

**SEBASTOPOL UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES  
SPECIAL MEETING  
October 15, 2015**

**Call to Order**

The Meeting of the Board of Trustees of Sebastopol Union School District was called to order at 4:30 p.m. by Board President Debra Ramirez.

**Roll Call**

Members of the Board present: Trustees Debra Ramirez, Deborah Drehmel, Olivia Leon, Sarah Levin and Renata Brillinger

Absent:

**Others Present**

Linda Irving, Sarah Lampenfeld, Debbie Hanks, Robin Hedrick, Jeff Stucker, Carole Simkins, Stephanie Grace, Katherine Gabor, Heidi Pedrazzetti

**1.0 Flag Solute**

The Pledge of Allegiance was recited.

**2.0 Agenda Approval**

On a motion from Trustee Drehmel and seconded by Trustee Leon, the Board voted 5-0-0 to approve the agenda with amendment to move 7.2 to 7.3 and make 7.2 Review of Sunshine Openers from SUSD. Also, Closed Session was moved to after the adjournment of Open Session.

**3.0 Report Out**

There was no reportable action.

**4.0 Spotlight on Success – Park Side School**

Some students from Mrs. Grace's 3<sup>rd</sup> grade class shared projects from their current IB units of animal adaptations and biomes. Each student presented the project to the Board.

**5.0 Public Comments**

Linda took this opportunity to present to the new board members the pins that Mike Carey had designed for the district when he was superintendent. Jeff Stucker, Carole Simkins and Heidi Pedrazzetti introduced themselves to the new board members.

**6.0 Consent Agenda**

- 6.1 Approval of September 8, 2015 Meeting Minutes
- 6.2 Warrants and Expenditures
- 6.3 Williams Quarterly Uniform Complaint July 1 – September 30, 2015
- 6.4 Approval of Brook Haven Field Trip to Legion of Honor in San Francisco on 11/18/15
- 6.5 Approval of Brook Haven Field Trip to Asian Art Museum in San Francisco on 1/14/16
  
- 6.6 Policies:
  - BP/AR 3100 – Budget
  - BP/AR 3260 – Fees and Charges
  - BP 3280 – Sale or Lease of District-Owned Real Property
  - BP 3312 – Contracts
  - AR 3460 – Financial Reports and Accountability
  - BP 3513.3 – Tobacco-Free Schools
  - AR 3514.2 – Integrated Pest Management

On a motion from Trustee Drehmel and seconded by Trustee Brillinger the Board approved the consent agenda.  
Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin  
Noes: None  
Absent: None  
Not Voting: None

## **7.0 Information**

- 7.1 Sunshine Items for SETA 2015-2016 – The Board reviewed the letter submitted by SETA.
- 7.2 Sunshine Items for SUSD 2015-2016 – The Board reviewed the letter submitted by SUSD.
- 7.3 RESIG Public Self-Insurer’s Annual Report Memo – The Board reviewed the letter sent by RESIG.

## **8.0 Reports**

- 8.1 SETA – Jeff Stucker welcomed the new board members and thanked them for giving their time to the district. He explained that all teachers are members of SETA. If they choose not to join, they are required to make a donation to an approved list of charities. He mentioned this is a standard practice throughout the state. He informed the Board that the first negotiation meeting is scheduled for 10/16/15 at the district office. He explained the structure of SETA who the representatives in our district are.
- 8.2 Superintendent/Park Side Principal - Trustees reviewed the written report included in the packet by Linda Irving. Linda talked about the upcoming Strategic Plan meeting and that it needs to be agendized because all of the Board members will be in attendance.
- 8.3 Brook Haven Principal - Trustees reviewed the written report included in the packet by Debbie Hanks. Debbie also added that there is a new club starting next week at BH. It is the Makers Club and will be headed by Rob Hanni. The Interact Club is putting on a jog-a-thon to raise money for the Valley Fire victims.
- 8.4 Sebastopol Independent Charter School - Trustees reviewed the written report included in the packet by Chris Topham.
- 8.5 The REACH School - Trustees reviewed the written report included in the packet by Heidi Pedrazzetti.
- 8.6 Trustees – Trustee Drehmel reported on SEF and the results of the Ren Faire. It was not expected to raise as much money this year as previous years for several reasons, but SEF did break even with a little extra. Because of the expectation of light funds this year, there was \$20K held back from last year and that is being distributed now for different things. Christy Cannady is willing to take on the planning for next year’s Ren Faire with a few provisions, such as a co-organizer. These are being worked on and hoping to have a plan in place before the end of this year. Conversations are taking place on how to create more of a volunteer base at Brook Haven.

## **9.0 Action Items**

- 9.1 Public Hearing on Sufficiency of Instructional Materials

Open: 5:30pm Close: 5:41pm

- 9.2 On a motion from Trustee Drehmel and seconded by Trustee Leon the Board voted 5-0-0 to approve Resolution 15/16-03 Sufficiency of Instructional Materials.

Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin  
Noes: None  
Absent: None  
Not Voting: None

- 9.3 On a motion from Trustee Drehmel and seconded by Trustee Brillinger the Board voted 5-0-0 to approve Resolution 15/16-04 SUSD Compliance with Relocatable School Facilities

Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin  
Noes: None  
Absent: None  
Not Voting: None

9.4 On a motion from Trustee Ramirez and seconded by Trustee Drehmel the Board voted 5-0-0 to table until November 2015 meeting to vote on approving the Facilities Use Agreement Addendum 2015 with Sebastopol Independent Charter School for further review of the entire lease with them.

Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin

Noes: None

Absent: None

Not Voting: None

9.5 On a motion from Trustee Drehmel and seconded by Trustee Levin the Board voted 5-0-0 to approve of Contract with Mary Kaster as OT Therapist for 2015-16

Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin

Noes: None

Absent: None

Not Voting: None

9.6 On a motion from Trustee Brillinger and seconded by Trustee Ramirez the Board voted 5-0-0 to table the approval of Architect of Record for SUSD until the November 2015 meeting. The Board will invite DSK Architects to the next meeting to discuss the proposal they submitted.

Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin

Noes: None

Absent: None

Not Voting: None

## **10.0 Discussion**

### 10.1 Policies:

BP/AR 4112.2 – Certification

BP/AR 4112.21 – Interns

AR/E 4112.5 – Criminal Record Check

E 4112.9 – Employee Notifications

BP/AR 4115 – Evaluation / Supervision

BP 4117.3 – Personnel Reduction

Discussion ensued and slight changes were made at the Board's request. The changes will be made and these policies will be brought back at the next meeting in the Consent Agenda for approval.

## **11.0 Planning**

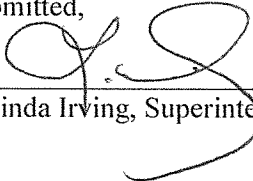
11.1 Identification of items for future agenda: Policy review, Spotlight on Success – Brook Haven, Architect of Record.

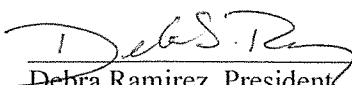
11.2 Next Meeting: Regular Meeting – November 12, 2015, 4:30 p.m.

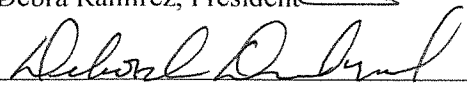
## **12.0 Adjournment**

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

  
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Linda Irving, Superintendent

  
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Debra Ramirez, President

  
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Deborah Drehmel, Clerk