ACCESS TO GOOGLE APPS FOR EDUCATION INFORMATION FOR PARENTS & STUDENTS

Lynwood Unified School District will be utilizing Google Apps for Education to assist in collaborative sharing of resources by teachers and students. These accounts will be used for school related projects, but may also be used outside of school by students. The mastery of effective and proper email communications by students is included in the *ISTE NETS* Standards (<http://www.iste.org/standards>), in addition to allowing access to the wealth of collaborative tools available to students and teachers once these accounts are assigned.

All students will be assigned a Google Apps for Education account which will provide access to email and site content. The rules governing proper electronic communications by students are included in the Acceptable Use Policy - Student Technology that is part of the Parent and Guardian Handbook. This account is housed on Google servers, thereby giving your student access to Google Apps for Education suite (word processor, spreadsheet, drawing, and presentation software, instant messaging, email, calendar, website authoring tools, plus additional services on school and home computers. This will allow your student to collaborate with teachers and other students as well as share information with family, friends, and other Internet users.

Official Email Address: Students will be assigned a unique *@stu.mylusd.org* student email account. This account will be considered the student's official school email address until such time as the student is no longer enrolled in Lynwood Unified School District. This email address is located within the Parent/Student Portal for your review.

Conduct: Students are responsible for good behavior just as they are in a traditional school building. Student accounts may not be used in the following ways: unlawful activities; using obscene, profane, threatening, or disrespectful language; commercial purposes; personal financial gain; false identity in email communications; misrepresentation of LUSD; interference with LUSD technology operations. **Bullying will not be tolerated and the privacy of others should be respected at all times.**

Access Restriction: Access to and use of Google Apps for Education is considered a privilege accorded at the discretion of Lynwood Unified School District. The District maintains the right to immediately withdraw the access and use of the account when there is reason to believe that violations of law or Board policies have occurred. In such cases, the alleged violation will be referred to the Principal or designee for further investigation and application of necessary consequences as indicated in the Parent and Guardian Handbook.

Security: Lynwood Unified School District cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have a powerful content filter in place, the Board of Education cannot assure that users will not be exposed to **non-educational** material.

Privacy: The Board of Education reserves the right to access and review content in the Google Apps for Education system at any time. The Board of Education complies with all state and federal privacy laws. As with any educational endeavor, we feel that a strong partnership with families is essential to a successful experience.

If you **do NOT want** your child to have access to a Google Apps for Education account, please fill out and return the attached form to your child's school.