



## Student Parking Rules and Regulations

Listed below are the rules and regulations governing the Prospect Ridge Academy Student Parking Lot. Please read carefully and abide by all the rules. Failure to follow these rules could result in your car being ticketed or towed and the loss of parking privileges.

1. Each student who drives their own vehicle to school must register and purchase an annual parking permit. We ask this for student's safety and security. You may not give or lend your tag to another student.
2. Student drivers **MUST** purchase a new parking permit each year.
3. Parking locations: Students are allowed to park in the far north parking lot of the high school. If the lot is full, parking can be utilized on Alcott Way – **Please be aware of posted “No Parking” signs (Broomfield PD will ticket)**. PRA and the City and County of Broomfield have made an agreement that our students shall first utilize our student parking lot and then overflow parking can occur on Alcott Way.
4. Your vehicle must have a current parking tag clearly visible on the rear view mirror. Failure to properly display your parking tag could result in your car being towed and/or ticketed.
5. If you must leave during the school day, notice must be given at least 24 hours in advance by parent to [attendance@prospectridgeacademy.org](mailto:attendance@prospectridgeacademy.org). Student must check in and out through the front office. It is student's responsibility to know when they must leave, teacher will verify with front office and dismiss student accordingly.
6. Parking violators must pay the cost of the tow. Tow charges can be up to \$170 and the tow company may also charge impound and storage fees. **DO NOT GET YOUR CAR TOWED.**
7. Since Prospect Ridge Academy is a closed campus; once students arrive on campus the cars must not be used until the close of the day. Additionally, students are not allowed to be in their cars during the school day, this includes lunchtime.
8. Seniors only: you will be responsible for checking out with Campus Security prior to leaving school grounds at lunch time and upon your return. Please refer to Off Campus Privileges Form.
9. Please remember this is a K-12 school with many young students; **it is imperative that all drivers respect the 15 miles per hour speed limit on campus**. Be respectful or someone may report you for inappropriate driving.
10. **BE RESPONSIBLE AND CONSIDERATE WHEN PARKING YOUR CAR.** Park in one slot only. If your car is taking up two parking spaces you will be ticketed.
11. If you are driving a different vehicle for any reason, please transfer your parking tag to the alternate vehicle you will be driving and contact the high school office to provide them with the information for the temporary vehicle.

**Failure to follow the above rules will result in student discipline, such as your parking privileges being revoked!!**

**2018-19**  
**Prospect Ridge Academy**  
**Student Driving Policy/Application for Parking Permit**

The annual parking fee is \$50.00 full year/\$25.00 second semester only. The parking permit and fee is only applicable to the year listed on the top of this form.

Please complete the application for the parking permit and return it to the High School office. Do not forget to attach a copy of proof of insurance and valid drivers license to this application.

PERMIT NUMBER (office assigns) \_\_\_\_\_

Date Received: \_\_\_\_\_

Cash or Check # \_\_\_\_\_

Name (please print): \_\_\_\_\_

License Plate Number: \_\_\_\_\_

Make of Auto: \_\_\_\_\_

Model of Auto: \_\_\_\_\_

Color of Auto: \_\_\_\_\_

Other car info (if you will be driving an alternate car at times) \_\_\_\_\_

\_\_\_\_\_  
Signing this agreement indicates you have read and understand the rules and regulations for parking on campus. Failure to follow these rules could result in your car being ticketed, towed, and/or the loss of your parking privilege. If you are unsure about where to park or you have specific questions, please see the high school front office.

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_