

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. **ABSENT**: Ms. Goff.

Also attending: Dr. Constance J. Bauer, Superintendent, Ms. Peggy Ianoale, School Business Administrator/Board Secretary.

D. EXECUTIVE SESSION RESOLUTION - None

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

Chris O'Leary

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVES - Not present

H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:

1. *+Motion to approve Travel Requests
2. *+Motion to accept Special Education Report
3. *+Motion to accept Enrollment, Fire Drill and Suspension Reports
 - BRHS 716
 - BRMS 541
 - MIS 345
 - CBS 249
 - PMS 612
- TOTAL 2,463
4. *+Motion to accept Supervisors Monthly Reports
5. *+Motion to accept Treasurer's Report
6. *+Motion to accept List of Bills
7. *+Motion to approve Out of District Placements for Extended School Year 2011

ON A ROLL CALL VOTE (Items 1 - Items 7): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

I. COMMITTEE REPORTS - Operations Committee Meeting 6/14/11
(Minutes attached)

A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:

1. Approval of IAABO as new referee assignors pending receipt of acceptable contract. This is for basketball only.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

ON A ROLL CALL VOTE (Item 1): AYES: Ms. Dansbury, Mr. Drew, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Mr. Dalton. NOES: Ms. Zablow. ABSTENTIONS: Ms. Gens. ABSENT: Ms. Goff.
Motion approved by majority.

J. UNFINISHED BUSINESS

A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:

1. Motion to approve the following personnel for the 2011 Extended School Year Reading Program. The Program operates 4 days a week, Monday through Thursday, July 5, 2011 through July 28, 2011. Each teacher will work 4 hours per day and receive a stipend of \$2,300 payable upon completion of the program. (*Coordinator will receive additional \$400) Leona Stanton*, Denise Stachura, and Paula Mann.
2. +Motion to approve contract for Containerized Waste and Co-Mingled Recycling Removal to be awarded as per bid dated April 28, 2011 to Waste Management of New Jersey in the amount of \$92,638.00 (\$30,846 per year) beginning July 1, 2011 and ending June 30, 2014.
ON A ROLL CALL VOTE (Items 1 - Items 2): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

K. SUPERINTENDENT'S REPORT

- Commencement and 8th grade promotion ceremonies were very well done. Mr. Dalton attended both ceremonies.
- Budget follow-up questions have been received on Friday and Monday.

L. PERSONNEL REPORT

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. +Motion to approve re-hiring of staff as per attached memo.
2. Motion to accept, with best wishes, resignation for the purpose of retirement of Mrs. Peggy Ianoale from the position of Business Administrator/Board Secretary, effective February 28, 2012. Using accrued and earned vacation, Ms. Ianoale's last day in district will be December 22, 2011
3. Motion to accept, with best wishes, resignation of Mr. William Blatchley from the position of Assistant Business Administrator/Director of Operations, effective July 15, 2011.
4. MOTION TO ACCEPT, WITH BEST WISHES, RESIGNATION FOR THE PURPOSE OF RETIREMENT OF MRS. BEVERLY NOVONGLOSKY FROM THE POSITION OF ACCOUNTS PAYABLE BOOKKEEPER IN THE BUSINESS OFFICE, EFFECTIVE AUGUST 1, 2011.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

5. **MOTION TO ACCEPT, WITH BEST WISHES, RESIGNATION FOR THE PURPOSE OF RETIRMENT OF MS. LORRAINE BALLARD FROM THE POSITION OF BUSINESS TEACHER, EFFECTIVE JULY 1, 2011.**
6. Motion to approve Ms. Sharon Bokma as Instructional Aide for the Extended School Year Program, July 1, 2011 through July 29, 2011. Ms. Bokma will work 5 hours per day. She is currently employed by the district as an aide. She will be compensated her hourly rate for the hours worked.
7. Motion to approve Ms. Jennifer Nalbome as Instructional Aide for the Extended School Year Program, July 1, 2011 through July 29, 2011. Ms. Nalbome will be working 5 hours per day. She is currently employed by the district as an aide. She will be compensated her hourly rate for the hours worked.
8. Motion to approve Ms. Paula Roth as a substitute teacher for the Extended School Year Program, which runs July 1, 2011 through July 29, 2011. Ms. Roth will be working 5 hours per day, when a substitute is needed. Compensation will be per diem, pro-rated, for hours actually worked.
9. Motion to freeze PMS 2nd Grade where classes are at 25; all new students will be assigned to CBS where class sizes are 22.
10. Motion to approve the following as Technology summer help at \$9.00/hour, 8:00 a.m. - 2:15 p.m., Monday through Friday, July 5, 2011 through August 26, 2011: Mr. Shawn McDonald, Mr. Thomas Buchenot, and Mr. Nassir Black.
11. Motion to approve an additional student teacher for the fall, Ms. Rebecca Kornblum, from Rider University, at MIS 4th grade with Mrs. Mitchell.
12. Motion to approve Ms. Kelly Ermi, as student counselor for summer dance camp replacing Ms. Griffith. She will receive \$9.00/hr. Ms. Ermi is a BRHS student.
13. Motion to approve Ms. Albertine Shain as a summer Rec/Childcare counselor replacing Ms. Jessica Kotelnicki. She will receive \$10/hr.
14. +Motion to approve summer employment for Transportation Department for the Extended School Year Program 2011 as per attached memo. They will be paid their contracted hourly rate.
15. Motion to approve Mrs. Tina Zack to complete an administrative internship from July 1, 2011 through June 30, 2012 under the supervision of Ms. Louise Sullivan. This internship will be completed as an extension of Mrs. Zack's day in addition to her regularly assigned social worker duties.
16. Motion to approve Mr. Kevin Wright as Summer Curriculum Writer for Modern Global Issues, 2 hours @ \$34.50/hr for a total of \$69, payable upon completion of the curriculum document
17. Motion to approve the following teachers as Summer Elementary Writing Curriculum Writers, 8 hours @ \$34.50/hr for a total compensation of \$276 each, payable upon completion of the curriculum document:
 - a. Ms. Jessica Miller, Ms. Jessica Hamlin, Ms. Kristen Kenna, and Ms. Alexandra Guido.
 - b. Ms. Robin Blue and Ms. Heather Wawrzyniak.
18. Motion to approve the following teachers as Summer Elementary Science Curriculum Writers, 3 hours @\$34.50/hr for a total compensation of \$103.50 each, payable upon completion of the curriculum document:
 - a. Ms. Tara Planas - KMs., Barbaranne Mazza and Ms. Allison Maxwell - Split 1st Gr.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

- b. Ms. Christine Vandegrift - 2nd Gr., Ms. Cara DePiano - 3rd Gr.
and Ms. Renee Woodley - 4th Gr.
- c. Ms. Ann Marie O'Leary - 5th Gr., Ms. Amy Rabenda - 6th and 7th
Gr., and Ms. Beth Santillo - 8th Gr.
19. Motion to approve the following teachers as Summer High School
Science Curriculum Writers, 2 hours @ \$34.50/hr for a total
compensation of \$69, payable at the completion of the
curriculum document:
- a. Ms. Rebecca Jacobson, Ms. Kathy Carhart, Ms. Terry Smith,
and Mr. Michael Puhak.
20. +Motion to approve the following BRMS Extracurricular Staff for
2011-2012 as per attached memo. Stipends will be as per
negotiated agreement.
21. +Motion to approve the following BRHS Extracurricular Staff for
2011-2012 as per attached memo. Stipends will be as per
negotiated agreement. The positions are not all filled and
this will be submitted as they are filled.
22. Motion to approve Ms. Ashley Butler to intern in the BRHS
Guidance Department under the mentorship of Ms. Jodie Glenn for
2011-2012, in partial fulfillment of college course
requirements for TCNJ.
23. **MOTION TO APPROVE THE FOLLOWING STAFF TO LEAD THE SUMMER BASIC
SKILLS PROGRAM AND ESL PROGRAM, WHICH IS FUNDED THROUGH NCLB
GRANT. EACH STAFF WILL RECEIVE \$2,000 AT THE CONCLUSION OF THE
PROGRAM, WHICH WILL RUN FOR FOUR WEEKS, MONDAY THROUGH
THURSDAY, BEGINNING JULY 5TH THROUGH JULY 28TH. THE HOURS ARE 9-12:
GRADE K-1:MS. HEATHER MARTINO & MS. ELIZABETH BROTHERTON
GRADE 1-2:MS. JESSICA MILLER & MS. DAWN MEDICI
GRADE 2-3:MS. CARA DEPIANO & MS. DEBRA MCKOWN
GRADE 3-4:MS. JULIANNE BACOVIN & MS. ALLISON MAXWELL
GRADE 4-5:MS. ALEXANDRA GUIDO & MS. BARBARANN MAZZA
GRADE 5-6:MR. ANTHONY RIZZO
ESL ALL GRADES:MS. JAN WILSON**
24. +Motion to approve Job Description - Extra-curricular athletic
coordinator
25. +Motion to approve Job Description - Instructional Team Leader
26. +Motion to approve Job Description - Transportation Secretary I
INFORMATION:
27. **+JOB POSTINGS: Transportation Secretary I; Network Technician;
Accounts Payable Bookkeeper**

ON A ROLL CALL VOTE (Items 1 - 23, and 26): AYES: Ms.
Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts,
Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

ON A ROLL CALL VOTE (Items 24 & 25): AYES: Ms.
Dansbury, Ms. Gens, Mr. Drew, Ms. Hartmann, Ms. Zablow,
and Mr. Dalton. NOES: Mr. Potts and Ms. Wehrman.
ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion approved by majority.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Ms. Hartmann to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status
2. +Motion to approve Transfer of Funds
3. +Motion to approve purchase of 2011 Chevrolet Silverado 2500 HD 4WD Truck. This truck is necessary to maintain our ability to plow during the winter. It replaces a maintenance vehicle that has been taken out of service. The price of \$25,413 is the lowest of three quotes. The vendor is Barlow Truck Center, Delran, NJ. Budget funds are available through reductions in other areas of the Operations budget.
4. +Motion to approve the change of dental providers. Effective August 1, 2011, the district will change from Delta Dental to Horizon Dental. Anticipated savings to be \$40,000. All staff will be notified of the change prior to August 1. Horizon Dental has both in-network and out-of-network options, so all staff will have the ability to retain their current dentist if desired.
5. Motion to approve student transportation contract with a Contractor for Summer of 2011:
Kinder Glide - To transport one student to and from Children's Center of Monmouth County, Route #BRSD-CC1, Effective July 5, 2011 to August 26, 2011, Total cost \$8,385
George Dapper - To transport one student to and from Midland School of North Branch, Route MID1s, Effective July 5, 2011 to August 15, 2011, Total cost \$6,646.80.
6. Motion to approve Joint Transportation Agreement payable to BRSD - Rancocas Valley Regional High School
To transport one student to and from Rancocas Valley Regional High School, Route #102, effective May 23, 2011 to June 21, 2011, Total cost \$575.40.
7. Motion to approve services provided by the NJ Commission for the Blind and Visually Impaired for three students as follows:
Level 1 service - Cost \$1,700 per student (one student)
Level 2 service - Cost \$4,100 per student (one student)
Level 3 service - Cost \$11,500 per student (one student)
8. **+MOTION TO APPROVE PROPOSAL FROM AMERICAN BUS & COACH TO PURCHASE 3 BUSES - TOTAL COST WOULD BE \$82,618.17 PER BUS. THIS IS PARTIAL REPLACEMENT OF BUSES LOST DUE TO 5/19/11 FIRE. THIS WOULD COME OUT OF 2011-2012 FUNDS AND BE PARTIALLY COVERED BY INSURANCE.**
9. **MOTION TO APPROVE MR. ROBERT FITZGERALD TO PERFORM ORIENTATION AND MOBILITY SERVICES FOR ONE STUDENT ACCORDING TO THEIR IEP. THE COST OF THE SERVICES FOR 2011-2012 SCHOOL IS APPROXIMATELY \$4,250.**
10. **MOTION TO APPROVE AGREEMENT BETWEEN MIDDLESEX REGIONAL EDUCATION SERVICES AND BORDENTOWN SCHOOL DISTRICT FOR TEACHER OF THE DEAF FOR 5 HOURS PER WEEK FOR THE MONTH OF JULY. THIS SERVICE IS TO ASSIST THREE STUDENTS IN OUR SUMMER READING PROGRAM ACCORDING TO THEIR IEP'S. THE COST OF THIS SERVICE IS \$140 PER HOUR.**

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - June 22, 2011

ON A ROLL CALL VOTE (Items 1 - 10): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

N. POLICY

1. +1st Reading Revision to Policy #5131.6 - Drugs & Alcohol
2. +1st Reading Revision to Policy #5141.1

O. CURRICULUM REPORTS

A motion was made by Ms. Hartmann, seconded by Mr. Drew to approve the following:

1. +Motion to approve 2011-2012 Field Trips as per attached
2. +Motion to approve 2011-2012 Professional Development Plan as approved by the County.
3. Motion to approve the following curriculum: (Copies are available for review in the Superintendent's Conference Room)
K-12 English Language Arts Curriculum
9-12 College Prep Biology
9-12 College Prep Earth Science

ON A ROLL CALL VOTE (Items 1 - 3): AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS

- +MIS Newsletter
- +BRMS Newsletter
- +Letter from Bordentown Veterans Memorial Committee

Q. NEW HANOVER REPORT - Chris Sirak - Not present

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

Louise Sullivan, Mike Dauber, Reba Snyder, Liz Brotherton, Joe Martin, and Ms. Wehrman.

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BOARD OF EDUCATION MEETING

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S. EXECUTIVE SESSION RESOLUTION

Ms. Dansbury read the following resolution, seconded by Ms. Hartmann and unanimously approved at 9:00 p.m.:

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

PERSONNEL / LEGAL

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 9:50 p.m.

A motion was made by Ms. Hartmann, seconded by Mr. Potts to approve the following resolution:

BE IT RESOLVED by the Board of Education of the Bordentown Regional School District that notice be given to the Superintendent of Schools that the current employment contract of the Superintendent of Schools will not be renewed with the intent to enter into good faith discussions to negotiate a successor employment contract as soon as possible. This action serves to fulfill notice requirements pursuant to 18A:11-11.

BE IT FURTHER RESOLVED that the Board President prepare and execute the required notice.

ON A ROLL CALL VOTE: AYES: Mr. Drew, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Dansbury, Ms. Gens, and Ms. Goff.

Motion unanimously approved.

T. ADJOURNMENT

A motion was made by Mr. Drew, seconded by Ms. Wehrman to adjourn the meeting at 9:55 p.m.

Motion unanimously approved.

Respectfully submitted,

Thomas Dalton
President

Peggy A. Ianoale
School Business Administrator/Board Secretary