

Waipahu High School

Attendance Policy

The Board of Education approved Waipahu High School's Attendance Policy in May 2001. The Attendance Policy took effect August 2001.

The policy is based on the premise that attendance is everyone's business and responsibility-students, parent or guardian, teachers, counselors, principal, vice principals, and school staff.

A student with five (5) unexcused absences per class, will receive a failing grade for the quarter unless a "Waipahu High School Appeal Form" is filed and granted. Two (2) tardies are equal to one (1) absence.

The student may file an appeal during the designated appeal period. The designated appeal period is up until the Tuesday of the week following your child's return to school. Appeal forms are available in the Counseling office. All properly completed appeals must be filed with the Attendance Coordinator. The Appeal board will investigate the appeal by reviewing the excuse notes, student passports, as well as making any necessary phone calls. Approval or denial of the appeal will be based on this investigation. Any special circumstances, which prevent the student from filing an appeal before the deadline, need to be handled directly by the administration. Students will be responsible for notifying teachers, counselors, parent or guardian of the Appeal Board's decision.