

# ***College Application Process***

## **Applying to Cal States and UC's**

CSU's and UC's do not require letters of recommendation or Secondary School Reports. The application window for Cal States opens on October 1<sup>st</sup>. Both Cal State and UC application windows close on November 30<sup>th</sup>.

The California State University is the largest system of higher education in the nation. There are many campuses throughout the state. Students are encouraged to visit the CSU website: [www.csumentor.edu](http://www.csumentor.edu) where they may open their own account, obtain information regarding all aspects of the CSU system, use the Freshman Student Planner, and use the website to apply online.

The University of California has several campuses throughout the state. Students are encouraged to visit the University of California website: [www.ucop.edu](http://www.ucop.edu) to obtain information regarding all aspects of the UC system.

## **Applying to Community Colleges**

Community colleges provide transfer programs, which enable students to transfer to four-year institutions such as the University of California, the California State University system, and private colleges. They also provide courses in occupational education programs that lead to vocational proficiency and in some cases the Associate of Arts degree. They also provide general education courses. Application windows typically open in January of the student's senior year. Visit the Career Center for information on Application workshops. Students are encouraged to visit the website or California Community Colleges for more information: [www.californiacolleges.edu](http://www.californiacolleges.edu)

## **SAT and ACT Scores**

Students must arrange to have their scores sent to the colleges directly from the College Board or American College Testing websites.

The SAT link for sending scores to colleges is [www.collegeboard.org](http://www.collegeboard.org)

The ACT link for sending scores to colleges is [www.actstudent.org](http://www.actstudent.org)

## **Important Reminder**

Almost all college applications will require you to submit an email address. It is important to use an appropriate and mature email address. It is also *very* important to check that email address frequently.

Example of an inappropriate email address: [ilikedogs@email.com](mailto:ilikedogs@email.com)

Example of appropriate email address: [johnsmith12@email.com](mailto:johnsmith12@email.com)

## **Applying to Private Colleges**

Once you decide to apply to a private college you will discover that you will need to spend more time on the application process. Many private colleges now accept the preferred timesaving, **Common Application**. Some colleges have their own application that can be found through their website.

## **Senior Profile Packet**

If you are applying to a private college, you will need to download and print the **Senior Profile Packet** from our website, [www.dbhs.org](http://www.dbhs.org) (under "Guidance/GLC," then "Class of 2016"). You must fill out and submit all documents of the packet to you GLC by **October 9, 2015**.

Your GLC's will be writing hundreds of letters for the Class of 2016, which means we need you to be organized, prompt, and responsible. Failure to adhere exactly to the Senior Profile instructions could result in your letter being delayed and possibly missing a deadline, so it is important that you read the information carefully.

## **The Common Application**

Your GLC recommends, if the college gives you the choice that you use the common application. You can contact the specific college website or [www.commonapp.org](http://www.commonapp.org) to see if you can use the common application.

You and your GLC will be required to complete all sections of the common app online. You will need your GLC to complete their part of your common application (secondary school report, letter of recommendation, etc). Once you complete your section of the application, you will need to send an email notification to your GLC so that they may complete your application.

***See your GLC if your college does not use the common application***

## **Secondary School Report**

Nearly all private colleges require an official high school transcript and a form called the Secondary School Report (sometimes listed as a counselor's recommendation). You must complete ALL of the student portion of the Secondary School Report. We *highly recommend* that you check the "I Do waive my right to access" box and sign the form to ensure that the college will have confidence in the recommendation.

If the college is requesting that you forward a transcript, your GLC will be electronically attaching the transcript to your common application. If you need additional transcripts, see Mrs. Foy in the Registrar's office or go to DBHS.org and order transcript through Parchment.

## **IMPORTANT INFORMATION:**

**CEEB School Code:** 050748  
**GLC Emails address:** Marc Natividad [mnatividad@wvusd.k12.ca.us](mailto:mnatividad@wvusd.k12.ca.us)  
Ginger Auten [gauten@wvusd.k12.ca.us](mailto:gauten@wvusd.k12.ca.us)  
**Deadline to Submit:** OCTOBER 9<sup>TH</sup>, 2015

***Do not ask for any documents for a college unless  
you are 100% sure that you will submit an application!***