

**Agenda for Governing Board Meeting of the Peach Springs Unified School District**

Wednesday, September 14, 2016 at 6:00 pm  
Peach Springs Unified School District #8- Governing Board of Education  
403 Diamond Creek Road (Elementary School)  
Peach Springs, Arizona 86434

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and the Public that the board will hold a meeting open to the public on Wednesday, September 14, 2016 at 6:00 p.m., in the Governing Board meeting room, Peach Springs Unified School District No.8, 403 Diamond Creek Road (Peach Springs Elementary School), in Peach Springs, Arizona. Information regarding agenda items, with the exception of materials relating to Executive Sessions, may be reviewed in the District Administrative Offices located at 403 Diamond Creek Road, Peach Springs, Arizona.

The Governing Board of the Peach Springs Unified School District #8 may vote to meet in executive session intermittently throughout the meeting pursuant to A.R.S. 38-431.03, to review and discuss certain matters which are marked by an asterisk(\*). Additionally, the Board may vote to go into Executive Session on any matter listed on the agenda, pursuant to A.R.S. 38-431.03 (A) (3), for discussion or legal advice from the Board's attorney, which may occur via person or telephone. Any Executive Session discussions will not be open to the public. However, all Board decisions will be made in the open public meeting.

If any disabled person needs any type of accommodation, please notify administration at (928) 769-9034 prior to the time scheduled for the meeting. All members of the public wishing to address the Board are required to sign the attendance sign-in sheet and complete a Public Comment form. Board members of the Peach Springs Unified School District may attend either in person or, when necessary, by telephone, video conferencing, or internet conferencing.

**Agenda (revised on 9/13/2016)**

- I. CALL TO ORDER- 6:01 pm**
- II. PLEDGE OF ALLEGIANCE**
- III. STATEMENT OF WELCOME**
- IV. ROLL CALL** Emma Tapija- I, Roger Mueller- I, Michelle Zephier- I,
  - I. APPROVAL OF AGENDA-**  
Emma Tapija made motion to approve agenda and Roger Mueller second motion.  
Motion: Emma Tapija-I, Michelle Zephier – I, Roger Mueller- I  
Vote: 3, 0, 0
- V. Approval of Governing Board Meeting Minutes:**  
  
August 11, 2016  
Emma Tapija made motion to approve August 11, 2016 minutes and Roger Mueller second motion.  
Motion: Emma Tapija-I, Michelle Zephier – I, Roger Mueller- I  
Vote: 3, 0, 0
- VI. CALL TO THE PUBLIC** (This is the time that the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter of scheduling the matter for further consideration and decision at a later date.) - NA
- VII. OLD BUSINESS -NA**
- VIII. NEW BUSINESS**
- IX. Superintendent's Report** (no action needed items #1-6)
  - 1. Notice: BBB-E A.R.S. 38-291- board member does not attend board meetings for three consecutive months, office is vacant. Advertising for vacant position(s)
  - 2. August and September newsletter and calendar of events 2016

3. Updated Data results from August 2016 DIBELS/Galileo Assessment #1
4. PSUSD Needs Assessment
5. PSUSD 2016-2017 Improvement Plan and Action Steps
6. PSUSD 90-day plan
7. Information provided on administrative decision to reassign staff based on needs of the school for certified teachers

Emma Tapija made motion to approve Ms. Cole's administrative decision to reassign staff based on needs of the school for certified teachers and Roger Mueller second motion.

Motion: Emma Tapija-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

8. Discussion and possible action to select date for policy updates needed with Arizona School Board Association and bylaws due Sept. 15, 2016 while approving additional review attached according to Arizona School Board Association to remain in compliance with Arizona Policy Advisory (PA) items:
  - A. PAs 468-472 (May 2013)
  - B. PA 469- removal of all the EBC regulations and exhibits
  - C. PA 470- GCQE: Retirement of Professional/Support staff (you do not currently have this policy in place)
  - D. PA 472- JK: Discipline (JK-RA & JK-EA)
  - E. PAs 476-492 (August 2013) Only need 476, 477, 479, 481-483, 485-489, 490, 491, 492
  - F. PAs 493 (Nov. 2013), 494-496 only
  - G. PAs 497 JKE, Expulsion of Students (option on page 1) JLF: Reporting Child Abuse/Child Protection
9. Discussion and possible action to approve the following policy updates:
  - A. JICFA Hazing
  - B. J-3200 Student Violence, harassment, intimidation/Bullying (Arizona Revised Statutes 15-341 (A) (37)

Emma Tapija made motion to approve policy updates items PAs 468-472 (May 2013), PA 469- removal of all the EBC regulations and exhibits, PA 470- GCQE: Retirement of Professional/Support staff (you do not currently have this policy in place), PA 472- JK: Discipline (JK-RA & JK-EA), PAs 476-492 (August 2013) Only need 476, 477, 479, 481-483, 485-489, 490, 491, 492, PAs 493 (Nov. 2013), 494-496 only PAs 497 JKE, Expulsion of Students (option on page 1) JLF: Reporting Child Abuse/Child Protection, JICFA Hazing, J-3200 Student Violence, harassment, intimidation/Bullying and Roger Mueller second motion.

Motion: Emma Tapija-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

10. Discussion and possible action to approve the following MOU/MOAs:
  - A. Agreement for Educational Services and Funding MOA between Peach Springs School and Hualapai Detention Center
  - B. MOU between Peach Springs School and Community Development Institute Head Start
  - C. MOU between Peach Springs School and Homeless Center

Michelle Zephier made motion to approve MOU/MOA for Title 1-D item A. agreement for education services and funding MOA between Peach Springs School and Hualapai Detention Center, and item B. MOU between Peach Springs School and Community Development Institute Head Start for sped services effective August 1, 2016 and to support Homeless Center as needed and Roger Mueller second motion.

Motion: Emma Tapija-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

11. Discussion and possible action to determine a date in October 2016 for board members to interview candidates to make recommendation to County Superintendent Office for November 2016 since the elections were cancelled.

Roger Mueller suggested meeting the third Wednesday in October to interview candidates and to ensure the vote is all agreed upon where all three board members must agree to recommend future candidates to the Mohave County Superintendent Mike File for his appointment beginning January 2017. Since we only have three board members, **all three current board members must agree before making recommendation to Mike File.** Emma Tapija made motion to select third Wednesday in October 2016 to interview candidates to allow more time for additional letters of interest to arrive with full board agreement before making recommendation for Peach Springs School Board Member to Mike File's official appointment, and Roger Mueller second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

#### X. After School Program Requirements

1. Discussion and possible action to approve or not approve PSUSD possible random drug screening for students to qualify for After School Sports Program

After discussion of random drug screening, board members were not in favor of drug screening even though this is an option for insurance liability purposes. Michelle Zephier made motion not to have random drug screening for students participating in after school sports and Emma Tapija second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

#### XI. Training

1. Discussion and possible action to approve school board members and two administrators to join NIEA for \$100 per person. For the \$100 annual membership fee, the cost savings for NIEA conference would decrease from \$650 to \$450 to attend.
2. Discussion and possible action to approve business manager Jeren Smallcanyon to attend "Guide to Completing the School District Annual Financial Report" September 15, 2016 in Phoenix, AZ from 9:00-3:30 pm at rate of \$105
3. Discussion and possible action to approve business manager Jeren Smallcanyon to attend AASBO Transportation classes at rate of \$175 from September 16-17, September 30-October 1, 2016 in Phoenix, Arizona at rate of \$175.
4. Discussion and possible action to approve superintendent and business manager to attend ASA Fall Superintendent/Higher Ed Conference October 23-25, 2016 in Prescott, Arizona for \$250 for members and \$360 for non-members
5. Discussion and possible action to approve Mandatory Training for the National School Lunch Program for Ed Cruz October 5, 2016 in Flagstaff, Arizona from 9am-2pm from ADE.
6. Discussion and possible action to approve Mohave county kitchen audit request for Ed Cruz to attend October 6, 2016 ADE Health and Nutrition Services ServSafe Food Protection Manager Certification class in Phoenix, Arizona

Emma Tapija made motion to approve the following training sessions:

Item 1 School board and administrator NIEA membership.

Item 2 Jeren Smallcanyon training to Guide to Completing the School District Annual Financial Report on September 15, 2016

Item 3 Jeren Smallcanyon training AASBO Transportation classes September 16-17 and September 30-October 1, 2016 in Phoenix

Item 4 Jeren Smallcanyon and Jaime Cole attending ASA Fall Superintendent/Higher Ed Conference October 23-25 in Prescott, Arizona

Item 5 National School Lunch Program for Ed Cruz October 5<sup>th</sup> in Flagstaff and Ed Cruz October 6, 2016 to attend ADE Health and Nutrition Services ServSafe Food Protection Manager Certification class in Phoenix, Arizona and Roger Mueller second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

## **XII. Business**

1. Discussion and possible action to Approve District Payroll #1117, 1217, 1317, 1417 and Expense Vouchers 1703, **1704**
2. Discussion and possible action to approve the TRUST's rental agreements

Emma Tapija made motion to approve district payroll #1117, 1217, 1317, 1417, and expense vouchers 1703, 1704 and action to approve TRUST's rental agreement next year and Roger Mueller second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

## **XIII. PERSONNEL**

2. Discussion and possible action to accept \$1000 **recruitment/sign-on/moving reimbursement fee** for all certified teachers using title 2 funds to demonstrate fairness to all teachers signing on and moving to Peach Springs.
  - Kindergarten- Shannan Strader
  - 2<sup>nd</sup> grade- Ms. Shi (prior board approved)
  - 3<sup>rd</sup> grade- Ms. Senining (arrives mid Sept. 17)
  - 4<sup>th</sup> grade- Ms. Pearl Claus
  - 5<sup>th</sup> grade- Mr. Bert Gale (arrives mid Sept. 17)
  - 6<sup>th</sup> grade- Ms. Laura Spence
  - Sped teacher-Ms.Christina Battle (prior board approved)

Discussion: Although two teachers were prior board approved, there was feedback on "fairness" to offer only teachers with sped certification sign on/move in \$1000 but that ADE mentioned that all certified teachers that move in may be offered the same rate in our grant funding based on the number of teachers that left last year before contract ended and additional teacher that resigned in September 2016. Although 1,000 mentioned should be on first contract to avoid "gift of public funds", ADE plan approved Title 1 grant after contracts were provided therefore we are requesting exemption from the requirement based on teacher need at Peach Springs with prior ADE grant application approval. Michelle Zephier made motion to approve new teachers' recruitment/sign on/move in reimbursement for \$1,000 that was prior approved by ADE grant funding from Title 1 based on our need for certified teachers and remote location and Roger Mueller second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

3. **Discussion and possible action to accept Michelle Fialho's resignation effective September 9, 2015 2016**

Michelle Zephier made motion to approve Michelle Fialho's resignation effective September 9, 2016 and Emma Tapija second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

4. **Discussion and possible action to offer at will part time lunch monitor 11am-1pm and part time at will custodian position to Mr. Spence at \$12 an hour.**

Michelle Zephier made motion to approve Mr. Spence's at will part time lunch monitor (Monday-Thursday 11am-1 pm) and part time custodian position at \$12 an hour and Emma Tapija second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

5. Discussion and possible action to offer \$3000 stipend for Christina Battle for completing additional PreK-3 IEP/progress reports.
6. Discussion and possible action to approve Jeren Smallcanyon's contract for School Year 2017-2018 for 12-month position \*

Michelle Zephier made motion to approve Mr. Jeren Smallcanyon's contract for School Year 2017-2018 as business manager and Emma Tapija second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

7. Discussion and possible action to approve Leroy Talayumtewa for behavior interventionist position as an at-will employee from September 15, 2016-~~May 24, 2017~~ at a pro-rated position.

Michelle Zephier made motion to approve Mr. Leroy Talayumtewa's at will behavior interventionist position effective September 15, 2016 for School Year 2017-2018 and Emma Tapija second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

#### **A. ANNOUNCEMENTS AND DATE OF NEXT BOARD MEETING**

**Upcoming Board Meeting** to be held at the Governing Board Meeting Room (in the Peach Springs Elementary School) located at 403 Diamond Creek Road, Peach Springs, AZ:

- a. Regular Governing Board Meeting — ~~Tuesday, October 4, 2016~~ Wednesday, October 18, 2016 at 6:00 p.m.

#### **XIV. ADJOURNMENT**

Michelle Zephier made motion to adjourn from meeting and Roger Mueller second motion.

Motion: Emma Tapaji-I, Michelle Zephier – I, Roger Mueller- I

Vote: 3, 0, 0

**Posted 9/13/2016**