

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
7:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meeting to be held on January 4, 2017 was conveyed to the *Burlington County Times* and the *Trenton Times* on November 21, 2016 and posted continually on the district’s website shortly thereafter.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ELECTION RESULTS

November 8, 2016 Election Results—Source: “Official Results/Recounts Appended” per Clerk of Burlington County

Bordentown Township [Three Seats]	
*Kimberly Zablow	2,587
Sylvia Scozzari	2,545
Stephen P. Heberling	2,260
Mark M. Drew	1,743
Personal Choice-Unspecified	59
Total	9,194

*Tendered resignation at 12/7/2016 BOE Meeting

D. SWEARING IN OF NEW BOARD MEMBERS AND OATH OF ALLEGIANCE

E. ROLL CALL

F. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

G. BOARD CANDIDATE: Interviews/Vote/Swearing In

G. RE-ORGANIZATION MEETING BUSINESS

1. Nomination & Election of Board Officers
 - a. President
 - b. Vice President

2. **Motions To Adopt:**
 - a. Existing Board Policies and parliamentary procedures (i.e. – Robert’s Rules of Order)
 - b. +Policy # 9271, “School Board Member Code of Ethics”, evidencing that it was (1) received and discussed by Board Members; and (2) each Board Member acknowledges familiarity therewith.
 - c. +Regular meeting schedule (i.e. dates; times; and locations) for the balance of calendar year 2017, in accordance with the Open Public Meeting Act, with any changes thereof to be separately published in advance of such changes.
 - d. +Board of Education Committees per Policy # 9130 (appointments by Board President to follow thereafter)

3. **Motions To Designate and/or Authorize:**
 - a. Official Publications, per Title 10 (Open Meetings Act)
 - Burlington County Times
 - Trenton Times
 - b. Mailing Fees Schedule: To be based on actual costs incurred
 - c. Official Depositories [NJSA 18A:17-34]: PNC Bank, a duly Certified Depositories in the State of New Jersey
 - d. Bank Account Signers until next re-organization meeting in 2018, as follows:
 - Board President or Vice President
 - Board Secretary/Business Administrator or Superintendent of Schools
 - Treasurer of School Monies
 - Secretary to sign payroll checks in absence of the Treasurer
 - e. Use of check signing by machine
 - f. Custodian of School Records [NJSA 47:1A-1.1]: Mr. Eloi Richardson, SBA/BS
 - g. Public Agency Compliance Officer [NJSA 10:5-31 et seq./NJAC 17:27-3.2] : Mr. Eloi Richardson, SBA/BS
 - h. Transfer of funds between Board meetings.

4. Motion to appoint Providers of Professional Services:
 - a. Treasurer: Thomas Haje, for one year, from January 4, 2017 or until a successor is selected at the 2018 Reorganization meeting of the Board, at a fee of \$765 per month, totaling \$9,180. [Current fee: \$9,000/year]
 - b. Board Solicitor: **Caphart Scatchard, P.A.**, for one year, from January 4, 2017 or until a successor is selected at the 2018 Reorganization meeting of the Board, at a fee of \$170.00 per hour with a maximum not to exceed \$60,000.00 for general legal services. [Rate for 2016: \$170.00].

INFORMATION:

5. +FAQ concerning BOE Re-Org.

REGULAR PUBLIC MEETING AGENDA

H. CONSENT AGENDA APPROVAL

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Substitute List

I. COMMITTEE REPORTS

J. SUPERINTENDENT REPORT

1. +Motion to accept Bi-Annual HIB Report
2. +Motion to approve the 2017-18 Single Sheet Calendar
3. No HIB incidents to report at this time (**may be updated prior to meeting**)

K. CURRICULUM REPORT

L. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Be it resolved that the commencement of leave of absence requested by employee #5954, effective February 13, 2017 through June 20, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
2. +Motion to approve Ms. Teresa Pappano as a long term leave replacement at PMS, effective January 5, 2017 through February 17, 2017. Ms. Pappano will be compensated in accordance with the long term, per diem substitute pay scale.
3. **+Motion to approve Ms. Kathryn Zervos as an ESL long term leave replacement, effective January 5, 2017 through approximately February 27, 2017. Ms. Zervos will be compensated according to the long term leave pay scale.**
4. **Motion to approve the following staff members to work in the After School Program, Special Education, Grade 3-8. This program will run from January 10, 2017 through March 30, 2017. Stipend is payable at the completion of tutoring and will be pro-rated for absences.**

a.	<u>Dana Marzella</u>	<u>Teacher</u>	<u>\$1,700</u>
b.	<u>Elizabeth Santillo</u>	<u>Teacher</u>	<u>\$1,700</u>
c.	<u>Joanne Hanna</u>	<u>Teacher</u>	<u>\$1,700</u>
d.	<u>Nicole Dennis</u>	<u>Teacher</u>	<u>\$1,700</u>
e.	<u>Leona Stanton – Coordinator & Teacher \$2,150 (\$450 + \$1,700)</u>		
f.	<u>Paula Roth – Substitute</u>		
5. **Motion to approve Ms. Michele Henry as a Morning and After School Basic Skills program instructor, 5th Grade at MIS with a stipend of \$1,625. Funding is partially provided through the NCLB/ESSA grant. This program will run from January 17, 2017 through March 23, 2017, three days a week (Tuesday – Thursday).**
6. **Motion to approve Ms. Sondra Marion, 1:1 District Aide, to be transferred to BRMS, effective January 3, 2017, Step 12, with a pro-rated salary of \$27,044. Salary adjustment is due to longer work hours. This replaces a resignation.**

INFORMATION

7. **+JOB POSTINGS:** ESL Teacher, Long Term Substitute –

M. BUSINESS, FINANCE & OPERATIONS

INFORMATION

1. +June 30, 2016 Audit Report (to be reviewed/adopted at a future meeting)

N. DISCUSSION/INFORMATION ITEMS

O. PUBLIC COMMENTS

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P. EXECUTIVE SESSION (If Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public: and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/4/17.

_____, Board Secretary

Q. UNFINISHED BUSINESS

R. ADJOURNMENT