

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Regular Meeting
May 22, 2014
(Moved from 5-15-14)

The Garvey Board of Education met in regular session on May 22, 2014 (moved from May 15), at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Bob Bruesch.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabano, and Interim Superintendent Virginia Peterson

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Ryan Vazquez led the recitation of the Pledge of Allegiance.

RECOGNITIONS

- L.A. County Math Field Day Student Winners.
The Board presented certificates of recognition to participants at the 2014 Los Angeles County Math Field Day as follows:

Grade 4, Best Overall, 1 Silver and 2 Gold

Principal: Dr. Robin Libby

Teacher: Grace Tong

Hillcrest School Students: Ryan Vazquez, Jerran Summimoto, Michael Pacheco, Julian Rosales

Grade 5, Best Overall, 3 Gold

Principal: John Turmes

Teacher: Alice Nishimoto

Rice School Students: Ruby Guan, Jonathan Tran, Alejandra Trujillo, Tyree Nguyen

Grade 6, Best Overall, 1 Bronze, 1 Silver, 1 Gold

Principal: Hing Chow

Teacher: Phillip Posada

Monterey Vista Students: Khin Han, Heidi Chow, Kayla Sagustume, Abigail Moreno

Grade 7, Best Overall, 1 Silver, 2 Gold

Principal: Dr. Steven Suttle

Teacher: Anthony Ha

Temple Intermediate School Students: Raymond Lu, Brian Tum, Melissa Nim, Johnny Tran

Grade 8, 2 Bronze, 1 Gold

Teacher: Vanessa Lee

Temple Intermediate School Students: Eddie Thai, Victoria Huynh, Brizeth Lomeli, Guadalupe Jacobo

The Board proceeded to hear Reports and Information Item No. 1-Student Presentation.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Virginia Peterson invited Board members to attend a student talent show on June 3, 2014, 9:00 a.m., at Willard School. Ms. Peterson extended an invitation to Board members from Senator Ed Hernandez to an Education Roundtable taking place on June 6, 2014 from 10:00 a.m. to 12:00 p.m.

Janet Chin indicated she attended an L.A. County Office of Education (LACOE) Head Start information session where it seems that a lot of pressure is being placed on Head Start self-assessments indicating that all classrooms will be visited. Ms. Chin will leave the Superintendent a hand-out provided at this Head Start training.

Bob Bruesch updated the Board on California Schools Boards Association (CSBA) items regarding: 1) Common Core State Standards where technology is crucial to all school work now, 2) Local Control Funding Formula (LCFF) not being new funding, and 3) the Local Control Accountability Plan (LCAP) that is a living document subject to change, built for the knowledge of the community regarding district goals and actions.

Mr. Bruesch talked about schools districts being asked to write their congressional representative about the School-Based Medi-Cal Administrative Activities (SMAA) Program reimbursement for school districts to get low income parents to sign up for Obama Care (national healthcare).

REPORTS AND INFORMATION ITEMS

1. Students from Temple Intermediate School made a presentation regarding their achievements in the school year 2013-14.

Minh Anderson introduced students Simon, Iris, Kent, and Ryan from Temple Intermediate who spoke about the development of this year's Temple Yearbook. Ms. Anderson acted as the yearbook advisor. The students addressed how the yearbook was prepared, the student memories, and the skills developed by students while putting together the yearbook. Ms. Anderson presented the *Temple Herald's* newsletter prepared by Temple students in the journalism class.

The following Reports and Information – 2. Presentation by Chief Business Officer regarding Facility Users and Facility Use Fees was moved to be heard prior to Action Items D to F related to this topic.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding the Facility Use agenda items. He suggested that the rental agreement of the Garvey Intermediate School Auditorium include a clause prohibiting auditorium users from opening the electrical cage, re-doing any wiring to bring in their own lighting system and to prohibit the use of cigarettes in the auditorium. Mr. Drange spoke of the need to have more than oversight of facility users with someone having authority to prevent anyone from destroying the District's property.

Mr. Drange talked about a concern from GEA council representatives that substitute teachers' pay is not competitive enough to attract more substitutes teaching at our District.

- **California School Employees Association (CSEA):** None

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Head Start/Preschool Services, introduced the newly elected Policy Committee Chair Angela Rios.

Ms. Rios gave the Policy Committee report for the month of April 2014. She indicated there were 7 Head Start vacancies out of 414. There were zero (0) State Preschool vacancies out of 21; zero (0) Head State Preschool vacancies out of 90, and zero (0) California State Preschool vacancies out of 78. Ms. Rios stated that in the month of March 2014, there were 4,073 breakfasts, 6,738 lunches, and 3,988 snacks provided to children. The meals for April 2014 will be reported next month. Ms. Rios said the average daily attendance for April 2014 was at 92.41 percent and the non-Federal share hours were 4,639 for 29 classrooms. The Child Development Office does not have a credit card issued.

Carolyn Wong presented the Head Start fiscal report for 2013-14 to the end of April 2014. She indicated that the Non-Federal Share hours are at 20.12 percent and these should be at 25 percent. Some of these hours can include consultant hours if requested by the consultant. Ms. Wong stated that the monitoring visits in April 2014 showed compliance in education and disabilities. A correction was made regarding the family visits not entered into the ChildPlus system regarding pedestrian safety. Another correction was made regarding the tracking of inventory.

Ms. Wong thanked Board member Janet Chin, Genaro Alarcon, and Eric Hart for attending the Head Start Governance training. Ms. Wong indicated that 2014-15 will be the first time in history where agencies or grantees have had to compete or re-compete for five-year grants. A review will be made in October 2014 from the Office of Head Start. Staff is preparing now for this review.

Henry Lo asked about translation equipment to use during the Policy Committee meetings. Ms. Wong stated that at this time translation is being done in groups. Funding is needed to purchase translation equipment.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA**

Joyce Tamanha-Ho indicated that PTA elections for the 2014-15 were completed. Ms. Tamanha-Ho encouraged all principals and unit presidents to attend the First District Leadership conference at Edgewood High School on June 7, 2014.

HEARING OF PERSONS IN THE AUDIENCE

Ted Saulino addressed the Board regarding Consent Item D.4., approval of contract with TrueGreen LandCare. Mr. Saulino suggested that the Board change the structure for the care and maintenance of irrigation systems by having one person assigned to this function and not to pull grounds crew away to serve other District purposes. Mr. Saulino asked that the District carefully review the rental agreements to ensure the enforcement of the requirements in these agreements.

Joyce Tamanha-Ho addressed the Board in support of eliminating combination classes at all school sites and to use creative ways to configure classrooms, e.g., hiring of music or art teachers to allow for the teachers' professional development.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS

Juanita Carranza addressed the Board in closed session regarding a student matter.

CLOSED SESSION AGENDA

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 7:15 p.m. to closed session and addressed those items posted on the agenda.

Voice Vote: Bob Bruesch Yes
 Janet Chin Yes
 Maureen Chin Yes
 Henry Lo Yes
 Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:29 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated there was no reportable action taken during the closed session.

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Voice Vote: Bob Bruesch Yes
 Janet Chin Yes
 Maureen Chin Yes
 Henry Lo Yes
 Ronald Trabanino Yes

A. Board/Superintendent

1. Approval of Minutes

Regular Meeting – April 24, 2014

Bob Bruesch noted a correction to the minutes, pg. 9, to read, "... recycle the control board..." Approved.

2. Conference/Convention Attendance

It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

B. Human Resources

1. Personnel Assignment Order

It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-15 as presented. Approved.

2. Change in the Title for Specialist I, Testing and Evaluation Services

It is recommended that the Board of Education approve the change of title for the Specialist I, Testing and Evaluation Services to Director I, Testing and Evaluation Services. Approved.

3. Classified Job Description – Accounting Technician III

It is recommended that the Board of Education approve the job description for Accounting Technician III. Approved.

4. Student Teacher Agreement

Approve Student Teaching Agreement with Cal State University Fullerton. Approved.

C. Learning Support Services

1. Ratify 2013-2014 Contract with Leeway School
It is recommended that the Board of Education ratify a 2013-2014 contract with Leeway School, a Non-Public School, in the amount of \$8,208.75, to be paid from Special Education Funds. Approved.
2. Ratify 2014 Contract with Joshua Alvarez, Consultant
It is recommended that the Board of Education ratify a 2014 Contract with Joshua Alvarez, Consultant, CM School Supply. Mr. Alvarez provided a training presentation to the Head Start/State Preschool Policy Committee members on May 14, 2014 at an In-kind cost of \$500.00 to be paid from Head Start/State Preschool Training and Technical Assistance Program Funds. Approved.
3. Head Start/State Preschool Program Non-Federal Share Waiver for Program Year: 2013-2014
It is recommended that the Board approve the Head Start/State Preschool Program Non-Federal Share Waiver for Program Year 2013-2014. Approved.

D. Business Services

1. Purchase Oder Report 13-14-14
It is recommended that the Board approve Purchase Order Report 13-14-14. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Approve Consulting Agreement with Dutra Cerro Graden
It is recommended that the Board of Education approve Consulting Agreement with Dutra Cerro & Graden to prepare for and conduct a Board Study Session on June 5, 2014. Approved.
4. Approve Contract with TruGreen LandCare
It is recommended that the Board of Education approve contract with TruGreen LandCare for enhancement and repair of school sites turf covered areas for \$39,941.00. Approved.

ACTION ITEMS

- A. Los Angeles County School Trustees Association Elections
By unanimous consent, the Board of Education instructed Los Angeles County Trustees Association (LACSTA) Board Representative (Janet Chin) to cast votes for Nominees for Directors 6-10, and Vice-President and Secretary-Treasurer of the Executive Board of the Association. (The Association will also accept verbal nominations at the meeting). The votes cast were as follows:

President:	No vote taken
Vice President:	Xilonin Cruz-Gonzalez – Unanimous consent.
Secretary/Treasurer:	Micah Ali – Unanimous consent.
Directors 6-10	Vote cast for each nominee as presented – Unanimous consent.

Bob Bruesch commented on the hopes of CSBA, Region 23, holding a San Gabriel Valley-wide convening at Garvey Auditorium of parents and local stakeholders of board members/city councils to a roundtable discussion on local education issues.

- B. Transfer of Deferred Maintenance Funds

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the cash transfer of General Fund "Committed" for Deferred Maintenance to the Deferred Maintenance Fund 14.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

The Board proceeded to hear Reports and Information Item No. 2- Facility Users and Facility Use Fees (below).

Motion to Extend the Board

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board extended the meeting to 10:00 a.m.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

2. Robert McEntire, Chief Business Officer, made a presentation regarding Facility Users and Facility Use Fees.

Janet Chin indicated that based on conflict of interest concerns and legal counsel advice regarding her position with another organization that rents District facilities, she will leave the room prior to any discussion and recuse herself from voting on Action Items C through F regarding District property.

Mr. McEntire addressed the Board's desire to take a more active approach on asset management including short-term and long-term strategies on the use of District property. He described the current comparative market estimates of neighboring Districts. He also stated that the District is charging less than the actual cost to rent facilities, so the District is subsidizing the tenants. Mr. McEntire stated that a voluntary survey was conducted of GSD facility users, where they shared the number of students they are serving and the fees they charge. Mr. McEntire concluded the presentation by reviewing BP1330, AR1330, BP1325 and the new Facilities Use Application and Fee Schedule package.

Ms. J. Chin left the Board room during the rest of the presentation and discussion/voting of Action Items C through F regarding District property.

Bob Bruesch asked about staff overseeing the facility users. Mr. McEntire indicated that this is a function of the site principals until they leave, then the afternoon custodians. There is presently a gap in custodial supervision after school hours.

Mr. McEntire asked for approval of Board Policy and Administrative Regulations 1330, and approval of the new Facilities Use Application and Fee Structure in today's agenda related to facilities use and the facility use charges as presented tonight.

Bob Bruesch showed pictures taken today of a restroom at Duff School with one hole on the wall, rusty urinals, and a padlock that could easily break. Mr. McEntire stated the hole on the wall was caused by emergency fire personnel who responded to a fire alarm.

Ronald Trabanino commented on the District cost in excess of \$70,000 over the revenue charged (\$160,000) for facility fees and how he felt it was wrong to take money from our regular classroom programs.

Ted Saulino addressed the Board regarding the risk and liability for the District when facility users do not go through background checks and the lack of knowledge on the ratio of supervision of minors, as well as, the lack of classroom guidelines for the amount of children to occupy a classroom. Mr. Saulino recommended that the computer labs and the library be exempt from renting. Mr. Saulino spoke about materials from facility users sent with their students without translation in other non-English languages. Mr. Saulino asked the Board to evaluate the costs associated with the facility rentals. He mentioned that he would go bankrupt if he rented his properties at a loss like GSD is doing.

Janet Chin remained outside the Board room during the discussion and voting of Action Items C through F regarding District property.

C. First Reading and Possible Approval of Board Policy BP1330-Use of School Facilities

On the motion of Ronald Trabanino, seconded by Maureen Chin, and carried by a vote of 4-0, the Board approved first reading and to bring back at future Board meeting for possible approval of Board Policy BP1330-Use of School Facilities.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

D. First Reading and Possible Approval of Administrative Regulation AR1330-Use of School Facilities

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 4-0, the Board approved the first reading and to bring back at a future Board meeting for possible approval of Administrative Regulation AR1330-Use of School Facilities.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

E. Approval of Updated Facility Use Fees

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 4-0, the Board approved the first reading and to bring back a future Board meeting the Revised Fees and Structure for Facility Use.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

F. First Reading and Possible Approval of Board Policy BP1325-Advertising and Promotion

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the first reading and to bring back a future Board meeting for possible approval of Board Policy BP1325-Advertising and Promotion.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes

Ronald Trabanino Yes

Janet Chin entered the room and joined Board members to continue the discussions in tonight's Board meeting.

Motion to extend the meeting a second time

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved to suspend the Board Bylaws and extend the meeting a second time to 10:15 p.m.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

G. Education Protection Account (EPA) Funds Use

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved classification of EPA Fund expenses to Teacher Salary and Benefits only.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

H. Approve Resolution 13-14-21

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adopted Resolution 13-14-21 to authorize staff to make temporary cash loans between funds in the 2014-15 Fiscal Year.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

I. Approve Resolution 13-14-22

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adopted Resolution 13-14-22 to authorize staff to temporarily borrow from the School Pools Fund maintained by the Los Angeles County Treasurer in the 2014-15 Fiscal Year.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

J. Approve Resolution 13-14-23

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board adopted Resolution No. 13-14-23 to Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

K. Approve Resolution 13-14-24 -- General Obligation Refunding Bonds

It is recommended that the Board of Education adopt Resolution No. 13-14-24; a resolution of the Board of Education of the Garvey school District authorizing the issuance of Garvey School District (Los Angeles County, California) 2013 General Obligation Refunding Bonds.

Robert McEntire explained that approval of Action Item K would authorize staff to pursue the refunding of bonds by private placement. Mr. McEntire indicated that a public placement would prevent locking the interest rate for four to six weeks and that last July three days had passed after the Bond Refunding Resolution approval, and the bond market was out of money.

Henry Lo moved, Maureen Chin seconded, and the motion carried by a vote of 5 to 0, to approve Action Item K with direction to staff to pursue private placement.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Motion to Waive the District's Policy Regarding Disclosure of Student Name

On the motion of Maureen Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board waived the District's policy regarding disclosure of the student name in public for Action Items L and M.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

L. Expulsion of Student

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-11, an 8th grade student at Garvey Intermediate School, for a period ending June 6, 2014. The expulsion is for violation of the following Education Code: 48900(b) Possession of a weapon or dangerous object (pepper spray).

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

On the motion Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board suspended the expulsion for the remaining nine (9) days of the school year and to return to Garvey Intermediate School.

M. Expulsion of Student

On the motion of Ronald Trabanino, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-12, an 8th grade student at Temple Intermediate School, for a period ending June 6, 2014. The expulsion is for violation of the following Education Code: 48900(b) Possession of a weapon or dangerous object (pocket knife).

On the motion of Maureen Chin, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board suspended the expulsion for the remaining nine (9) days of the school year and to return to Temple Intermediate School.

Voice Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

Bob Bruesch asked about recording of voice votes and recordings of unanimous votes.

Bob Bruesch indicated that the CSBA Agenda Online is currently available at a special price.

Ronald Trabanino asked for a newer computer to use during Board meetings.

Henry Lo asked for an update on the District's technology infrastructure and the use of technology in future years. Virginia Peterson noted this will be presented with the District's technology plan. Dr. Mary Suzuki indicated she can include a discussion on the use of StarBoards in the classroom.

Virginia Peterson indicated that an agenda item at the next Board meeting will be added to request a change of the Board meeting date of June 26, 2014 to June 25.

Bob Bruesch indicated he will not be available for Board meetings on the last week of August and first week of September 2014.

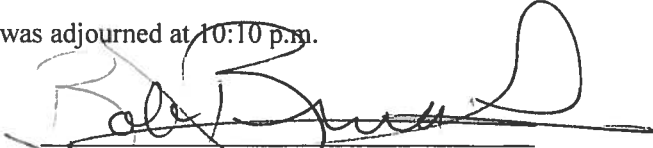
Bob Bruesch reminded everyone of the upcoming Memorial Day ceremony at Savannah Cemetery in Rosemead.

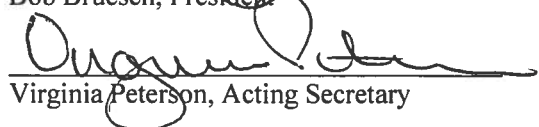
The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
June 5, 2014	
June 26, 2014	
July 17, 2014	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 10:10 p.m.


Bob Bruesch, President


Virginia Peterson, Acting Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Minh Anderson
Hing K. Chow
Olivia De Leon
Michael Drange
Jesus Garcia
Ryan Huynh
Luci Kwong
Yoneo Inouje
Yuri Inouje
Rose Moon
Stephanie Navarro
Alice Nishimoto
Milly Nguyen
Tyree Nguyen
Michael Pacheco III
Michael Pacheco, Jr.
Kent Phan
Angela Rios
Brandi Rosales
Jose Rosales
Julian Rosales
Pearl Rosales
Ted Saulino
Delan Sumimoto
Jerran Sumimoto
Leane Sumimoto
Simon T.
Joyce Tamanaha-Ho
Alexandra Trujillo
Kristine Vazquez
Ron Vazquez
Ryan Vazquez
Carolyn Wong