

St. Marys Area School District

Board of School Directors
Organization and Regular Meeting
December 7, 2015, 7:00 PM

Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their organization and regular meeting December 7, 2015 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by President Dr. Clythera Hornung.
- II. Pledge of Allegiance
- III. Directors Present: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman.

Others Present: Dr. G. Brian Toth, Dr. Josh Williams, Ginger Williams, Robin Johnson, Joe Schlimm, James Wortman, Christine Kuhar, Noel Petrosky, Terry Straub, Mark Romain, Dan Elder, Attorney Richard Brown, a representative from *The Daily Press* and eleven (11) visitors.
- IV. Election of Temporary President
 - A. Nominations from the Floor

Stacy McKee nominated Dr. Clythera Hornung.
 - B. Motion to Close Nominations

Bryan Chiappelli motioned to close nominations.
 - C. Vote on Candidates

Roll Call Vote: Members voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – Dr. Clythera Hornung elected temporary president.
- V. Temporary President Assumes Chairmanship of Board
- VI. The Secretary of Board read certificates of election for the newly elected board members.
- VII. Temporary President administers the oath of office to the newly elected board members.
- VIII. Board secretary was directed to prepare a listing of all legally elected board members.
- IX. Election of Officers for 2015-2016
 - A. Election of the President
 - 1) Nominations from the Floor

Bryan Chiappelli nominated Dr. Clythera Hornung, seconded by Stacy McKee.
 - 2) Motion to Close Nominations

Matthew Quesenberry motions to close nominations.
 - 3) Vote on Candidates

Roll Call Vote: Members voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera

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Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman Dr. Clythera Hornung elected President.

B. Election of the Vice President

1) Nominations from the Floor

Dr. Clythera Hornung nominated Stacy McKee.

2) Motion to Close Nominations

Matthew Quesenberry motioned to close nominations.

3) Vote on Candidate

Roll Call Vote: Members voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman. Stacy McKee elected Vice President.

X. Newly Elected President Assumes Chairmanship of the Board

XI. Approved the officers of the board to draw orders for payrolls and payment of bonds, utilities, and other pertinent bills as they come due.

Motion by Bryan Chiappelli, seconded by Stacy McKee, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XII. Approved designation of The Daily Press, St. Marys, Pennsylvania, as the newspaper of general circulation to serve as the publication entity for district notices.

Motion by Matthew Quesenberry, seconded by Jerry Zimmerman, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

XIII. Approved the regular board meeting schedule for 2016.

A. Regular Meetings

Date: Second Monday of each month
Location: Library, St. Marys Area High School
Time: 7:00 P.M.

Motion by Stacy McKee, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

B. Organization Meeting for 2016

Date: Tuesday, December 6, 2016
Location: Library, St. Marys Area High School
Time: 7:00 P.M.

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

XIV. Comments from visitors including comments on federal programs.

XV. Presentations

James Wortman – Middle School teachers presented on recent conference.

XVI. Superintendent Comments

Motion by Board President to combine section XVII, XVIII, and XIX as one vote.

XVII. The minutes of the workshop meeting on November 2, 2015 and the regular meeting held on November 9, 2015 were approved.

XVIII. The treasurer's report for October 2015 was approved.

XIX. Approved payment of the following bills.

General Fund	December 2015 and office checks for November 2015
Payroll Fund	December 2015
Capital Reserves	December 2015
Athletic Fund	November 2015
Payroll Fund	November 2015

Motion by Bryan Chiappelli, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

XX. Board Procedures

A. Election of Director

Bryan Chiappelli was nominated as Director to serve a three-year term from July 1, 2016 to June 30, 2019 as the St. Marys Area School District representative on the Intermediate Unit Nine Board.

Motion by Robert Sorg, seconded by Eric Wonderling, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried, Bryan Chiappelli elected.

B. Board Policy

First reading of revised Policy #237, Electronic Communication Devices. (Attachment No. 1)

Motion by Robert Sorg, seconded by Jerry Zimmerman, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

C. Appointment of Treasurer

Approved the appointment of Geraldine Krull as board treasurer with no stipend until May 2016 to fulfill board treasurer's term.

Motion by Robert Sorg, seconded by Jerry Zimmerman, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

XXI. Business Affairs

A. Resolution to Stay Within Index

Approved a resolution indicating there will be no increase in the rate of real estate tax for the 2016-2016 school year by more than the index amount of 2.4% set by the Department of Education for the St. Marys Area School District. (Attachment No. 2)

Motion by Robert Sorg, seconded by Stacy McKee, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

Board President motioned to combine sections B.1.a.b.c as one vote.

B. Capital Reserve

1. Approved temporarily financing expenditures from Capital Reserve for the following buildings and grounds' projects with the understanding Series A of 2015 Bond Proceeds will reimburse Capital Reserve Funds upon maturity of bond investments:
 - a. Change orders for Fred L. Burns, Inc. South St. Marys Elementary School Gymnasium Renovation for the following:
 - 1) Reduce windows and add masonry in the amount of \$9,469.96
 - 2) Painting of additional lines on gym floor in the amount of \$1,500.00
 - 3) Remove and reinstall light fixtures in the amount of \$7,050.00
 - 4) Additional wiring needed to install basketball hoop winches in the amount of \$500.00
 - b. Change order for Dave Roman Excavating, Inc. for painting football sidelines in the amount of \$400.00.
 - c. Combustion Service and Equipment Co. to supply and install a replacement program controller for hot water boiler at South St. Marys Street Elementary School in the amount of \$5,500.00.

Motion by Robert Sorg, seconded by Bryan Chiappelli, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

Board President motioned to combine sections B.2a.b.c as one vote.

2. The following 2016-2017 bond projects to be expensed by temporarily financing 2015-2016 with Capital Reserve Funds failed to pass:
 - a. GAI Consultants to provide topographic and utility location survey in the amount of \$4,550.00 for the multi-purpose addition at the High School. (Attachment No. 3)
 - b. KTH Architects, Inc. to provide architectural services at a fee of 7% of the construction cost plus reimbursable expenses for the multi-purpose addition at the High School. (Attachment No. 4)
 - c. KTH Architects, Inc. to provide architectural services at 8% of the construction cost plus reimbursable expenses for the Fox Twp. and Bennetts Valley HVAC replacement. (Attachment No. 5)

Motion by Bryan Chiappelli, seconded by Matthew Quesenberry, Roll Call Vote: voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee; voting no: Kathryn Blake, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion failed.

A motion was made by Eric Wonderling; seconded by Robert Sorg to reintroduce 2a. as a separate item for vote.

2. Approved temporarily financing 2015-2016 expenses with Capital Reserve Funds for the following 2016-2016 bond projects:
 - a. GAI Consultants to provide topographic and utility location survey in the amount of \$4,550.00 for the multi-purpose addition at the High School. (Attachment No. 3)

Motion by Eric Wonderling, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

C. Provider Agreement

Approved the Provider Agreement between St. Marys Area School District and Pediatric Services of America to provide substitute nursing services for the District. (Attachment No. 6)

Motion by Eric Wonderling, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XXII. General School Affairs

A. Support Organizations (For Information Only)

The following support organizations have submitted necessary information for the 2015-2016 school year as required under Policy No. 915.

DECA Booster Club	(Attachment No. 7)
St. Marys Dutchmen Wrestling Booster Club	(Attachment No. 8)
Lady Dutch Basketball Booster Club	(Attachment No. 9)
St. Marys Area Boys' Basketball Booster Club	(Attachment No. 10)

XXIII. Student Activities

A. Field Trips

1. Approved the senior class trip to Cedar Point, Sandusky, Ohio on May 27, 2016. Approximately ninety (90) students will be participating.
2. Approved the St. Marys Area Middle School Wallops Island field trip to Chincoteague Bay Field Station, Wallops Island, Virginia on April 6-9, 2016. Approximately forty-two (42) students will attend.

Motion by Jerry Zimmerman, seconded by Robert Sorg, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Student Clubs

1. Approved St. Marys Area High School clubs, club advisers and officers for the 2015-2016 school year as presented in Attachment No. 11.
2. Approved St. Marys Area Middle School clubs, club advisers and officers for the 2015-2016 school year as presented in Attachment No. 12.

Motion by Jerry Zimmerman, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XXIV. Transportation

A. Bus Stops

Approved a bus stop at 317 N. St. Marys St., St. Marys

B. School Vehicle Drivers

Approved Andrew Fledderman and George Asti as school vehicle drivers for Muccio School Transportation.

Motion by Robert Sorg, seconded by Matthew Quesenberry, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XXV. Personnel

The following personnel actions were approved as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Resignation, Personnel

1. Name: Joseph Collins
 Position: Principal, St. Marys Area High School
 Effective: December 2, 2015 (Attachment No. 13)

Motion by Robert Sorg, seconded by Jerry Zimmerman, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

2. Name: Steven J. Simchick
 Position: Facilitator, St. Marys Area High School
 Effective: December 7, 2015 (Attachment No. 14)

Motion by Bryan Chiappelli, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

B. Hire, Personnel

Name: Douglas Surra
 Position: Facilitator
 Terms: \$13.33/hour; 7 ½ hours/day; 180 days
 Effective: December 3, 2015
 Degree: Bachelors – Health & Physical Education
 Experience Present: St. Marys Area School District – substitute teacher
 Experience: 1 Year: Auditor, PA State Auditor General's Office
 Building: St. Marys Area High School

Name: Shawn Millinder
 Position: Biology Teacher
 Terms: Step 9, Masters+15
 Effective: Upon release from current employer
 Degree: PhD, Molecular Biology
 Experience Present: Chemistry Teacher - ECCHS
 Experience: 1 Year: Adjunct Faculty, Mount Aloysius College at DuBois
 Experience: 2 Year: Visiting Asst. Prof. of Biology, Pitt at Bradford
 Building: St. Marys Area High School

Motion by Bryan Chiappelli, seconded by Eric Wonderling, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

C. Hire, Supplemental Contracts 2015-16 School Year

Name: Caleb Bennett
 Position: 2nd Asst. Basketball - Varsity
 Terms: Volunteer (New)

Name: Shad Boschert
 Position: Basketball Elementary Coordinator
 Terms: \$1,800.00 (New)

Name: T. J. Breindel
 Position: Basketball 8th Grade Head Coach
 Terms: \$1,852.00 (Renew)

Name: Michelle Burdick
Position: Junior High Volleyball Coach
Terms: \$551.25 (Renew)

Name: Amanda Clark
Position: Junior Class Advisor
Terms: \$300.00 (New)

Name: Katie Daly
Position: Junior High Volleyball Coach – 1st Asst.
Terms: Volunteer (New)

Name: Chris Gankosky
Position: Concert Band Advisor
Terms: \$1,870.00 (Renewal)

Name: Chris Gankosky
Position: Musical Director
Terms: \$1,436.00 (Renewal)

Name: Lena Gavazzi
Position: Basketball 4th Grade Asst. Coach
Terms: Volunteer (New)

Name: Scott Johnson
Position: Basketball 4th Grade Head Coach
Terms: Volunteer (Renew)

Name: Clifton "A.J." Meeker
Position: Basketball 6th Grade Head Coach
Terms: \$315.00 (Renew)

Name: Jody Muth
Position: Junior Class Advisor
Terms: \$300.00 (Renew)

Name: George Neubert
Position: Asst. Coach Basketball Varsity
Terms: Volunteer (Renew)

Name: Brian Reiter
Position: Basketball 7th Grade Asst. Coach
Terms: Volunteer (Renew)

Name: Joseph Thorwart
Position: Basketball 5th Grade Asst. Coach
Terms: Volunteer (Renew)

Name: Amanda Vollmer
Position: Fox Township Yearbook Advisor
Terms: \$100.00 (Renew)

Name: Julie Wonderling
Position: Asst. Swim Coach
Terms: \$1,200.00 (New)

Motion by Matthew Quesenberry, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Jerry Zimmerman. Eric Wonderling abstained from voting – motion carried.

Motion by Board President to combine sections D&E under XXV as one vote.

D. Hire, Substitute Personnel

Name: Angela Nashadka
 Position: Substitute Teacher
 Terms: Contract Pay Rate
 Effective: October 16, 2015
 Degree: BS in Accounting
 Certification: Emergency Permit
 University: Clarion University of Pennsylvania
 Building: All

Name: Tracy Schneider
 Position: Substitute Teacher
 Terms: Contract Pay Rate
 Effective: October 16, 2015
 Degree: BS in Social Work
 Certification: Emergency Permit
 University: Lock Haven University
 Building: All

E. Hire, Homebound Teachers, 2015-2016 – Contract Pay Rate

Name: Jamie Caskey
 Effective: November 9, 2015
 Degree: Bachelor of Arts in Art History
 Masters in Curriculum and Instruction
 Certification: Mathematics 7-12
 Experience Present: St. Marys Area High School; Mathematics Teacher
 Experience: 1 Year: Punxsutawney Area Middle School; Mathematics Teacher

Motion by Stacy McKee, seconded by Jerry Zimmerman, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XXVI. Resignation of School Board Director

The letter of resignation from School Board Director, Matthew Quesenberry was approved.
 (Attachment No. 15)

Motion by Stacy McKee, seconded by Kathryn Blake, voting yes: Kathryn Blake, Bryan Chiappelli, Dr. Clythera Hornung, Stacy McKee, Matthew Quesenberry, Robert Sorg, Eric Wonderling, Jerry Zimmerman -- motion carried.

XXVII. Board Discussion

Request from public to comment.

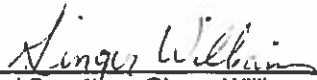
XXVIII. An executive session to discuss personnel issues was held immediately following adjournment.

XXIX. Adjournment

Motion by Bryan Chiappelli; seconded by Stacy McKee -- meeting adjourned 8:55 P.M.



Board President, Dr. Clythera Hornung



Board Secretary, Ginger Williams