



**ATHLOS ACADEMY OF JEFFERSON PARISH
BOARD OF DIRECTORS MEETING**

Date: March 7th, 2018 Time: 7:00pm
 Location: Terrytown Playground Gym Rm. 102, 641 Heritage Ave, Terrytown, LA 70056

Board Member	Present/Absent
Ben Bourgeois	P
Kathleen Robert	P
Harvey Wier	P
Carolyn Steel	P
Landon Allen	A
John Foard	P
School Leader: Esrom Pitre (P) Athlos HQ: Jeff Gunther (P via skype), Andrea Thomas-Reynolds (P)	

Chair Ben Bourgeois called the meeting to order at 7:09 pm. Ben introduced the board to the attendees in the room.

Topic	Discussion/Conclusion	Notes
Pledge of Allegiance (1 minute)		Ben Bourgeois
Approval of Agenda (1 minute)		Kathleen Robert requested a motion to approve the agenda as presented. Carolyn Steel made a motion to approve the agenda as presented. Harvey Wier seconded the motion. The motion passed unanimously.
Call for Conflicts of Interest (1-5 minutes)		Ben Bourgeois None noted
Approval of Meeting Minutes (1 minute)	Approval of February 5, 2018 Minutes	Kathleen Robert made a motion to approve the minutes as presented. Carolyn Steel seconded the motion. The motion passed unanimously.
Public Comment (6 mins)		Ben Bourgeois



Board Development		
Mission Statement (2 minutes)	The mission of Athlos Academy of Jefferson Parish is to provide high quality educational opportunities for the whole child through three foundational pillars: Prepared Mind, Healthy Body, and Performance Character.	Ben Bourgeois
Discussion Items		
Director's Report (5 minutes)	Update on on-going pre-operational tasks completed by the School Leader	Dr. Esrom Pitre, Head of School, welcomes the guests here tonight. He stated his goals are to reach out to Headquarters each day and meet each week with construction team. Last week Athlos hosted another job fair at a Hampton Inn. He expressed there were quite a few quality applicants, interviewed 45 of 53 who walked in. Each of these 43 individuals will interview with someone on the New Orleans based team. There is an upcoming job fair in April. Applicants will be interviewed at a university job fair this coming Saturday with GNOCS. Dr. Pitre remarks his other goals are to build relationships in the community, meet with the Saints organization, building community alliances and partnerships. Dr. Pitre feels this is going well. He visited a school where 100% of students went on to Ivy League schools as he wants to know what the key is to achieve

		that goal. Dr. Pitre will continue to have parent information meetings at Belle Chasse library on the 14 th of next week. The new temporary office space will be in 2600 Belle Chasse Hwy second floor.
Construction Update (5 minutes)	Discussion of proposed construction plan and update on current progress, discuss timeline	Jeff Gunther Jeff report there is a lot going on with construction including the masonry walls are going up, the framing is going up, and electrical is occurring on site. The construction is on schedule to be completed in July. The parking lot should be completed late March.
Legal Update (2 minutes)	Update on status of the supreme court decision	Jeff Gunther Per Jeff, the Louisiana Supreme Court has not realized any decision yet regarding type II charters. Decisions are expected next week, and he hopes a determination is made. The board will presume to continue all operations as planned.
Launch Update (5 minutes)	Update on progress through the school launch process	Jeff Gunther Jeff and Dr. Pitre have meet with the Louisiana Department of Education. They have a biweekly check in with the department staff. Athlos home office is communicating with state educational staff. i.e. sped people talking with sped people.

		Charter evaluation rubric will be reviewed by state LDE and will be discussed at next board meeting. There are over 235 applicants for jobs. All applicants are screened in Boise and then further interviews are sent to Dt. Pitre for his review.
Enrollment Update (5 minutes)	Discussion of current enrollments	Jeff Gunther School enrollment looks great. 820 students submitted their interest form. 11 on waitlist on Kindergarten. 657 students that accepted to attend; 190 fully filled out registration packet. We will hit full 900 enrollment goal. Construction site has helped enrollment. The families applying are truly interested in Athlos. All accepted should have their registration packets.
Start and End Times (5 minutes)	Discuss Start and End Times for the 2018-19 School Year	Andrea Thomas-Reynolds and Esrom Pitre ATR- Looking at schedule is 8:00 am start day and end time 4:00 pm. First day of school is 8/8 for students and 7/23 for teachers. Last day of school is 5/24.
After School Programs (10 minutes)	Discuss after school programming needs and opportunities	Ben Bourgeois Athlos Jefferson after school programming is an open book at this moment. Ben met with Jason Trosclair who is over the Youth

		<p>Development program with New Orleans Saints and Pelicans. There will be further meetings with them. Athlos needs to explore fundraising and grassroots grant opportunities from NFL. Ben stated, we would like after school programming and some leagues available for children who must stay after school. We will look at both NFL and NBA programming that is available in our area. USA Rugby has touch rugby for younger kids. First Tee of New Orleans has approached Athlos Jefferson since we are on old golf course. They teach the elements of golf, provide equipment, teach etiquette, etc. All programs will integrate with three pillars of our curriculum. There is a lot of work to do as a board to obtain funds for possible programming. Hopefully local businesses will get involved. A nice playground is also desired for the students.</p>
<p>Policy Review (10 minutes)</p>	<p>Review Policies 5101 – Educating Homeless Students; 5109 – Student Disability Nondiscrimination; 5110 – Student Sex Nondiscrimination; and 5508 – School Weapons Policy</p>	<p>Jeff Gunther Jeff asked that the policies listed on the agenda be reviewed for the April board meeting. He states these were not in</p>

		handbook previously approved. Be ready to discuss and vote over the next few months.
Action Items		
Approve School Calendar (5 minutes)	Approve calendar for the 2018-19 school year	<p>Jeff Gunther Jeff went over the calendar for the upcoming school year. Some changes that were made from last meeting is weekly Professional Development days to half days once a month, so it is concentrated. Some other Professional Development days thrown in there include at end of school year. Athlos Jefferson's calendar is very similar to Jefferson Parish school calendar: shorter year but days are longer.</p> <p>Kathleen Robert made a motion to accept the changes to the calendar as presented. Carolyn Steele seconded the motion. The motion passed unanimously.</p>
Copier Bids (5 minutes)	Grant authority to finance committee to approve copier bid	<p>Jeff Gunther Jeff explained to the board that we are at the point where school must start looking at things that must be bought, i.e. rfp's etc. Quotes will be brought to the board to make the vote. Athlos Boise recommends having a finance committee review the specs on the</p>

		<p>copy machine that must be purchased through the documentation that will be provided. There will be three sets of documentation since there is a requirement of three bids.</p> <p>Kathleen Robert motions for Finance Committee to be granted the authority to review and approve copy machine bids. Carolyn Steel seconds. Motion passed unanimously.</p>
<p>Board Committees (5 minutes)</p>	<p>Approve board committee appointments</p>	<p>Ben Bourgeois Ben takes the floor to separate the board into their committees. Finance and Governance Committee will be: Ben Bourgeois, John Foard, Carolyn Steel, Kathleen Robert, and Harvey Wier. Ben would like to table the board committee discussion to next month. Need to reconstruct calendar. Meetings will start as soon as these committees are in place. This topic will be on agenda for next month's board meeting. Fundraising shall be a standing item on the agenda and will be voted on next month. The Facilities Committee shall be: Carolyn Steel, Ben Bourgeois, Landon</p>

		<p>Allen, and Harvey Wier. The Recruitment /Academic Committee: on hold for until further notice.</p>
<p>Revised Start-up Budget (5 minutes)</p>	<p>Approve revised start-up budget for FY18</p>	<p>Jeff Gunther/Ben Bourgeois Per Jeff, the school's line of credit needs to be adjusted to have additional staff and building expenses included to \$25,126.69. The available LOC is \$175,873.00. Harvey Wier makes a motion to increase the line of credit by \$25,126.69. John Foard seconds the motion. The motion is unanimously approved.</p>

Next Meeting: April 4, 2018 at 7:00pm Ste 201 2600 Belle Chasse Hwy (Bone and Joint Building)

Adjournment: **Kathleen Robert makes a motion to adjourn the meeting. Carolyn Steel seconds the motion. Motion passes unanimously. Meeting adjourned at 7:46 pm.**