

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, May 13, 2013  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On March 12, 2013, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Open Meeting of April 29, 2013
- 2. Closed Meeting of April 29, 2013

E. PRESENTATION

- 1. Media Rankings and School Performance Reports

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Property Committee Report
- 4. Program Committee Report
- 5. Special Education Committee Report
- 6. MHS Student Liaison Committee Report

**H. SUPERINTENDENT’S REPORT**

1. Fire/Security Drills for April 2013:

	Fire	Communications Testing
High School	April 8	April 22
Middle School	April 9	April 22
Deerfield School	April 8	April 23
Glenwood School	April 1	April 22
Hartshorn School	April 1	April 24
South Mountain School	April 8	April 22
Wyoming School	April 18	April 23

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

**L. PUBLIC COMMENTS (not to exceed 30 minutes)**

**M. BOARD ACTION ITEMS (Roll Call Votes)**

1. Instruction Agenda Items

- a. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- b. Resolve to approve a donation from the Deerfield School PTO to Deerfield School in the amount of \$29,959 to purchase sixty (60) iPads 2 16GB with Wi-Fi and Apple Care and cart and a donation in the amount of \$38,460 to purchase Thirty (30) MacBook Pros with Apple Care.
- c. Resolve to approve a change in out-of-district placement for the following student from May 14 to June 30, 2013 at a rate of \$325 per diem:

<b>ID #</b>	<b>Vendor</b>	<b>Amount</b>
137211	Cornerstone Day School	\$ 9,100.00

Instructional Agenda Items continued:

- d. Resolve to approve the following textbook adoptions for SY 2013-2014:
  1. Krugman's Macroeconomics for AP, Bedford/St. Martin's, Freeman, Worth Publishers, ISBN #978-104292-5730-5.
  2. American Government, AP Edition, Pearson Publishers, ISBN #978-0-205-86579-6.
- e. Resolve that the Board acknowledges the 2013-2014 Professional Development Plan was reviewed and accepted by the Program Committee at the meeting of May 8, 2013. This plan was prepared by the district School Based Professional Development Committees.

2. Personnel Agenda Items

Resolve to approve Personnel Report, dated May 13, 2013.

3. Business Agenda Items

- a. Resolve to approve additional bill payments during the months of June and July:

WHEREAS, on June 28, 2013, a check register will be run which represents the last bill schedule for the 2012-2013 school year; and

WHEREAS, on July 9, 2013, a check register will be run which represents the first bill schedule for the 2013-2014 school year;

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education authorizes the payments of bills that may fall out of sequence with board meetings in accordance with the procedure established by the Business Administrator.

- b. Resolve to approve a Declaration of Obsolescence of outdated technology equipment and authorization of the Business Administrator to facilitate recycling.
- c. Resolve to approve Sycamore International Inc. of Landerberg, PA to remove and recycle district outdated technology equipment. Sycamore International Inc., to pay Millburn Township Board of Education the amount of \$15,482.50.
- d. Resolve to approve a transfer of funds in the amount of \$1,900.00 from Deerfield's Textbook Account into the Teaching Supplies Account.

Business Agenda Items continued:

- e. Resolution regarding Bid No. 13-02 - Partial Roof Replacements at Millburn Middle School, South Mountain Elementary School & Hartshorn Elementary School.

**WHEREAS**, the Millburn Township Board of Education ("Board") previously authorized the Business Administrator to advertise for bids for Partial Roof Replacements Partial Roof Replacements at Millburn Middle School, South Mountain Elementary School & Hartshorn Elementary School ("Project").

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on May 1, 2013, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

<b>Bidder</b>	<b>Base Bid</b>
GM Construction Services	\$1,607,930
Arch Concept Construction Inc.	\$1,693,000
Northeast Roof Maintenance	\$1,600,000
D A Nolt	\$1,683,109
USA General Contractors Corp	\$1,495,000
ER Barrett	\$1,298,960
Barrett Roofs	\$1,529,500

**NOW THEREFORE BE IT RESOLVED** that the Board hereby awards the Base Bid to E R Barrett as the lowest responsible bidder in the total amount of \$1,298,960.00 in accordance with N.J.S.A. 18A:18A-2(t).

- f. Resolve to bind the Millburn School District to purchase natural gas services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS as per the agreement on file in the Business Administrator's Office.
- g. Resolve to authorize Millburn School District to purchase two (2) 2013 Ford F350 4WD Pickup Trucks pursuant to State of New Jersey Contract A83557 T2101. Standard equipment totaling \$21,181.00 and options for plowing at a cost of \$4,545.00, totaling \$27,841.00 each truck.

Business Agenda Items continued:

- h. Resolution regarding Bid No. 13-03 - Video Surveillance Systems for the Millburn School District.

**WHEREAS**, the Millburn Township Board of Education ("Board") previously authorized the Business Administrator to advertise for bids for Video Surveillance Systems for the Millburn School District ("Project").

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on May 8, 2013, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

<b>Bidder</b>	<b>Base Bid</b>
Open Systems Integrators	\$539,444
Triad Security Systems	\$488,000

**NOW THEREFORE BE IT RESOLVED** that the Board hereby awards the Base Bid to Triad Security Systems of Union, NJ as the lowest responsible bidder in the total amount of \$488,000.00 in accordance with N.J.S.A. 18A:18A-2(t).

- i. Resolve to approve a Professional Services Agreement with Whitehall Associates for preparation of a demographic study for a fixed fee of \$3,000 plus related expenses.

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS (not to exceed 30 minutes)

**Q.** BOARD MEMBER COMMENTS

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Monday, May, 13, 2013, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**