

MINUTES - July 25, 2007

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 8:00 p.m. with Mr. Gabauer presiding.

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to held from May 2, 2007, through April 9, 2008, was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

Agendas were posted in all district school buildings, Central Office, Township Hall and City Hall, announcing time and place of meeting. Advance written notice of this meeting was mailed to all persons who, according to records of the Secretary of this board, requested and paid for same.

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Zablow and Mr. Gabauer.
ABSENT: None.

Also attending were:
Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Rob Walder, Ed Chmiel, Dan Riether, Mark Damon, Dianne Mizerak, Patrick Lynch, Kathleen Siegfried, Louise Sullivan, Liz Brotherton, Norine Gerepka, Reba Snyder.

Visitors attending were: Coletta Black, Mary Kay Cary, Jim Brotherton.

MINUTES - July 25, 2007

-2-

D. PRESIDENT GABAUER'S REPORT & APPROVAL OF MINUTES:

1. A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the minutes from June 6, 2007 (with corrections), June 13, 2007 (with corrections), and June 19, 2007.
Motion unanimously approved.

2. A motion was made by Ms. Trogdon, seconded by Mr. DiLemme to change the date of the second November board meeting from November 21, 2007 to November 28, 2007.
Motion unanimously approved.

4. A motion was made by Mr. Lynch, seconded by Ms. Trogdon to change the time of future board meetings. The meetings will start at 7:30 p.m. for the Public Session and at 7:00 p.m. if an Executive Session is needed.
Motion unanimously approved.

E. ATHLETIC REPORT - MR. ANTHONY DILEMME:

1. A motion was made by Mr. DiLemme, seconded by Ms. Cheesman to accept the resignation of Ms. Amy Felice from the position of head coach at BRMS for Girls' Soccer and Softball.
Motion unanimously approved.

2. A motion was made by Mr. DiLemme, seconded by Ms. Dansbury to approve Mr. David Misselhorn as Head Winter Track Coach and Head Spring Girls' Track Coach for the 2007-2008 school year.
Motion approved by a majority vote: 7 AYES, 2 NOES (Ms. Dansbury, Ms. Trogdon)

F. BUILDINGS & GROUNDS REPORT - MR. BRIAN LYNCH

1. Work Orders (discussion only)

G. CURRICULUM/STUDENT ACTIVITIES REPORT - MS. CHRIS TROGDON:

1. A motion was made by Ms. Trogdon, seconded by Ms. Cheesman to approve Monthly Staff Development Travel.
Motion unanimously approved.

MINUTES - July 25, 2007

-3-

G. CURRICULUM/STUDENT ACTIVITIES REPORT - MS. CHRIS TROGDON (continued)

2. Ms. Dianne Mizerak proposed for allowing Grade 5 students to remain in ELPAT program for Grade 6 without re-screening. Discussion only; board agreed.

H. FINANCE REPORT - MS. PAULINE GLENN - No Formal Report

Ms. Glen expressed concern about approval of unbudgeted positions and asked for a better process for the upcoming budget cycle.

I. NEGOTIATIONS REPORT - MS. JOANN DANSBURY

1. Update on meeting (if applicable)

J. PERSONNEL REPORT - MS. KIM ZABLOW

A motion was made by Ms. Zablow, seconded by Ms. Dansbury to approve the following:

1. Appointments, per Superintendent's Recommendation:
Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

- a. Motion to accept resignation of Ms. Wendy Ouellette from the position of part time Basic Skills Teacher at CBS. She is seeking a full time position in another district.
- b. Motion to post for position of Basic Skills Teacher at CBS.
- c. Motion to approve Mr. Roger Cornelius as part time Health/PE teacher at BRMS, 25.5 hours per week, effective September 1, 2007 through June 30, 2008. MA Step 2, salary \$35,193, for 25.5 hrs. per week.
- d. Motion to approve Ms. Jackie Widmann to work 20 hours during the summer at MIS and 20 hours during the summer at CBS as librarian \$34.50 per hour, as per negotiated agreement.
- e. Motion to accept resignation of Mr. Scott Cranmer from the position of Art Teacher split at CBS/MIS. He has accepted a permanent full time position in another district. He was approved as replacement for Ms. DiSantis/leave replacement for Mr. Kulesa.

MINUTES - July 25, 2007

-4-

- f. Motion to approve **Ms. Jamie Roth** as full time Art Teacher to be split between MIS and CBS, BA Step 1, salary of \$44,000, effective September 1, 2007 through June 30, 2008. This replaces Ms. Natalie DiSantis and is the leave replacement for Mr. Wayne Kulesa.
- g. Motion to approve **Ms. Melissa Lynn Boyle** as 1st grade teacher at PMS, effective September 1, 2007 through June 30, 2008. This is a new position for the addition of a 1st grade. She will be a BA Step 1 with a salary of \$44,000.
- h. Motion to approve Mr. Enoch Jeon, former student for Class of 2007 BRHS, as volunteer for summer band camp.
- i. Motion to approve Mr. Thomas Bayen, Ms. Cheryl Jones and Mr. Bill Walker as summer Bus Drivers for the ESY program and Ms. Christina Stimson and Ms. Ellen Wilson as Bus Attendants for this program.
- j. Motion to approve additional summer hours for Child Study Team personnel: Ms. Patricia Costigan \$4,868.10 and Ms. Valerie O'Farrow \$1,424.60. This was an agreement made with Mr. Polomano before Winter Break 2006.
- k. Motion to approve Special Services to make the current part time secretary full time rather than replacing a part time secretary. Cost for two part time positions would be \$61,742 and one full time position at Step 1, 37.5 hours per week would be \$36,293, a savings of \$25,449 (this is not including the cost of benefits).
- l. Motion to approve recommendation for additional English Teacher position at BRHS for 2007-2008 school year. See attached rationale. Mrs. Ianoale has researched this and there is money in the budget for it.
- m. Motion to approve Mr. Patrick Lynch's recommendation for Assistant Principal at BRHS: **Ms. Coletta Black**, salary of \$79,565, effective upon her release from current position.
- n. Motion to approve **Ms. Kimberly Rosenberg** as PMS Autistic Preschool Teacher, full time, BA Step 1, salary of \$44,000, effective September 1, 2007 through June 30, 2008.

MINUTES - July 25, 2007

-5-

- o. JOB POSTINGS: Athletic Trainer; Head Winter Track Coach - BRHS; Head Spring Track Coach BRHS; Cafeteria Aides - two positions, BRMS; Head Girls' Soccer Coach - BRMS; Head Girls' Softball Coach - BRMS; Basic Skills Teacher, part time, CBS
- p. Remove 6th grade MD, per Ms. Louise Sullivan; not needed.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: None. Motion unanimously approved.

- 2. Approval of Substitute Personnel - none
 - a. A motion was made by Ms. Zablow, seconded by Ms. Dansbury to approve contract with Source 4 Teachers, \$133.20/day.
Motion unanimously approved.

K. POLICY REPORT - MR. BRIAN LYNCH

- 1. A motion was made by Mr. Lynch, seconded by Ms. Trogdon to approve Policy 9250 (Travel Policy), 2nd Reading.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: None. Motion unanimously approved.

- 2. Motion to approve Policy 2120 (Organization Chart), 2nd Reading (**TABLED FOR AUGUST 8th MEETING**)
- 3. 1st Reading of Policy 5000 - Admission to reinstate "No exception permitted"
- 4. Distribution of Policy 4105 Harassment Policy & Policy 3540 Student Transportation (from now on, the policies will be posted on the web page)

L. TECHNOLOGY REPORT - MS. JOANN DANSBURY

- 1. Technology Report from Mr. Dan Cumming

MINUTES - July 25, 2007

-6-

2. A motion was made by Ms. Dansbury, seconded by Ms. Cheesman to approve recommendation to purchase NUTRIkids Food Service Software/Hardware, not to exceed \$34,761.
Motion unanimously approved.
- M. SPECIAL EDUCATION REPORT - MR. ANTHONY DILEMME
1. A motion was made by Mr. DiLemme, seconded by Ms. Glenn to approve Contract for 2007-2008 school year with Cerebral Palsy Of New Jersey. One student in ESY at a rate of \$60.00 per hour.
Motion unanimously approved.
- N. CE/R REPORT - MS. CHRIS TROGDON
1. CE/R Report from Ms. Sandy Ewell (discussion only)
- O. BCC REPORT/ASSESSMENTS - MS. HEATHER CHEESMAN
1. Results of AP Testing - BRHS
- P. PTO/PTA/FUNDRAISERS/ED FOUNDATION REPORT - MS. PEGGY GENS
1. Brick Fundraiser Update (discussion only/no vote)
The Class of 2010 will sell bricks that will be placed under the overhang in front of BRHS. Mr. Ron Jones is the Class Advisor for the project.
- Q. SUPERINTENDENT'S REPORT
1. A motion was made by Ms. Dansbury, seconded by Ms. Cheesman to approve field trip requests for 2007-2008 as per attached.
Motion unanimously approved. (**NOTE:** Ms. Trogdon left the meeting at 10:25 p.m. and was not present for this vote.)
 2. Approval of Rowan University to use facilities for doctoral program (discussion only)

MINUTES - July 25, 2007

-7-

R. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - MS. PEGGY IANOALE

A motion was made by Ms. Glenn, seconded by Mr. Lynch to approve the following:

1. Motion to accept Transportation Report, January to June
2. Motion to accept June Bill List and Hand Checks
3. Motion to accept Board Secretary's Monthly Certification, Budgetary Line Item status
4. Motion to accept Certification of Budgetary Major Account/Fund Status
5. Motion to approve Transfer of Funds
6. Motion to approve Change Order #EC-18, decrease of \$6,777.00

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. DiLemme, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Trogdon.
Motion unanimously approved.

PRINCIPAL'S REPORT(S)

1. Enrollment/Suspension/Fire Drill Reports

	<u>ENROLLMENT</u>	<u>FIRE DRILLS</u>
	<u>JUNE</u>	<u>JUNE</u>
BRHS	691	06/07/07 & 06/12/07
BRMS	497	06/15/07 & 06/20/07
MIS	346	06/05/07 & 06/07/07
CBS	221	06/14/07 & 06/15/07
PMS	481	06/08/07 & 06/11/07

Homebound Instruction Report (June 2007)
Out of District Placements
Extended School Year Placements
Suspensions (June 2007)

T. OTHER ADMINISTRATIVE REPORT(S)

U. NEW HANOVER REPORT - MR. RICK SLATER

V. BOARD COMMUNICATIONS:

1. Letter from Attorney regarding School District Dismissal Procedures
2. Letter regarding accepting donation of \$300 from the Class of 1937

MINUTES - July 25, 2007

-8-

V. BOARD COMMUNICATIONS: (continued)

3. Important dates from NJDOE Burlington County Office
4. Thank you from Mr. Barry Hausser of App's Hardware regarding district's participation in the Battle of Bordentown event
5. Board & Administrator Newsletter

W. BOARD & PUBLIC FORUM

X. STUDENT REPRESENTATIVE

Y. EXECUTIVE SESSION

RESOLUTION:

Mr. Lynch read the following resolution, seconded by Ms. Cheesman and unanimously approved at 11:00 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 11:05 pm.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

2440

MINUTES - July 25, 2007

-9-

Z. ADJOURNMENT

A motion was made by Mr. Lynch, seconded by Ms. Zablow to adjourn the meeting at 11:07 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

2308

MINUTES - October 18, 2006

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

2253

MINUTES - June 21, 2006

-11-

BOARD & PUBLIC FORUM

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

2254

MINUTES - June 21, 2006

-12-

EXECUTIVE SESSION

Executive Session Resolution

Mr. Hirschfeld read the following resolution, seconded by Mr. Gabauer and unanimously approved at 9:30 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that part of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

PERSONNEL, REAL PROPERTY, NEGOTIATIONS

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:50 p.m.

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve Ms. Lisa Limani as Payroll Coordinator with a salary of \$38,642, effective July 1, 2006 through June 30, 2007. Motion unanimously approved.

A motion was made by Ms. Glenn, seconded by Ms. Dansbury to approve a salary increase of \$5,000 for Ms. Joanne Kotelnicki, Transportation Coordinator, making her salary \$45,000 effective July 1, 2006 through June 30, 2007.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

2255

MINUTES - June 21, 2006

-13-

A motion was made by Ms. Glenn, seconded by Ms. Trogdon to approve a salary increase of \$10,000 for Mr. William Blatchley, Superintendent of Buildings & Grounds, making his salary \$70,000, effective July 1, 2006 through June 30, 2007.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Glenn, Mr. Hirschfeld, Mr. Lynch, Ms. Trogdon, and Mr. DiLemme. NOES: Mr. Gabauer. ABSTENTIONS: None.

ABSENT: Mr. Gore.

Motion approved by a majority vote.

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve a salary increase of \$7,000 for Mr. Walter Banks, Technology Supervisor, making his salary \$94,627.00, effective July 1, 2006 through June 30, 2007.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Lynch, Ms. Trogdon, and Mr. DiLemme. NOES: Mr. Gabauer, Mr. Hirschfeld. ABSTENTIONS: Ms. Glenn. ABSENT: Mr. Gore.

Motion approved by a majority vote.

